CONTRACT ADDENDUM NO. 1
September 27, 2023

HTK Architects
900 S Kansas Avenue
Topeka, Kansas 66612
Contact: Maddie Safford (mms@htkarchitects.com)
Telephone: 785-266-5373

NOTICE TO ALL BIDDERS FOR THE:
Topeka & Shawnee County Public Library
Reader’s Lounge Furniture and Shelving Package(s)
HTK Project No.:  2001.01-012

The following are changes in the previously issued plans and specifications and supersede conflicting information so included. When a change is made affecting a part of a drawing or specification, the balance of that drawing or specification shall remain unchanged. Bidders must acknowledge receipt of this addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification. The Contract Addendum is a part of the Contract Bid Documents and Construction Documents and shall govern the performance of the Work.

SPECIFICATIONS:
Article 1-1: GENERAL:
1. Clarification: The Topeka and Shawnee County Public Library is registered on the State of Kansas Contracts, TIPS Contracts, and Omnia Contracts.
2. Clarification: All Pallas Déjà vu seat upholstery and CF Stinson – Color Block back and arm upholstery is an approved COM by Kimball International for all National – Fringe and National – Eklund lounge furniture.
3. Clarification: Existing shelving to be relocated will be broken down and relocated by Shelving Installer. Existing end panels to be disposed by Shelving Installer except where Library will dispose of a portion of shelving as indicated on I103 – Existing Shelving Floor Plan.
   a. Clarification: The longest distance for existing shelving to be relocated would be 125 feet on one level.
   b. Clarification: Shelving will be relocated on the Main Level. Shelving will not be relocated to different floors.
4. Clarification: The Library is open to the public Monday – Friday from 9am – 9pm, Saturday from 9am – 6pm, and Sunday from 12pm – 9pm. Interested parties may visit the site at any time during the hours of operation. Please contact Maddie Safford to schedule an optional walk-through prior to Bidding.

Article 1-2: Request for Proposal – Bid Form:
1. Clarification: Reference attached revised Bid Form for breakdown in pricing format for new Shelving units provided and Existing Shelving to be relocated.

Article 1-3: Furniture Item T2 – Collaborative Table:
1. Clarification: Electrical supply box to be mounted on one end panel. Provide Grommet G23 for electrical supply. Provide plug-in collection, not hardwired to building power.
2. Clarification: Provide one double purse hook per table.

Article 1-4: Furniture Item D1 – Open Shelving Unit:
1. Clarification: Reference attached itemized product list for all shelving components within National Lochlyn Freestanding shelving unit.

Article 1-5: Furniture Item L3a:
1. Clarification: (10) New shelving units
2. Clarification: (5) existing relocated shelving units
3. Clarification: (3) Existing relocated shelving frame and individual shelves salvaged from free-standing existing ranges to be demolished by Library.
a. Individual shelves to be relocated will be stored by the Library in a temporary storage location as shown on Phasing Plan Drawing sheets until time of Installation.
4. Clarification: All shelves including Base shelf to be flat shelves.

Article 1-6: Furniture Item L3b:
1. Clarification: (12) New shelving units
2. Clarification: (34) existing relocated shelving units
3. Clarification: (13) Existing relocated shelving frame and individual shelves salvaged from free-standing existing ranges to be demolished by Library.
   a. Individual shelves to be relocated will be stored by the Library in a temporary storage location as shown on Phasing Plan Drawing sheets until time of Installation.
4. Clarification: All shelves including Base shelf to be flat shelves.

Article 1-7: Furniture Item L4a and L4b:
1. Clarification: Single-sided free-standing shelving units shall be anchored to the floor.
2. Clarification: Base shelf to be an angled multi-purpose shelf. All other shelves within unit to be flat shelves.

Article 1-8: Furniture Item - Accessories:
1. Clarification: Acrylic signage will mount on the shelving uprights where there are no canopy tops. Where there are canopy tops, the signage will set on top of the canopy tops and be secured with double-stick tape. 42” high freestanding ranges with canopy tops will receive a total of (2) set-on acrylic signs. 90” high wall mounted shelving, free-standing shelving, and mixed-height shelving will receive (2) acrylic signs mounted on the shelving uprights.

