TOPEKA & SHAWNEE COUNTY PUBLIC LIBRARY

Board of Trustees Meeting

August 20, 2026

TOPEKA & SHAWNEE COUNTY PUBLIC LIBRARY

Strategic Plan 2024 - 2029

Mission

Sparking curiosity and connecting our community through literacy and learning.

CONNECTION

The library will support the diverse needs and interests of the community with services and resources that foster a sense of belonging and collaboration.

SPACE

The library will provide welcoming and inviting physical and digital spaces in which people have easy access to learning, connections and joy.

LEARNING

The library is committed to offering equitable learning and development opportunities to meet the goals and needs of diverse learners.

JOY

The library is committed to providing a variety of programs and services that enrich our community and spark wonder in residents across the county.

PEOPLE

The library will create a work environment where our staff and volunteers are valued, respected and empowered to contribute their best.

Values

- Excellence
- Curiosity
- Literacy
- Freedom
- Teamwork
- Accountability

1515 SW 10th Ave | Topeka, KS 66604 | 785-580-4400 | tscpl.org

Agenda
Board of Trustees Meeting

August 20, 2026 – 5:00 pm
Marvin Auditorium 101C and Zoom Meeting
https://tscpl.zoom.us/j/87254676686
Meeting ID: 872 5467 6686
Passcode: 373182

Call to Order

Recess to Public Budget Hearing - Action Item

Public Budget Hearing Agenda

Call to Order

Presentation of the Proposed FY2027 Budget – Kim Strube & Marie Pyko

Public Hearing on the Proposed FY2027 Budget- Public Comment

Close the Public Budget Hearing

Reconvene to Board of Trustees Meeting – Action Item

Trustee Advocacy Stories

Approval of July 16, 2026, Meeting Minutes of the Board of Trustees – Action Item pg. 27

Chief Financial Officer's Report – Kim Strube **pg. 31**

Financial Reports

- Treasurer's Report – Fred Patton
- Financial Report – **Action Item**

Board Vice Chair Report – Mark Zillinger

- Meeting Minutes Board of Trustees Executive Committee –**pg. 50**

Chief Executive Officer Report – Marie Pyko **pg. 52**

Chief of Staff Report – Thad Hartman **pg. 56**

New Business

Adjournment

Public Comment

Those wishing to sign up for public comment will need to contact Executive Assistant Aubrey Conner at least 30 minutes before the meeting at 785-580-4484 and/or **aconner@tscpl.org** to request their name be placed on the public comment listing.

Next Meeting
September 10, 2026
4:00 pm
Menninger Room and Zoom meeting
https://tscpl.zoom.us/j/87254676686
Meeting ID: 872 5467 6686
Passcode: 373182

*Subject to change without notice

2027 Budget Summary

Public Hearing – August 20, 2026, 5:00 pm, Marvin Auditorium 101C

Zoom Meeting: https://tscpl.zoom.us/j/87254676686?pwd=7UsLzZ1Fsu4AV9CQBm1qxgwh7bYdNp.1

Meeting ID: 872 5467 6686

Overview

The Board of Trustees and Library management have developed a budget review and preparation process that is based on a comprehensive assessment of operational and strategic needs. The process involves a Budget Listening Session with the community and two extensive Board Budget Work Sessions which are held in June and July. This is a logical and responsible progression for funding, and more importantly accomplishing, the initiatives within strategic, community and facilities plans, as well as fulfilling Topeka and Shawnee County Public Library's (TSCPL's) mission and goals. This methodology will be particularly important as the Library implemented a new strategic plan in 2024 and makes decisions regarding prioritization of projects in the multi-year Facilities Master Plan. Further, the Library's past success has been accomplished by wisely using its resources and maintaining a stable mill levy rate.

As a result, the Library has progressed in the implementation of its strategic plan for the benefit and betterment of the community, including being chosen as the 2016 *Library of the* Year in the United States and Canada.

TSCPL Trustees and management have practiced very good stewardship in use of tax resources with a fluctuation of only 2.512 mills in the past eleven years (high to low) and a fluctuation of only 2.12 mills for the past five years' actual rates. The use of additional strategic and financial tools to anticipate and plan for needs will enhance this pattern of excellent stewardship.

Please refer to Schedule A which provides a graphical depiction of mill levy rates for the three funds with taxing authority for the past 10 years, as well as the 2027 proposed budget. Schedule B provides a graphical depiction of expenditures for the three funds with taxing authority for the past 10 years, as well as the 2027 proposed budget.

TSCPL has crafted a 2027 budget that decreases the total mill levy and actually expands services including a reconfiguration and expansion of library spaces to better accommodate the needs of 21st century customers and their usage of the building. The TSCPL 2027 "Budget Summary", published in the July 30, 2026 edition of the *Topeka Capital Journal*, is proposed with these goals:

- Fund the 2027 budget year operations, including several of the design projects on the Facilities Master Plan in accordance with the strategic plan, within the resources provided at the revenue neutral rate of 7.269 which is below the 2026 mill levy rate of 7.586. The decrease in the mill levy rate is based on increased property valuations in Shawnee County.

  Due to the retirement of the debt service in 2019, a resolution to increase the 2020 mill levy rate was passed by the Board of Trustees prior to the publication of the budget. The Board resolved to increase the budget levy for 2020 and following years to not exceed 9.786 mills, which equals the 2019 budget and bond levies. This requirement applies to local taxing authorities in which a majority of governing body members vote to set a budget which increases ad valorem property taxes beyond the prior year, adjusted by certain types of valuation increases and the *Consumer Price Index for All Urban Consumers.* There was no opposition to the mill levy increase. The proposed budget is less than the amount of ad valorem property tax allowed by a total budget levy of 9.786 mills.

- Slightly modify the split of the total mill levy between the General and Employee Benefit funds.
  - *Debt Service Fund* **-** The elimination of the debt service in 2019 will result in the bond levy rate to be allocated to the General Fund.
  - *Employee Benefit Fund* – In recent years, a greater proportion of the total mill levy had to be allocated from the General Fund to the Employee Benefit Fund due to increasing employee benefit costs, including KPERS rate increases required by Kansas law. Employer benefit costs have stabilized so the split of the total mill levy will remain generally the same.

- Effective with the 2025 plan year, the Library's experience rating period has changed from August 1 to July 31 to June 1 to May 31. This change allows Blue Cross Blue Shield (BCBS) to accurately calculate the next year's health insurance premiums by July 1 of each year. This is the first year to accurately budget health insurance premiums instead of using an estimate. The premiums will increase 32.5% for the 2027 plan year per the renewal documents from BCBS.

  The dental plan is expected to increase 6% for the 2027 plan year.

- Maintain prudent and sufficient cash balances to: (1) fund next year operations before tax revenues are received; and (2) allow for unforeseen situations.

- Continue the design concept projects on the Facilities Master Plan in phases in accordance with the specific funding matrix and timeline. Infrastructure projects are expected to be funded by the General Fund, Capital Improvement Fund, The Foundation and Friends of the Library funds. The available balance in the Capital Improvement Fund as of July 31, 2026 is $6,968,298.

- Use existing resources with a focus on supporting strategies and tactics for implementation of the library's strategic plan. The library's new 2024 – 2029 strategic plan was approved by the Board of Trustees in January 2024. The plan was developed using information from more than 1,750 Shawnee County residents' responses to a community survey along with focus groups and stakeholder meetings of hundreds of individuals who shared what matters to them about the future of the library. It is a working plan that focuses on areas of connection, learning, space, joy, and people that will benefit the community.

- Lead and fund technological advancements, including electronic materials, to support the expectations and requirements of customers and the community, and to demonstrate how technology can enhance learning and living.

The total ad valorem tax to be levied is proposed to be $17,863,848 to fund expenditures in the General (operating) and Employee Benefit funds. Assessed valuations as of July 1, 2026 will produce $101,274 more per mill above the 2026 final valuations. At a combined levy of 7.269, which is the revenue neutral rate, revenue decreases by $9,937 for the two taxed funds

Motor/commercial/watercraft vehicle tax and fees, in lieu of taxes and revitalization rebate estimates provided by Shawnee County are $11,205 more than 2026.

The published budget also includes the State Aid Fund whose source is from the State of Kansas.

When comparing 2027 and 2026 total budgeted expenditures, the increase appears to be about $1 million. However, municipal governments are allowed to include a fund balance carry forward, categorized as a "miscellaneous expenditure" or "cash basis reserve" (for debt service) in the proposed budget. This balance is necessary to fund payroll, debt service and other operating expenditures in the new year, before tax revenues are distributed in mid to late January or any delay in receipt of revenues, as well as any significant post-budget increased costs like the medical plan premiums. The fund balance carry forward for the two taxed funds includes $1,800,000.

