

# Exhibits Policy

## Purpose

The Library enriches the lives of its customers and serves as a cultural center for Topeka and Shawnee County by presenting artistic and cultural exhibitions in the Alice C. Sabatini Gallery and throughout the Library and community. The Gallery exhibits works that follow a specific theme from the Library's or other public or private collections. No fees will be charged to view Library exhibits.

## Responsibility for Exhibitions

Gallery staff develop and presenting exhibits and exhibit-based programs.

## Gallery Exhibit Selection Criteria

### Major considerations are:

- Importance/relevance to the community
- Reputation of artist or collection
- Variety of media and styles
- Aesthetic quality and technical quality
- Cost to produce exhibit, practical considerations of installation
- Condition, size, weight or fragility of the objects proposed
- Support of Library's mission
- Is deliverable within the Library's available resources

Artists, organizations or collectors proposing an exhibition of artwork must submit a proposal using the Exhibition Proposal Guidelines Form, and and portfolio of images must follow the Exhibit Selection Criteria listed above. Proposing an exhibit does not guarantee that the exhibit will be accepted.

Exhibition of art does not constitute the Library's endorsement of artists', organizations' or collectors' viewpoints.

## Expression of Concern

Customer concerns regarding exhibits are to be addressed promptly and courteously as outlined in the Library's Expression of Concern Process.

Adopted: January 19, 2006

Amended: February 22, 2007

Revised and approved by the Board of Trustees, June 16, 2022.