DRAWINGS:
Article 1-9: Drawing Sheet I102:
1. Revisions as indicated on Sheet I102 – Shelving Floor Plan – Package B

Article 1-10: Drawing Sheet I103:
1. Add Drawing Sheet I103 – Existing Shelving Floor Plan

Article 1-11: Drawing Sheet I104:
1. Add Drawing Sheet I104 – Custom Shelving Details

Article 1-12: Drawing Sheet I105:
1. Add Drawing Sheet I105 – West Collection Phasing Plan
2. Clarification: The Awarded Bidder will be invited and included in the pre-construction meeting with the General Contractor and progress meetings as required to coordinate installation schedule.

Article 1-13: Drawing Sheet I106:
1. Add Drawing Sheet I106 – East Collection Phasing Plan
2. Clarification: The Awarded Bidder will be invited and included in the pre-construction meeting with the General Contractor and progress meetings as required to coordinate installation schedule.
BID FORM

Owner: Topeka & Shawnee County Public Library
1515 S.W. 10th Avenue
Topeka, KS 66604-1374

Bidder Name: ____________________________________________________________

BASE BID
In compliance with the invitation and instructions to Bidders, the undersigned proposes to provide all labor, materials, equipment services, and incidentals necessary for the complete construction of the Project in accordance with the Construction Documents at the prices stated below. The Undersigned agrees to perform all Work indicated on the Drawings and described in the Specifications and Addenda thereto for the complete construction for the total sum of:

Package A Subtotal:

                      dollars ($                                      )

                      Delivery & Installation: ($                                 )

Furniture Package Total(s) (Include Furniture, Delivery & Installation):

                      dollars ($                                    )

Package B Subtotal for NEW SHELVING:

                      dollars ($                                    )

                      Delivery & Installation: ($                                 )

Furniture Package Subtotal (Include New Shelving, Delivery & Installation):

                      dollars ($                                    )

Package B Subtotal for EXISTING RELOCATED SHELVING:

                      dollars ($                                    )

Furniture Package Total(s) (Include New Shelving Subtotal and Existing Relocated Shelving Subtotal):

                      dollars ($                                    )

ADDENDA
Receipt is acknowledged of Addenda numbers ____________________.

TIME OF COMPLETION – Package A ONLY
Installation may begin after completion of Renovations, anticipated March 1, 2024. Bidder to indicate anticipated date of final installation.
Date of Anticipated Package A Completed Installation ____________________________________________________.

*BID FORM CONTINUES ON NEXT PAGE*
DECLARATION
The undersigned hereby declares the bid specifications have been carefully examined and this proposal is submitted in compliance therewith. The undersigned understands that competence and responsibility, time of completion, as well as any other factors of interest to the Owner may be a consideration in making the award. The Owner reserves the right to reject any or all proposals, to accept or reject alternate proposals and unit prices, and waive technicalities concerning the bid proposals received as it may be in the Owner's best interest to do so.

Authorized Representative's Signature

Date

Title

Telephone

Company

E-Mail

Street Address

City/State/Zip
This drawing was prepared based on information that was provided by the dealer and/or end user. It is the responsibility of that dealer and/or end user to verify the content and accuracy of this drawing and its specification. This drawing is the property of Kimball International, created for the sole use of Kimball International or its authorized dealer and shall not be reproduced or used to solicit bids or quotes from non-Kimball International entities or dealers.
# Bill of Material
Project: TSCPL READER’S LOUNGE

<table>
<thead>
<tr>
<th>#</th>
<th>Qty</th>
<th>Preview</th>
<th>Part Number</th>
<th>Feature Description</th>
<th>Options</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>P4</td>
<td>Effective Date: 10/1/2021 (USD)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>D1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15</td>
<td>1</td>
<td></td>
<td>69N03GB1</td>
<td>LOCHL, GANGING BRACKET KIT, 1 HOOKUP</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PAINT</td>
<td>~</td>
<td>Undefined</td>
</tr>
<tr>
<td>16</td>
<td>5</td>
<td></td>
<td>69N1423SMSHL</td>
<td>LOCHL, 14DX23W, MODULE SHELF, LAMINATE</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>LAMINATE COLOR</td>
<td>AD</td>
<td>ALMOND</td>
</tr>
<tr>
<td>17</td>
<td>2</td>
<td></td>
<td>69N2312SMBXFOL</td>
<td>LOCHL, 23WX12H, MODULE BOX, FRONT OPEN, LAMINATE</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>LAMINATE COLOR</td>
<td>AD</td>
<td>ALMOND</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>TOP SHELF LAMINATE</td>
<td>AD</td>
<td>ALMOND</td>
</tr>
<tr>
<td>18</td>
<td>1</td>
<td></td>
<td>69N2325SMBXPL</td>
<td>LOCHL, 23WX25H, MODULE BOX, PASS THRU, LAMINATE</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>LAMINATE COLOR</td>
<td>AD</td>
<td>ALMOND</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>TOP SHELF LAMINATE</td>
<td>AD</td>
<td>ALMOND</td>
</tr>
<tr>
<td>19</td>
<td>1</td>
<td></td>
<td>69N2427AFRFM</td>
<td>LOCHL, 24WX27H, FRAME, STYLE A, METAL</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PAINT</td>
<td>462</td>
<td>CINDER</td>
</tr>
<tr>
<td>20</td>
<td>1</td>
<td></td>
<td>69N4852AFRFM</td>
<td>LOCHL, 48WX52H, FRAME, STYLE A, METAL</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>PAINT</td>
<td>462</td>
<td>CINDER</td>
</tr>
</tbody>
</table>