Expenditure authority increase – Budget Summary	$ 906,000
Add difference in cash transfer amount from General Fund to Capital Improvement Fund in 2027	0
Less portion in 2027 expenditures for cash carry forward	(1,800,000)
Adjusted decrease from 2026 to 2027	$(894,000)

Expected 2026 expenditure savings or increases from budgeted:	
Medical insurance cost decrease	(150,000)
Other operating cost decrease	(2,100)
Total 2026 Adjustments	$ (152,100)

2027 changes in expenditure authority from 2026:	
Decrease Facilities Master Plan projects using *one-time* funding	(1,103,000)
Net increase employee benefits	659,000
Net decrease contracted digital services	(609,000)
Net increase in salaries	102,000
Net increase in library materials	68,000
Net decrease operating expenditures from 2026	(163,100)
Total 2027 Net Increase in Expenditure Authority	$ 1,046,100
Total Change from 2026 Estimate to 2027 per Budget Summary	$ (894,000)

Please refer to the enclosed Schedule C "Key to 2026 and 2027 Comparison-Notice of Budget Hearing" to assist with understanding TSCPL's budget year-to-year.

Additionally, the reported 2026 revenues represent the latest estimates (since the approved budget), including: (1) other fee and reimbursement revenue adjustments based on 2025 actual and to-date in 2026 ($32,300); (2) increase in interest earnings ($55,000); (3) a 2% uncollectible tax revenue allowance ($390,333-); and (4) decrease in State Aid revenues to actual ($2,590-).

These revisions are important to the 2027 budget to recognize cash transfers to other funds and carry forward cash available to apply to budget year expenditures, instead of finding new-year revenue, but gives the appearance of a larger change between 2026 and 2027 budgets.

Schedule D provides revenue source definitions to help with understanding that portion of the budget. Neighborhood revitalization rebates are a reduction of expected tax revenues and are projected to decrease (increase total revenue) by about $19,006 in 2027.

TSCPL is a library district and was established under Kansas law (K.S.A. 12-1261) as a municipal corporation. Unlike most libraries in Kansas and other states, it is a stand-alone municipality. It is not under the umbrella of another government. TSCPL must have its own staff for services that in many other libraries are provided free-of-charge and whose costs are not allocated for accounting or operational purposes. Examples of these services include, but are not limited to, accounting, procurement, payroll, human resources, events management, security, motor pool, information technology, clerical support, marketing and communications, janitorial, building and grounds maintenance and support, capital improvements, mailroom, utilities, telephone and internet services. Thus, this difference in governmental structure and accounting for all costs must be taken into consideration when comparing the TSCPL budget to other Kansas and out-of-state libraries. Support costs not paid or allocated to a library can be very significant.

How Was the 2027 Budget Accomplished and Will this Continue Every Year?

- The continued use of data-driven, process improvement techniques and the objective review of each vacant position have stabilized the amount of the budget spent on salaries, without a sacrifice in the quality or quantity of customer services. This is now a standard and proven practice at TSCPL with tangible benefits and should provide budget flexibility in the future as retirements and opportunities occur.

- Process improvement will be even more important as technology drives the use of the Library and the needs of its customers.

- The entire budget is proposed to carefully use one-time funding sources for one-time expenditures so the mill levy remains stable. When a budget includes one-time expenditures, it can be difficult to compare the current and prior years' base budgets.

- Overall, expenditures for the three budgeted funds decrease from the 2026 *approved* budget by $1,048,152 and provides funding for: (1) $509,000 in projects on the Facilities Master Plan, if needed; (2) a decrease of $746,116 in digital services support; (3) an increase in salaries to include staff merit pay increases of 3% -5% and to fund several vacant positions ($102,712); and (4) an increase in library materials ($68,000). This increase is mostly funded by expenditure savings in other areas, such as increasing shrinkage and not funding sixteen part time (not eligible for benefits) and five full- time positions.

- Budgeted employee benefit costs increase by $658,567, primarily due to the previously explained change in how health insurance premiums are now budgeted. Historically, an *estimated* increase has been budgeted for health insurance because renewal costs were not known when the budget was prepared. The policy rating period has been changed so health insurance costs are known by July 1 and are accurately included in the budget. A 32.5% increase in health insurance and a 6% increase in dental insurance are budgeted. To retain employees in the health savings accounts, the employer contributions will remain the same for at least 2027.

The retiree health premium subsidy by TSCPL will also remain at $300 monthly, regardless of coverage.

- The shrinkage concept, to anticipate expected salary savings in advance for budget reallocation, was piloted in 2014 with no adverse effects (actual turnover seems to be in alignment with expected turnover). A shrinkage factor of 1.85% was applied to 2027 gross salaries, allowing about $168,494 to be directed elsewhere in the budget. This is possible due to several retirements of professional level staff who will likely be replaced with lower paid staff.

- The 2027 budget includes some atypical issues, but much of these can be controlled and anticipated through careful and prudent financial management planning, use of the Facilities Master Plan and other initiatives funding matrices, and the benefit of increased property valuations. As the Board of Trustees and staff work to be more strategic, the development of budget forecasts continues to improve and issues are better anticipated.

What does the Community Receive for its Funding Dollars?

- The Library's beautiful and spacious facility is normally open 78 hours per week to provide a multitude of services to customers of all ages with varying expectations and needs.

- The Facilities Master Plan was updated in January 2025 and continues to guide the library's commitment to ensuring the building effectively serves the community for the next decade. The projects within the Plan are expected to optimize people space, customer experience and service, enhance wayfinding and the amenities within the building, meet the expectations and requirements of 21st century library users, and optimally maintain the facilities.

- The front entryway renovation was completed in 2017 providing additional, attractive public space and important enhancements to public safety including zero-entry curbs, improved lighting, an under-sidewalk, ice melt system for winter weather conditions and beautiful planters that also serve as building and pedestrian safety barriers from all forms of wheeled traffic.

- The first phase of the interior renovation/remodel projects was completed in 2017 providing eight collaborative work rooms with technology equipment in each and a new entryway between the Millennium Café and New Books/Media area.

- Phase II of the Facilities Master Plan for interior renovation/remodel projects was completed in 2020. These projects include the renovation of the Circulation Plaza and Learning Center and the installation of new flooring in the rotunda, the main library corridor and in the east and west hallways. Claire's Courtyard was also completed and includes an exterior patio space, a three season pavilion space for small group meetings and an amphitheater for outdoor education.

- Several projects, including renovating the public restrooms and café, demolition of the Hearing Aid building, and paving and landscaping of the area at 1001 Garfield were completed in 2021.

- Technical Services Department has been relocated from the second level to a renovated space in the lower level of the Library. The project to reconfigure this second floor space for the public was completed in 2022. Other projects completed in 2022 include the fire panel replacement, meeting room audio/visual upgrade, phase 1 of the wayfinding project (library signage), redesigning the Movies and Music area, replacing the air conditioning chillers and replacing the boilers. The projects to improve browsing, seating and collection organization for the adult materials, resurfacing the parking lot and dock drive; and phase 2 of the wayfinding project were completed in 2024.

- An extraordinary Kids' Library has transformed into an engaging space just for kids. The redesign, completed in early 2025, includes front facing book shelving that encourages independent browsing, a new dynamic space for story time and programs, and a redesigned collection and activity areas for teens. Families also were given the opportunity to check out passports to the Kansas Children's Discovery Center and the Topeka Zoo to enhance learning with an emphasis on science, technology, engineering, art and math.

- The replacement of the Automated Material Handling (AMH) System, parking lot improvements, staff restroom renovations and an elevator modernization project were also completed in 2025

- Projects currently underway in 2026 include replacing the boilers and air conditioning unit at 1020 Washburn, renovating The Edge space, space redesign in Digital Services, Youth Services and Bookmobile staff areas, an elevator upgrade and meeting room/team room updates.

- The 2027 Facilities Master Plan includes renovations to Public Services and Creative Group staff spaces, a generator upgrade, an elevator modernization project and an upgrade to the building automation system at 1020 Washburn.

- The Learn and Play bus provides two-hour stops at two locations in the County. This is thanks to a joint funding effort between the Library and The Library Foundation. The bus serves pre-school aged children and their families by allowing a remote physical location in which programming and learning can occur within customers' neighborhoods.

- 43% of all households in Shawnee County have an active library cardholder.

- With the help of The Library Foundation and the United Way of Kaw Valley, Dolly Parton's Imagination Library is available in our community to distribute one book per month to the homes of all children ages 0-5. There are over 5,600 children enrolled. This program provides the opportunity for an economical way to scale services community-wide in support of the goal that every child is ready for kindergarten.

- During 2025, about 461,000 visitors came to the building, including over 38,500 attending The Sabatini Art Gallery.

- Countless visitors used the public computers more than 87,000 sessions to search and apply for jobs, research, learn and correspond.

- Over 1.8 million print and digital books, periodicals, music CDs, movies and games were borrowed by Library customers in 2025.

- Last year, over 280,000 reference questions were answered by Library staff through various formats including in person or by telephone, text, email and online chat.

- The Digital Branch welcomed about 623,000 visitors, of which 283,000 visits were to the catalog. A new catalog was implemented which has many new features including one-click hold requests, the ability to create lists, a summary of items checked out and on hold, and the ability to view borrowing history.