**Total D1** $7,394.00

**Total P4** - Effective Date: 10/1/2021 (USD) $7,394.00
**PACKAGE B**

<table>
<thead>
<tr>
<th>Item</th>
<th>Shelving</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td>90&quot; Wall Mounted - Adder</td>
</tr>
<tr>
<td>Tag:</td>
<td>L3b</td>
</tr>
<tr>
<td>Quantity:</td>
<td><strong>59 12</strong></td>
</tr>
<tr>
<td>Location:</td>
<td>East and West Collections</td>
</tr>
</tbody>
</table>

Manufacturer: **Biblo XPO** (Basis of Design)
Product: Structure - Single Faced Unit
Dimensions: W: 36"  Shelf D: 10"
H: 90"  D: 12.25"

**Shelving Components**

<table>
<thead>
<tr>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Frame: Single-Face Unit</td>
</tr>
<tr>
<td>Shelves: (7) Flat Shelves</td>
</tr>
<tr>
<td>Backstop: (7) 2&quot; Backstops</td>
</tr>
</tbody>
</table>

Material Finishes:

**Canopy Top:** TBD, Laminate by Wilsonart, Formica, or Pionite in a Standard Finish

**Frame:** TBD, Manufacturer's Standard Paint Color

**Shelving:** TBD, Manufacturer's Standard Paint Color to match Frame

*Note: Images are for reference only and do not represent exact product configuration or finishes.*

**Material Finishes:**

- **Canopy Top:** TBD, Laminate by Wilsonart, Formica, or Pionite in a Standard Finish
- **Frame:** TBD, Manufacturer's Standard Paint Color
- **Shelving:** TBD, Manufacturer's Standard Paint Color to match Frame

**Comments:** Include all brackets, hardware, levelers, and ganging accessories required for installation and joining of shelving units.

**Product Details:**

- Straight Shelving Unit
- Metal Single-Sided Cantilever Frame
- Metal Flat Shelves
- Laminate End Panel where noted in Drawings

Voluntary Alternates: Voluntary Alternates allowed. Submit for Approval prior to Bidding.
**SHELVING LEGEND**

- EXISTING RELOCATED SHELVING RANGE IN SCOPE OF WORK
- "EXISTING RELOCATED INDIVIDUAL SHELVES, IN SCOPE OF WORK (6 SHELVES PER UNIT)
- NEW SHELVING

**NOTE:** INDIVIDUAL SHELVES SALVAGED BY LIBRARY FROM EXISTING SHELVING UNITS TO BE DEMOLED. LIBRARY TO STORE SALVAGED INDIVIDUAL SHELVES FOR REINSTALLATION BY SHELVING PROVIDER.

**NOTE:** ALL SHELVING RANGES, EXISTING & NEW, TO RECEIVE EP2 42" DOUBLE-SIDED END PANEL

**NOTE:** ALL SHELVING RANGES, EXISTING & NEW, TO RECEIVE EP1 90" DOUBLE-SIDED END PANEL

**NOTE:** INDIVIDUAL SHELVES SALVAGED BY LIBRARY FROM EXISTING SHELVING UNITS TO BE DEMOLED. LIBRARY TO STORE SALVAGED INDIVIDUAL SHELVES FOR REINSTALLATION BY SHELVING PROVIDER.

**NOTE:** ALL SHELVING RANGES, EXISTING & NEW, TO RECEIVE END PANELS AT EXPOSED ENDS OF RANGE, UNLESS NOTED OTHERWISE.

---

**PACKAGE B - SHELVING**

- **L1a** 90" DOUBLE-SIDED STARTER - EXISTING, RELOCATED
- **L1b** 90" DOUBLE-SIDED ADDER - EXISTING, RELOCATED
- **L2a** 42" DOUBLE-SIDED STARTER
- **L2b** 42" DOUBLE-SIDED ADDER
- **L3a** 90" SINGLE-SIDED STARTER
- **L3b** 90" SINGLE-SIDED ADDER
- **L4a** 42" SINGLE-SIDED STARTER
- **L4b** 42" SINGLE-SIDED ADDER
- **L5** CUSTOM MOBILE DISPLAY SHELVING
- **EP1** 90" DOUBLE-SIDED END PANEL
- **EP2** 42" DOUBLE-SIDED END PANEL
- **EP3** 90" SINGLE-SIDED END PANEL
- **EP4** 42" SINGLE-SIDED END PANEL

---

**READER'S LOUNGE SHELVING FLOOR PLAN - PACKAGE B**

1" = 20'-0"
EXISTING SHELVING LEGEND

- *EXISTING RELOCATED SHELVING RANGE IN SCOPE OF WORK*
- SHELVING UNITS DEMOLISHED BY LIBRARY

*NOTE: SHELVING INSTALLER TO DECONSTRUCT, RELOCATE, AND INSTALL EXISTING SHELVING UNITS IN LOCATIONS INDICATED ON DRAWING SHEET I102 - SHELVING FLOOR PLAN.*

ALL OTHER SHELVING UNITS TO BE DEMOLISHED AND RECYCLED BY LIBRARY.
ACRYLIC SIGN HOLDER AND
STAINLESS STEEL CHANNEL MOUNT

PAINTED STEEL CANTILEVER FRAME

TYP. ADJUSTABLE PAINTED STEEL
FLAT SHELF & 2" BACKSTOP

H.PLAM END PANEL BEYOND

H.PLAM ON 3/4" PLYWOOD OR
PARTICLEBOARD, EA SIDE

TYP. HOLLOW STEEL TUBE
SUPPORTS (1/2" X 1/2")

HEAVY-DUTY LOCKING HARD
RUBBER CASTERS (QTY 4)

ACRYLIC SIGN HOLDER
ADJUSTABLE FLAT
SHELVES (2 EA SIDE)

H.PLAM END PANEL

HEAVY-DUTY LOCKING CASTERS

ENLARGED FLOOR PLAN - L5 DISPLAY
1/2" = 1'-0"

TYP L5 DISPLAY - FRONT ELEV.
1/2" = 1'-0"

TYP L5 DISPLAY - SIDE ELEV.
1/2" = 1'-0"
PHASE 1: LIBRARY TO REMOVE ALL EXISTING SHELVING TO BE DEMOLISHED IN WEST COLLECTIONS. SHELVING INSTALLER TO DECONSTRUCT EXISTING SHELVING AS REQUIRED AND MOVE TO TEMPORARY STORAGE AS INDICATED ON PHASING PLANS.

PHASE 2: SHELVING INSTALLER TO PARTIALLY INSTALL NEW AND EXISTING SHELVING IN THEIR FINAL LOCATIONS IN WEST COLLECTIONS. MOVE REMAINDER OF EXISTING RELOCATED SHELVING TO TEMPORARY STORAGE LOCATION.

PHASE 3: SHELVING INSTALLER TO MOVE REMAINDER OF EXISTING RELOCATED SHELVING IN WEST COLLECTIONS TO FINAL LOCATION.
PHASE 4: LIBRARY TO REMOVE ALL EXISTING SHELVING TO BE DEMOLISHED IN EAST COLLECTIONS. SHELVING INSTALLER TO DECONSTRUCT EXISTING SHELVING AS REQUIRED AND MOVE TO TEMPORARY STORAGE AS INDICATED ON PHASING PLANS.

PHASE 5: SHELVING INSTALLER TO PARTIALLY INSTALL NEW AND EXISTING SHELVING IN THEIR FINAL LOCATIONS IN EAST COLLECTIONS. MOVE REMAINDER OF EXISTING RELOCATED SHELVING TO TEMPORARY STORAGE LOCATION.

PHASE 6: SHELVING INSTALLER TO MOVE REMAINDER OF EXISTING RELOCATED SHELVING IN EAST COLLECTIONS TO FINAL LOCATION.