- Over 756,000 digital downloads of movies, ebooks and audiobooks occurred in 2025; an increase of 7.9% over 2024. Digital downloads accounted for 42% of all checkouts.

- Social media continues to expand with about 23,000 people who like us on Facebook, over 4,200 Instagram followers, about 350,000 YouTube views, and about 1,700 people who follow us on TikTok. The new catalog also provides a social media feature that allows users to connect with others regarding all types of materials in all types of formats.

- Bookmobiles visited 16 locations during the day and evening throughout the city and county. Program specialists brought Classroom Connections programs to all elementary school classes that requested them. Storytellers visited more than 70 preschool classrooms throughout the year. In 2025, both outreach programs shared programs and stories to 31,837 students in Shawnee County. Red Carpet serves 50 facilities, as well as over 100 individuals, to provide library services to elderly and homebound customers.

- Although COVID-19 impacted traditional Bookmobile services, new services were launched to reach our community. In addition to the 16 Bookmobile stops, TSCPL@Home, a new home delivery service began in August 2020. About 40,000 items were checked out with TSCPL@Home in 2025.

- Summer Learning continues to be an essential time for students and even parents to do some recreational reading. Students and parents read over 888,000 minutes as part of the Summer Reading challenge. The Alice C. Sabatini Gallery welcomed almost 20,000 visitors to enjoy *Dr. Drab's Lab* summer children's exhibit.

- The Library at Work service, in which materials are brought to and picked up from the workplace, has 30 participating work sites.

- Existing services continued their success: (1) library programs, including computer services, at the city community centers; and (2) checkout of materials via the Smartlockers located inside the Oakland Community Center and the Fairlawn Plaza. Parents can opt-in to have their student receive a library account with the TSCPL@School initiative. All five public schools are offering this opportunity to families. Another partnership was formed with the Topeka Housing Authority to open a training center and improve access to digital learning at the Deer Creek Community Center.

- The community can share in, and be proud of, the honor of its Library being chosen the 2016 *Library of the Year* in the United States and Canada. Although the designation is only for one year, the community will always have the distinction of having a Library that received this prestigious award.

Understanding the Budget Document

There are three funds that are required by Kansas law to be budgeted; General, Employee Benefit and Debt Service funds. The library includes the State Aid fund in the overall budget although it is not required by statute. All except the State Aid Fund have ad valorem property tax as their main source of revenue.

The General Fund is the source for the majority of operational expenditures (gross salaries, information technology equipment and maintenance, utilities, internet and telecommunications, vehicle costs, supplies, insurance, professional service contracts, special projects, marketing, printing, postage, library materials purchased for customer checkout, etc).

The Employee Benefit Fund is used to pay the employer-paid portion of benefits for employees, most of which are mandatory (social security, Medicare, state retirement (KPERS), medical and dental insurance, workers compensation insurance, unemployment insurance, the administration of the cafeteria benefit plan and the employee assistance program.)

The Debt Service Fund is used to pay the principal and interest on the bond issue for the building expansion project (opened in January 2002). The 2027 budget includes a cash transfer from the Debt Service Fund to the General Fund to close out the fund; the debt payment concluded in 2019.

State Aid is provided from the Kansas State Library, but is not a guaranteed revenue source.

General Fund Budget (pages 6, 6a)

Page 10 shows the estimated tax rate for the 2027 General Fund budget is 5.508 mills; a decrease of .604 mills from the actual 2026 General Fund tax rate of 6.112 mills. The net total mill levy decreases between 2025 and 2026 for the three taxing funds.

Revenues

- Ad valorem property tax (net of revitalization rebates) is 88% of the total projected revenue for 2027; 88.7% in 2026.
- Vehicle taxes are 9% of the total projected revenue for 2027; 8.5% in 2026. (Estimates are provided by Shawnee County.)
- In lieu of taxes are .38% of total revenues in 2025.
- Tax revenues represent the amount if 100% is collected, but historically there is an uncollectible amount of less than 5%. However, this can range from a few thousand dollars to a few hundred thousand dollars so careful review occurs during the year.
- Other revenue sources from fines, fees, reimbursements and interest are 2.6% of the total projected revenue for 2027. The decision to no longer charge overdue fines on library materials reduces projected fee/fine revenue but will benefit customers.

Expenditures

The total General Fund budgeted expenditures for 2027 are $18,418,176 (including an allowable fund balance carry forward of $1.405 million classified as “miscellaneous expense”). This is a 0.096% decrease ($1,956,719) from the 2026 adopted budget of $20,374,895 (including fund balance carry forward).

The “miscellaneous expense” of $1.4 million for fund balance carry forward represents the amount needed to carry over into the beginning of 2028, to pay expenses prior to tax revenues being received the third week of January or for unexpected cost increases or emergencies. The fund balance carry forward and miscellaneous lines in the budget cannot be more than 15% of the total General Fund expenditure budget. TSCPL's combined percentage is 7.6%.

K.S.A. 12-1268 allows the Board of Trustees to direct a transfer annually from the General Fund not to exceed 20% of the money credited to the fund. There is no cash transfer planned from the General Fund to the Capital Improvement fund (non-budgeted) in 2027.

Gross Salaries (Employer-paid benefits are budgeted in the Employee Benefit Fund.)
The budget includes 222 full-time and part-time employees (this does not represent an actual FTE position count, but rather a count of positions in which each represents one, regardless of the percentage of time assigned). The 2025 budget also included 222 full-time and part-time positions. At any given time, approximately 185 positions are usually filled due to turnover and seasonal staffing.

- Salary expenditures comprise 56.3% of the expenditure budget in 2027; 50.4% of the expenditure budget in 2026; (or 60.9% and 54.8% respectively, when fund balance carry forward is subtracted from total expenditures.)

- The careful consideration and review of every vacant position, as well as seven retirements in 2025 and at least six in 2026, have kept gross salaries starting about $103,000 more than those budgeted for 2026 (with the annualization of 2026 merit pay, but before any 2027 merit raise).

- Merit pay ranges were adjusted from 1% - 3% to 3% - 5% effective with the 2023 budget. The budget is created using a 4.8% increase on each employee's job anniversary date. Increases are granted strictly based on performance and no increase is guaranteed. The cost of the pay increases to be paid in 2027 is estimated at about $268,000.

- The shrinkage concept, which in previous years funded 98.15% of the gross salaries and related percentage-based fringe benefits for regular staff, has been continued for 2027 as a way to anticipate savings and better plan/fund library operations and the funding matrix initiatives to fulfill the strategic plan. It will also assist with avoiding last minute, end-of-year spending decisions and projects or the one-year delay or budget amendment required to obtain authority to spend the savings.

- For the 2027 budget, a 1.85% shrinkage reduction from gross salaries allows savings of $168,494 in gross salary to be budgeted elsewhere.

- At the end of 2025, at least 43 employees were eligible to accept KPERS full or reduced retirement so salary savings should be expected.

Information Technology (Digital Branch) Plan and Expenditures
Information technology is vital to keep pace with the ever-changing world and the expectations of a 21st century library, the use of the Digital Branch, content and materials, and the relevancy of the Library to its constituency.

- The Contracted – Digital Services and Digital Services Support line items contain funding for projects, annual support and maintenance costs and hardware and software that change from year-to-year, but for which the base budget generally funds. The Contracted line item increases by $62,831 and will fund: (1) annual SmartLocker lease; (2) staff training software; and (3) co-managed IT services. The Support line item decreases by $671,787 and will fund: (1) 80 replacement computers on the regular 4-year cycle; (2) new security camera server; (3) hotspot replacement; and (4) a new Gallery projector. This budget line item fluctuates from year to year as equipment is purchased and new purchases are planned.

- The 80 computer replacements allow staff and public computers to offer current technology, including larger screens.

Strategic, Community and Facilities Plans

The 2027 budget supports the implementation of the new strategic plan, which is focused on connection, learning, space, joy and people. This is a logical and responsible progression for funding the approved initiatives in the strategic, information technology and facilities plans, as well as fulfilling the Library's mission and goals.

Please refer to Schedule E for funding matrices for Facilities Master Plan projects for 2027. This document reports all funding sources, including funds from The Library Foundation and the Friends of the Library which are critically important to completion of these projects.

- The Facilities Master Plan was updated in January 2025 and continues to guide the library's commitment to ensuring the building effectively serves the community for the next decade.

  The Plan encompasses both infrastructure needs and building remodeling and renovations to ensure relevancy and to support the way in which customers need to use the Library now, as well as support the strategic plan.

- The Special Projects line item is almost solely for the design concept phases on the Facilities Master Plan and includes the following projects. This funding is from expenditure savings in the operating budget.

  These design projects are planned for 2027:
    - Repaint exterior handrails, reseal expansion joints, replace Tech Services windows and Gallery lighting, $37,500
    - Building automation system upgrade (including 1020), $550,000
    - Upgrade generator, $200,000
    - Elevator upgrade, $155,000
    - Shared spaces and civic spaces estimated cost, $150,000
    - Staff space redesign (Public Services/Creative Group), $300,000
    - New delivery vehicle and facilities truck, $95,000
    - Other, replace blower coils in garage and architectural fees, $68,000

  Total Special Projects line item for all funds is $1,555,500. Portions of these projects will be funded from The Library Foundation, Friends of the Library, State Aid funds and by the non-budgeted Capital Improvement Fund.

- The Furniture and Equipment budget decreases by $32,500 and is comprised of: (1) various custodial equipment replacement ($15,000); (2) public chair replacement in L2TC and The Edge ($6,500); and (3) base for overall Library needs ($15,000). Most furnishings will be part of the Facilities Master Plan.

- An $8,000 line item for the purchase of art for the Gallery was restored in 2015 and continues in the base budget.

- The Contracted Facilities budget decreases by $19,850 (based on projections starting with 2025 actual expenditures). The Facilities Master Plan encompasses most of the infrastructure costs and can be paid by the Capital Improvement Fund. This line item includes all the support contracts for the major building systems and allows for cost increases for renewals, as well as any type of professional repair and service, such as snow removal, pest control, trash disposal, fire alarm testing, etc.

- The Contracted Office Equipment budget decreases by $23,500 (based on projections starting with 2025 actual expenditures). This line item is primarily for public and staff copies and related maintenance and fees, and postage and mailing equipment leases. Service professionals will be called when needed for one-off needs.

- The Contracted Professional Services budget increases by $13,500 (based on projections starting with 2025 actual expenditures). The Library is using more professional consulting services for specialized issues in order to become fully educated before spending resources on major projects. This ultimately saves money. However, some changes have occurred that have resulted in savings.

- Professional service needs in 2027 include: (1) continuation of digitation and preservation of special collections; (2) expenses anticipated for job postings and drug testing; (3) aquarium maintenance fees; and (4) a $25,000 placeholder for unexpected professional needs.

  Other expenditures paid in this line item are credit card processing and bank fees, new hire and employee testing, courier service between libraries, and notary fees.

Library Materials

- The 2027 budget for library materials has increased by $68,000. The materials' budget represents 12.7% of the total General Fund budget (and 13.8% without Special Projects) but drops to 9.5% of the four budgeted funds.

- The library materials budget for 2027 reflects the library's response in providing high quality, diverse physical and digital library collections. There continues to be a budget shift from physical to digital collections.

- If the State Library's funding to public libraries declines, TSCPL needs to plan for continuation of databases that are currently paid and made accessible by the State Library. They can provide access statewide at a substantial discount. State Library staff have confirmed that database funding is intact for this year. It appears that the State Library can continue to provide this service for another year. However, for forthcoming budget years, sufficient budget should be maintained to continue to fund databases without the State Library subsidy.

Other Expenditures

- Cataloging and interlibrary loan service database costs increase by $9,800 based on communications from the vendor (OCLC) and 2026 year-to-date actuals.

- The Conference budget line item is decreased by $4,800 in 2027. Training needs exist for many staff, both those in the librarian profession and in other professions needed to support the Library. Managers submitted specific proposals for conferences for 2027 and the CEO requested funds for Trustees to attend national conferences. Several staff serve on national councils and boards and must attend the conferences. The Public Library Association conference is held every other year and 2027 is not a conference year.

- By Kansas statute, TSCPL is required to support 50% of the budget requests for the libraries in Rossville and Silver Lake. This line item increases in 2027 by $8,139.

- Marketing is decreased by $29,010 in 2027.

- Printing and Programming budget line items remain flat in 2027.

- An increase of $3,842 is budgeted for postage/shipping, per actual 2025 expenditures and 2026 expenditures to date.

- Staff training budgets remain flat in 2027.

- Supplies decrease by $23,637 based on 2025 actual expenditures and 2026 expenditure to-date. A base for the replacement of staff office chairs and gallery/office supplies continues.

- Telecommunication costs decrease by $104,160 in 2027. The current Verizon hotspots are being replaced in 2027 resulting in a cost savings.

- Vehicle repair budget line item remains flat in 2027. The base budget for vehicle fuel decreases $9,585 and is based on 2026 actual expenditures to-date.

Debt Service Fund Budget (page 7)

Reserve Fund
The debt incurred with the bond issue was paid in full in September 2019. A one-time cash transfer has been budgeted in 2026 from the Debt Service Fund to the General Fund in the amount of $10,623 to close the fund. This amount includes the 2025 projected cash forward and an estimate for delinquent taxes which may be received. This amount also includes estimated interest earnings. Because residual back taxes continue to be deposited to the Debt Service Fund, another transfer of $10,010 is budgeted in 2027. This transfer will be from the Debt Service Fund to the General Fund.

Employee Benefit Fund (page 7)

Page 10 shows the estimated tax rate for the 2027 Employee Benefit Fund budget is 1.761 mills; an increase of .287 mills from the 2026 rate of 1.474. The net total mill levy decreases slightly between 2025 and 2026 for the three taxing funds.

As previously described, the experience rating period has been changed which allows Blue Cross Blue Shield (BCBS) to accurately calculate the next year's health insurance premiums by July 1 of each year. The premiums will increase 32.5% for the 2027 plan year per the renewal documents from BCBS. The dental plan is expected to increase 6% for the 2027 plan year.

Revenues

- Ad valorem property tax (net of revitalization rebates) is 88% of the total projected revenue in 2027; in 2026 it was 87%.
- Motor/commercial/watercraft vehicle taxes and fees are 6.8% of the total projected revenue in 2027; in 2026 they were 8.4% of the total projected revenue. (Estimates are from Shawnee County.)
- Reimbursements from the Friends of the Library, the Library Foundation, Shawnee County and retiree premium payments in 2027 are 3.5% of the total projected revenue; in 2026 they were 2.8%.
- The changes in the *Group Health Care Benefits for Qualified Retirees* policy approved by the Board in April 2015 allow for a medical premium subsidy by the Library that will continue at $300 per month. However, the policy also requires all Medicare-eligible retirees leave the plan and enroll in Medicare supplemental insurance, or when the qualified retiree reaches the age of 65.

Expenditures

The total budget for 2027 is $6,161,948 (including fund balance carry forward "Miscellaneous Expense" of $400,000). This is an increase of $658,567 or .12% from the 2026 adopted budget of $5,503,381 (including fund balance carry forward).

The "miscellaneous expense" of $400,000 for fund balance carry forward represents the amount needed to carry over into the beginning of 2028, to pay expenses prior to tax revenues being received the third week of January or for unexpected cost increases or emergencies. The fund balance carry forward and miscellaneous lines in the budget cannot be more than 15% of the total Employee Benefit Fund expenditure budget. TSCPL's combined percentage is 6.5%.

- <u>FICA and Medicare</u> - Rates (6.2% and 1.45%, respectively) will remain the same in 2027 as in 2026.
- <u>Kansas Public Employees Retirement System (KPERS)</u> – The 2027 employer rate will be 10.44% compared to 10.59% in 2026. The rate for death and disability insurance benefits will continue at 1.0%. The net decrease in KPERS rates for 2027 is .15%.
- <u>KPERS Working After Retirement</u> - The 2018 Kansas Legislature passed a bill that impacts those employees working after retirement (WAR). The Library currently has three WAR employees. The intent of the legislative changes is to simplify the rate and earnings limit structures for KPERS retirees who return to work for the same or a different KPERS employer but retain some punitive costs for employers. Employees will no longer be subject to the $25,000 earnings limit cap and will continue to not pay into the plan. Instead, employers will now pay rates of 10.44% on all wages up to $25,000 and 30% on all wages over $25,000.
- <u>Workers Compensation Insurance</u> – Ratings continue to be low and no significant increase is expected in 2027.
- <u>Unemployment Compensation Insurance</u> – The rate is set by the State of Kansas and has been budgeted at .10% of gross wages which is the same as 2026.
- <u>Health/Dental Insurance</u> – Health insurance premiums will increase 32.5% in 2027 and dental rates are projected to increase 6%. This line item also includes another year of employer contributions to Health Savings Accounts, based on about 60% of eligible employees enrolling in the qualified high-deductible health plan. The goal remains to contain the cost of health care benefits, yet retain a quality, accessible health plan for employees.
- <u>Shrinkage</u> - A 1.85% reduction from gross salaries allows savings of $30,649 in related percentage-based fringe benefits to be budgeted to fund other cost increases.

State Aid Fund (Page 8)

Grants-in-aid to libraries, K.S.A. 75-2556, is revenue received from the Kansas State Library. The State Librarian determines the amount of the grant-in-aid for which each eligible local public library is to receive based on the latest population census figures. Actual 2027 revenues are expected to be about the same as those received in 2026 based on recent trends. Due to the uncertainty of these funds, they are not used for continuing operating expenditures and instead are only used for one-time projects. In 2027, this will be a Special Projects line item.

Non-Budgeted Funds (Page 9)

Only the actual revenues and expenditures for 2025 are required to be reported.

(1) Capital Improvement Fund: A special accruing fund established under K.S.A. 12-1268 which provides for an amount, not to exceed 20% of any annual General Fund budget prepared, published and approved by the Board of Trustees, to be set aside in a special fund for major capital improvements or major equipment purchases. A cash transfer from the General Fund to the Capital Improvement Fund has not been budgeted in 2027. Some infrastructure projects on the Facilities Master Plan may be paid from this fund. They are projected over 10 years at which time additional monies may be placed into the fund. Thus, cash flow is projected to be sufficient and sustainable.

(2) Other Special Revenue: Funds received that are restricted for a specific purpose. These funds originate primarily from the Friends of the Library and The Library Foundation and a couple of small federal and state grants.

(3) Permanent Funds: Endowment funds under which TSCPL can spend the interest received on the funds but cannot spend the principal. Enacting documents establishing the endowments specify the restrictions on the use of these funds and that they be retained by the Library instead of the Library Foundation. One permanent fund that had been previously reported on the Library's financials for many years was legally determined to actually belong to The Library Foundation and has been removed from the Library's reporting.

Budget Summary (Page 10) and **Certificate** (Page 1)

These documents establish the maximum expenditure authority for the budgeted funds for 2027. Only estimated mill levy rates are presented. The TSCPL Board of Trustees sets the budgeted expenditures but does not establish the actual mill levy rates. The actual tax rates will be determined by the County Clerk based on a Revenue Neutral Rate formula which includes the total assessed valuation as of July 1 for the TSCPL District and the amount of ad valorem tax generated.

Allocation of MV, RV, 16/20M, Commercial Vehicle and Watercraft Tax Estimates (page 2) and **2027 Neighborhood Revitalization Rebate** (page 11)

These pages simply provide an allocation between the three taxing funds of revenue estimates and revenue reduction estimates (rebates) provided by Shawnee County.

What does the TSCPL 2027 budget proposal mean to a residential taxpayer in Shawnee County?

The following table displays the annual cost of the TSCPL total mill levy of 7.269 for property at various values. The formula is provided so that property taxes in support of TSCPL can be calculated based on specific property values.

Total Assessed Valuation for 2027 Budget Purposes per the Shawnee County Clerk: $2,457,538,585 (value of one mill = $2,457,539)

Impact of Mill Levy on Residential Properties**

		$50,000	**$100,000**	**$200,000**	**$300,000**
7.269	Total Proposed Mill	$41.80	$83.59	$167.19	$250.78
Formulas: Amount of Property Tax / Value of one mill = Mill Rate					
Value of Home X .115 = Assessed Value; Assessed Value X Mill Rate / 1,000 = Total Tax					

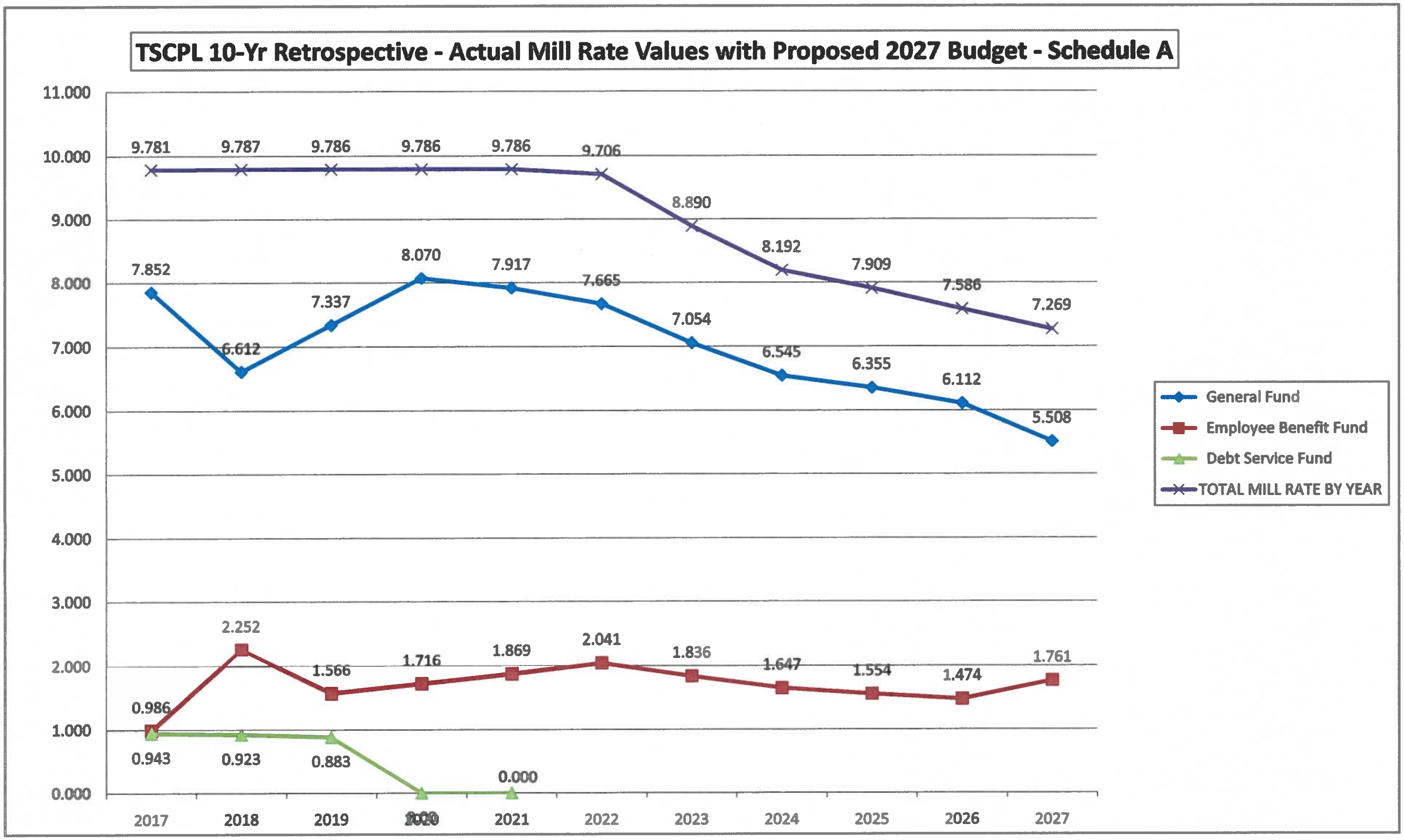
Total Assessed Valuation for 2026 Budget Purposes per the Shawnee County Clerk: $2,363,319,455 (value of one mill = $2,363,319)

Impact of Mill Levy on Residential Properties**

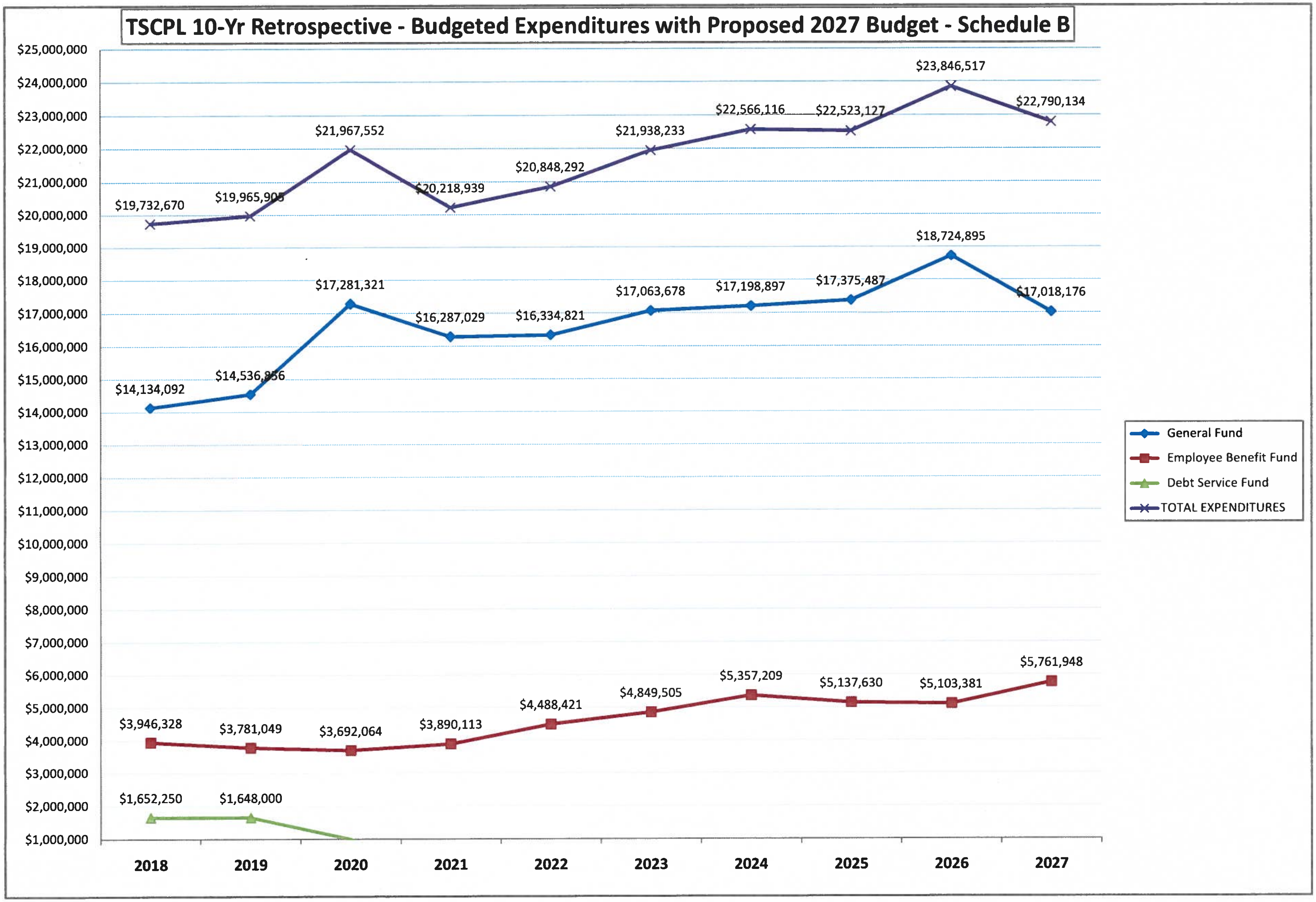
		$50,000	**$100,000**	**$200,000**	**$300,000**
7.563	Total Proposed Mill	$43.49	$86.97	$173.95	$260.92
Formulas: Amount of Property Tax / Value of one mill = Mill Rate					
Value of Home X .115 = Assessed Value; Assessed Value X Mill Rate / 1,000 = Total Tax					

** Residential properties are assessed at 11.5% of value pursuant to K.S.A. 79-1439(b)(1)(A). Commercial, industrial, railroad and improved ag land properties are assessed at 25% of value pursuant to K.S.A. 79-1439(b)(1)(F).

<u>Enclosures:</u>
Schedule A - Graph of TSCPL Levy Rates – 10-year Retrospective and 2027 Proposed Budget
Schedule B - Graph of TSCPL Expenditures – 10-year Retrospective and 2027 Proposed Budget
Schedule C - Key to Understanding the “Notice of Budget Hearing”/”Budget Summary”
Schedule D - Revenue Source Definitions
Schedule E - Funding Matrices for 2027 for Facilities Master Plan projects



TSCPL 10-Yr Retrospective - Actual Mill Rate Values with Proposed 2027 Budget - Schedule A
11.000
10.000
9.000
8.000
7.000
6.000
5.000
4.000
3.000
2.000
1.000
0.000
9.781
9.787
9.786
9.786
9.786
9.706
8.890
8.192
7.909
7.586
7.269
7.852
6.612
7.337
8.070
7.917
7.665
7.054
6.545
6.355
6.112
5.508
0.986
2.252
1.566
1.716
1.869
2.041
1.836
1.647
1.554
1.474
1.761
0.943
0.923
0.883
0.000
2017
2018
2019
2020
2021
2022
2023
2024
2025
2026
2027
General Fund
Employee Benefit Fund
Debt Service Fund
TOTAL MILL RATE BY YEAR



TSCPL 10-Yr Retrospective - Budgeted Expenditures with Proposed 2027 Budget - Schedule B
$25,000,000
$24,000,000
$23,000,000
$22,000,000
$21,000,000
$20,000,000
$19,000,000
$18,000,000
$17,000,000
$16,000,000
$15,000,000
$14,000,000
$13,000,000
$12,000,000
$11,000,000
$10,000,000
$9,000,000
$8,000,000
$7,000,000
$6,000,000
$5,000,000
$4,000,000
$3,000,000
$2,000,000
$1,000,000
$19,732,670
$19,965,908
$21,967,552
$20,218,939
$20,848,292
$21,938,233
$22,566,116
$22,523,127
$23,846,517
$22,790,134
$14,134,092
$14,536,856
$17,281,321
$16,287,029
$16,334,821
$17,063,678
$17,198,897
$17,375,487
$18,724,895
$17,018,176
$3,946,328
$3,781,049
$3,692,064
$3,890,113
$4,488,421
$4,849,505
$5,357,209
$5,137,630
$5,103,381
$5,761,948
$1,652,250
$1,648,000
2018
2019
2020
2021
2022
2023
2024
2025
2026
2027
General Fund
Employee Benefit Fund
Debt Service Fund
TOTAL EXPENDITURES

Schedule C

Topeka and Shawnee County Public Library
Key to 2026 and 2027 Budget Comparison
2027 Budget - Public Hearing - August 20, 2026

Has the amount of tax requested increased or decreased? ***Increased;***

1 - Actual Tax Rate 2026	7.586	
2 - Estimated Tax Rate 2027	7.269	*RNR is 7.269*
Net Change	**-0.317**	

Ad valorem tax dollars by year.

3 - Total Amount of 2026 (2027) Budget Ad Valorem Tax	$	17,863,848
4 - Total Tax Levied 2026	$	17,873,785
Total Decrease in Annual Ad Valorem Tax Revenues	**$**	**(9,937)**

Did the Library ask for this additional revenue? No

7 - Assessed Valuation - 2027	$	2,457,538,585
8 - Assessed Valuation - 2025 (final)	$	2,356,265,058
Total Increase in Assessed Valuation	$	101,273,527
Increased Value of One Mill	$	101,274
Increased Revenues based on Budgeted Valuation	$	768,265
Decrease due to Final Valuation & Setting of 2026 Mill Levy by Cty Clerk	$	841
Increased Revenues When Budgeting at Flat Mill Levy (7.586)	**$**	**769,106**

Why does the Library need an over $20 million budget?

5 - Net Expenditures 2026	$	23,735,525
Add Back Revisions to 2026 Estimates for 2026 Budget:		
General Fund - overtime increase	$	(10,000)
General Fund - other estimated cost decreases - net	$	12,161
Employee Benefit Fund - 2026 health plan cost decrease	$	150,000
Original 2026 Expenditure Authority - excluding cash carry forward and transfers	**$**	**23,887,686**
6 - Net Expenditures 2027	$	24,642,124
Less Cash Carry Forward/Reserves classified as "Expenditures":		
General Fund	$	(1,400,000)
Employee Benefit Fund	$	(400,000)
2027 Actual Authority for Expenditures	**$**	**22,842,124**
Actual Decreased Expediture Authority in 2027	**$**	**(1,045,562)**
% Increase in Expenditure Authority in 2027		**-4.38%**
Actual Decreased Taxes Due to Budgeting at the RNR	**$**	**(9,937)**
% Increase in Ad Valorem Tax Revenues in 2027		**-0.06%**

Schedule C
2027

NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING

The governing body of

Topeka and Shawnee County Public Library

Shawnee County

will meet on August 20, 2026 at 5:00 pm at 1515 SW 10th Ave., Topeka, KS for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of tax to be levied. Detailed budget information is available at http://www.tscpl.org or hardcopies from TSCPL and will be available at this hearing.

SUPPORTING COUNTIES

Shawnee County (home county)

BUDGET SUMMARY

Proposed Budget 2027 Expenditures and Amount of Current Year Estimate for 2026 Ad Valorem Tax establish the maximum limits of the 2027 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

	Prior Year Actual for 2025		Current Year Estimate for 2026		Proposed Budget Year for 2027			
FUND	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for	Amount of 2026 Ad Valorem	Proposed Estimated Tax	
General	15,605,926	6.355	18,722,734	6.112	18,418,176	13,536,247	5.508	
Debt Service	10,010		10,623		10,010			
Employee Benef	4,209,848	1.554	4,953,381	1.474	6,161,948	4,327,601	1.761	
State Aid	61,561		59,410		62,000			
Non-Budgeted F	891,854							
Totals	20,779,199	7.909	23,746,148	7.586	24,652,134	17,863,848	7.269	2
Revenue Neutral Rate **				1		3	*7.269*	
Less: Transfers	10,010		10,623		10,010			
Net Expenditure	20,769,189		23,735,525	5	24,642,124	6		
Total Tax Levied	17,878,859		17,873,785	4	xxxxxxxxxxxxx			
Assessed Valuat	2,260,895,667		2,356,265,058		2,457,538,585			
			8		7			

Outstanding Indebtedness, Jan 1,	2024	2025	2026
G.O. Bonds	0	0	0
Revenue Bonds	0	0	0
Other	0	0	0
Lease Pur. Princ	0	0	0
Total	0	0	0

*Tax rates are expressed in mills.

****Revenue Neutral Rate as defined by KSA 79-2988*

Hannah Uhlrig

Secretary

Schedule D

Revenue Source Definitions

Ad Valorem Property Tax – Tax on all taxable tangible property in Shawnee County, excluding the Townships of Rossville and Silver Lake. The amount approved by the Library's Board of Trustees to fund the budget is converted to mills by the County Clerk when final property valuations are known (end of October).

Delinquent Tax – Taxes unpaid after the date when the penalty for non-payment begins. These are not budgeted because collection is uncertain.

Motor Vehicle Tax – Tax is based on the value of the vehicle and the previous year's county-wide average levy. It is paid when the vehicle is registered.

Recreational Vehicle (RV) Tax – Tax is assessed by weight of the RV, rather than the value of the RV, and is paid when the RV is registered. It is based on the levies in the previous year's budget.

16/20 Vehicle Tax – Tax is assessed like the motor vehicle tax when light trucks with a weight of 16,000 to 20,000 pounds are registered. The tax is collected like an ad valorem tax, in December and June.

In Lieu of Tax – Tax received from businesses that have issued industrial revenue bonds. These businesses do not pay taxes, but may be assessed an in lieu of tax amount to help pay for services.

Watercraft Assessments – K.S.A 79-5501 was amended by 2014 House Bill 2422, effective January 1, 2014, to change the calculation on watercraft to be based on the county average tax rate rather than being assessed like other personal property in the taxpayer's taxing unit. Because these are not specifically based on the Library's mill levy, they are budgeted based on estimates provided by the County. However, when collected and distributed to the taxing authorities, they are not separately identified and are paid with the ad valorem tax. Thus, it appears that this line item is always 100% under-budget.

Commercial Vehicle Fees – Collection of these fees began on January 1, 2014.

Reimbursement Foundation, Friends and Shawnee County – The Topeka & Shawnee County Public Library (TSCPL) initially pays the salaries and fringe benefits for employees on loan to The Library Foundation and the Friends of the Library. Occasionally, other small amounts are paid on behalf of these organizations.

New in 2013 was the reimbursement for a technical position as a result of a partnership agreement with Shawnee County Parks and Recreation. This partnership provides computer training and access, as well as programming, in the community centers to best utilize computer facilities, equipment and instructors. This cost-effectively boosts service equity to TSCPL customers without the need to invest in "bricks and mortar." This agreement ended on December 2023, subject to a two year renewal by Shawnee County, and was renewed in 2024.

The revenues represent the reimbursement of the expected agreed-upon share for which these organizations are responsible.

Fees – TSCPL charges fees for a number of services or for non-compliance with library policies. These fees include: (1) debt collection (recovery of cost to TSCPL for using an outside debt collection service for unpaid debts); (2) interlibrary loan mailing fees; (3) mailing fees for customer-requested items; (4) non-resident library card fees; (5) copies/printing fees; (6) obituary lookup fees; (7) meeting room and/or equipment usage fees; (8) vending machine income and from the purchase of supplies such as headphones and flash drives by customers; and (9) charges for lost and damaged materials.

E-rate Reimbursement – A federal program in which 50% to 90% of approved, actual costs paid by TSCPL for internet and wireless services, as well as some types of communications equipment, are reimbursed.

Miscellaneous – Up to $5,000 of annual revenues not categorized elsewhere. Due to the infrequency of receipt or small dollar amount per transaction, it is more efficient to lump them in one miscellaneous category.

Investment Income – Interest on invested idle funds not immediately needed for cash flow to pay operating expenditures.

Neighborhood Revitalization Rebates – Neighborhood revitalization districts may qualify for property tax rebates based only on the valuation of new improvements to the property. Since the rebates represent the ad valorem property tax that TSCPL will not receive, these are reported as a revenue reduction.

Schedule E

Facilities Master Plan

2027

Landscaping / Building Envelope	General	Foundation	Friends	Cap Imp	State Aid
Reseal sidewalk exapansion joints	$ 1,500				
Replace Tech Services office windows	$ 25,000				
Main Building					
Building static sensor control panel	$ 1,400				
Building Automation System upgrade (including 1020)				$ 550,000	
Arc Fees	$ 50,000				
Gallery lighting		$ 11,000			
Staff spaces - PS & CG	$ 275,000				$ 25,000
Upgrade Generator				$ 200,000	
1020 Building					
Replace blower coil units in garage	$ 16,000				
Elevator upgrade				$ 155,000	
Crack Seal Conrete at Sand/Oil Separator	$ 600				
Outreach Services					
New Delivery Vehicle			$ 40,000		
New Facilities Truck		$ 55,000			
Potential Shared Spaces	$ 75,000				$ 25,000
Civic Spaces		$ 50,000			
Fund Totals	$ 444,500	$ 116,000	$ 40,000	$ 905,000	$ 50,000
Total	$ 1,555,500				

Board Members Present
Peg Dunlap – Chair, Mark Zillinger – Vice Chair, Hannah Uhlrig – Secretary, Fred Patton – Treasurer, Shawn Leisinger, Jim Edwards, Valerie Peckham, Liz Post, Beth Dobler

Board Members Absent
Lori Finney

Call to Order
The meeting of the Board of Trustees of the Topeka and Shawnee County Public Library held on Thursday, July 16, 2026, in the Menninger Room 206 of the Topeka and Shawnee County Public Library, 1515 SW 10th Ave, was called to order at 4:00 pm by Vice Chair Mark Zillinger.

Public Comment
There were 3 people signed in for public comment. Arthur Schaper, Toni Stewart, and Kathy Brown spoke and then the public comment session was closed.

Trustee Advocacy Stories
Trustee Liz Post shared that she attended an event at the library on July 2. She shared that there was a speaker and the audience did a reading of the Declaration of Independence for Independence Day. She had a good time.

Trustee Valerie Peckham shared that she has been listening to the Lord of the Rings audiobooks and she told her neighbor how to find free audiobooks through the library. She recently went to Advisors Excel campus and saw that they have a Library @ Work area and that it gets a lot of use!

Approval of Minutes
On a motion by Jim Edwards, seconded by Shawn Leisinger, the June 18, 2026, Meeting Minutes of the Board of Trustees were approved.

Motion passed unanimously.

Approval of Minutes of the Board of Trustees Budget Work Session #1
On a motion by Liz Post, seconded by Valerie Peckham, the June 18, 2026, Budget Work Session #1 Meeting Minutes were approved.

Motion passed unanimously.

Approval of Minutes of the Board of Trustees Budget Work Session #2
On a motion by Liz Post, seconded by Valerie Peckham, the July 8, 2026, Budget Work Session #2 Meeting Minutes were approved.

Motion passed unanimously.

Chief Financial Officer Report
Chief Financial Officer Kim Strube noted no additions to her report. There were some questions for Strube. Strube spoke to the utilities line item in the budget as well as the overtime line item.

Financial Reports
Board Treasurer Fred Patton reported that he reviewed the financial reports and reviewed and approved the bank reconciliations for June 2026.

On a motion by Fred Patton and seconded by Shawn Leisinger, the Treasurer's Financial Report for June 2026 was accepted.

Motion passed unanimously.

The Library Foundation
Library Foundation Executive Director Ashley Charest thanked those who attended the Wilder Society event and heard Bonar Menninger talk about his new book. Charest thanked the Youth Services department for their work with teens to create the centerpieces that were used at the event.

Chair Haley DaVee took a job in Wichita and will be moving there. Library Foundation Vice Chair Katie Koupal will be acting as Chair until August when their board meets again to appoint a new Chair.

Friends of Topeka and Shawnee County Public Library
Friends of the Library Board President John Conlee shared that the book sale is this weekend.

The Friends of the Library recently sold the library's 2012 Crown Victoria car at auction. The Friends netted $2700 from its sale. The money will go toward the new Subaru that the library purchased.

The Friends of the Library recently acquired an estate of many books. Several will be listed online for sale.

Board Chair Reports
Vice Chair Mark Zillinger reported the Executive Committee met via Zoom on July 6, 2026.

Chief Executive Officer Report
Chief Executive Officer Marie Pyko shared that the Civic Spaces team is getting closer to identifying the next place to have a remote book locker. They would like to have two additional lockers placed by the end of this year.

Pyko recently reached out to the new CEO of Stormont Vail Health to offer him a tour of the library. He is excited to meet library leaders and see the library.

Pyko attended the intercity visit in Madison, Wisconsin. She shared there is more about her experience there in her board packet.

The library was recently invited alongside GTP to attend the Build the Challenge event at Link Innovation Center on August 5. This is an event where students will code and program. The library will bring the portable technology lab with laptops and assist those participating.

Chief of Staff Report

Chief of Staff Thad Hartman shared that he received multiple bids for the RFPs in Room 123. Both of the bid recommendations that are presented to the board today were less than was anticipated.

New Business

Library Materials Selection Policy

On a motion by Hannah Uhlrig seconded by Beth Dobler, the Board of Trustees, Topeka and Shawnee County Public Library, approve the Library Materials Selection Policy was approved as presented.

Motion passed unanimously

FY 2027 Budget Approval for Publication

Jim Edwards moved that the Topeka and Shawnee County Public Library Board of Trustees approves the FY 2027 Budget Approval for Publication.

Liz Post requested that the resolution be amended to state that the board approves the publication of the FY 2027 budget at the RNR rate. Valerie Peckham seconded.

Motion as amended passed unanimously

Room 123 Remodel Furniture Bid

On a motion by Liz Post seconded by Shawn Leisinger, the Board of Trustees, Topeka and Shawnee County Public Library, approves the bid from Modern Business Interiors, Lenexa, KS in the amount of $83,505.14 for the purchase and installation of furniture for Room 123.

Motion passed unanimously

Room 123 Remodel Package Bid

On a motion by Beth Dobler seconded by Jim Edwards, the Board of Trustees, Topeka and Shawnee County Public Library, approves the bid from Senne Company, Topeka, KS in the amount of $399,900 for the remodel of room 123.

Motion passed unanimously

Security Camera Server Upgrade Bid

On a motion by Shawn Leisinger seconded by Hannah Uhrlig, the Board of Trustees, Topeka and Shawnee County Public Library, approves the bid of $81,977.00 by AllTech Communications of Topeka, KS for the purchase of an Avigilon security camera server.

Motion passed unanimously

Adjournment

Vice Chair Mark Zillinger adjourned the meeting at 4:55 pm.

Next Meeting

August 20, 2026
5:00 pm
Topeka & Shawnee County Public Library
Menninger Room 206/Zoom Meeting
https://tscpl.zoom.us/j/87254676686?pwd=7UsLzZ1Fsu4AV9CQBm1qxgwh7bYdNp.1
Meeting ID: 872 5467 6686
Passcode: 373182

*Subject to change without notice

Chief Financial Officer's Report
August 2026
Kim Strube

Revenue/Expense/Balance by Fund Report – Page 2

The Children's Art Show Fund is temporarily negative due to current expenditures (or encumbrances for purchases) not yet billed to the Library Foundation for reimbursement. Typically, The Library Foundation is billed quarterly for reimbursement of expenditures.

General Fund – Pages 3 through 5

With 58% of the budget year completed, 92% of the budgeted revenue has been received and 55% of the approved budget has been expended/encumbered. This compares to 2025 in which 91% of the budgeted revenue had been received and 56% of the approved budget had been expended/encumbered.

The Cataloging & ILL Services, Telecomunications, Mileage and Utilities - Gas budget line items are over budget but include a significant amount reserved in open purchase orders for potential costs. Open purchase orders are easier to work with when emergencies occur. It is likely the full amount will not be needed, and these lines may not be over-budget at the end of the year.

It is my preference to allow budget line items to go over-budget when necessary to clearly identify the actual expenditures and allow a sufficient budget in future years, when possible. Other options would be to code expenditures in another related but not optimal line item or request the Board to reallocate the budget among the line items (which can be done without amending the budget provided the total spending authority remains the same). However, a budget is a plan, and some over/under situations should be expected.

Employee Benefit Fund – Page 6

With 58% of the budget year completed, 92% of the budgeted revenue has been received and 52% of the approved budget has been expended/encumbered. This compares to 2025 in which 90% of the budgeted revenue had been received and 48% of the approved budget had been expended/encumbered.

Capital Improvement Fund – Page 6

The current available balance for strategic initiatives, facilities expenditures and/or an emergency fund for qualifying expenditures is $6,968,298.

Purchase Order Notification

In accordance with the Board of Trustees purchasing policy, approved January 19, 2017, notification to the Board is required of all purchases more than $5,000 and up to $20,000, including sole source purchases and purchases exempted from the purchasing policy (exempted purchases may exceed $20,000). Proposed purchases (other than those specifically exempted by the purchasing policy) more than $20,000 will be brought to the Board for notification and consideration of approval via a resolution.

Type of Purchase	Description	Amount	Vendor
Approved operating budget	Annual Aruba subscription agreement	$8,835.21	Oneneck IT Solutions LLC
Approved operating budget	Annual self-check kiosk and RFID gate maintenance agreement	$22,819.93	Bibliotheca LLC
Approved operating budget	Annual service agreement for elevators	$11,760.00	TK Elevator Corporation
Approved operating budget	Fiber connectors for switch project	$6,483.00	Oneneck IT Solutions LLC
Approved operating budget	Book purchase for author event	$8,100.00	Round Table Bookstore
Approved operating budget	Annual maintenance for event scheduling software	$36,819.00	Communico LLC
Library Materials	Adult nonfiction books	$5,500.00	Ingram Library Services
Library Materials	Adult fiction and non-fiction e-books	$8,990.00	Overdrive, Inc.
Library Materials	Adult fiction e-books	$6,850.00	Overdrive, Inc.
Library Materials	Adult fiction and non-fiction e-books	$6,290.00	Overdrive, Inc.
Library Materials	Adult fiction and non-fiction e-books	$6,040.00	Overdrive, Inc.
Library Materials	Hoopla online (June)	$37,353.99	Midwest Tape LLC
Library Materials	Adult fiction books	$7,000.00	Ingram Library Services
Library Materials	DVD’s	$5,600.00	Midwest Tape LLC
Library Materials	DVD’s	$6,110.00	Midwest Tape LLC
Library Materials	Adult fiction books	$7,000.00	Ingram Library Services
Library Materials	Adult fiction and non-fiction e-books	$6,620.00	Overdrive, Inc.
Library Materials	Juvenile fiction and non-fiction e-books	$6,330.00	Overdrive, Inc.

Other Items:

- The “Notice of Hearing/Budget Summary” document was published in the July 30th edition of the *Topeka Capital Journal*. This is a 21-day notice period before the public budget hearing, scheduled for 5:00 pm on August 20th at the library. State law requires a minimum 10-day notice period.

- This month’s packet includes the documents (required budget forms, narrative and selected workpapers) for the public budget hearing. There is also a separate link on TSCPL’s website under About Us>Administration>Budgets & Audit Reports, so that the public may view only this portion of the August packet, if desired. Similar documents from budget work session #2 are also available on TSCPL’s website. The published hearing notice references the website address. Additionally, paper copies have been available in my office. To date, no one has requested a copy or contacted me with questions.

- The Board will vote to approve the budget at the Board of Trustees meeting on September 10th. Courtesy copies of the budget will be delivered to the Mayor and City Council and County Commissioners as required by K.S.A. 12-1267(a) at least 10 days prior to filing the adopted budget with the County Clerk; and (2) file the adopted budget with the County Clerk no later than October 1st. I will take care of these tasks.

Topeka and Shawnee County Public Library
Financial Summary

7/31/2026

	Balance 1/1/2026	Revenue Y-T-D	Expenditures Y-T-D	Balance 7/31/2026
GOVERNMENTAL FUNDS				
General Operating	$ 6,453,534.81	$ 14,858,412.71	$ 9,553,845.25	$ 11,758,102.27
Employee Benefits	2,335,897.85	3,644,851.70	2,618,263.33	$ 3,362,486.22
Capital Improvement	6,824,614.37	143,683.69	-	$ 6,968,298.06
Bond & Interest	612.58	598.41	-	$ 1,210.99
NON MAJOR GOVERNMENTAL FUNDS				
State Aid	-	59,409.81	-	$ 59,409.81
Federal, State & Local Grants	3,833.59	14,093.39	12,894.02	$ 5,032.96
Other Special Revenue	878,267.55	14,041.28	150,966.72	$ 741,342.11
Permanent Funds	298,866.14	28,790.27	-	$ 327,656.41
Totals	$ 16,795,626.89	$ 18,763,881.26	$ 12,335,969.32	**$ 23,223,538.83**

Bank Account Summary

General Fund-CoreFirst Bank-Checking	$ 212,754.09
Restricted Funds-CoreFirst Bank-Checking	746,350.07
Capital Improvement Fund-Community National Bank-Money Market Account	6,968,298.06
Cash on Hand	2,151.42
Petty Cash	220.00
Endowment Securities	327,656.41
Municipal Investment Pool - Overnight	3,523,718.37
Municipal Investment Pool - 30-day Fixed	11,500,000.00
Municipal Investment Pool - 90-day Fixed	-
Municipal Investment Pool - 180-day Fixed	-
Equity Bank - Certificate of Deposit	-
	$ 23,281,148.42
Less Pending Claims (invoices posted, but not paid until next month)	-
Less Deferred Revenue (SAM account payments)	3,914.74
Less Payroll Deduction and Employer Benefit Liabilities	451.51
Less Outstanding Checks	53,243.34
	$ 23,223,538.83

Topeka and Shawnee County Public Library
Revenue/Expenditures/Balance by Fund Report

	1/1/2026 Cash Balance	Revenues	Prev. Year PO Expenditures	Current Year Expenditures	7/31/2026 Cash Balance	All Yrs Outstanding Encumbrances	Unencumbered Cash Balance
Major Governmental Funds							
General Fund	$ 6,453,534.81	$ 14,858,412.71	$ 407,716.21	$ 9,146,129.04	$ 11,758,102.27	$ 1,269,033.01	$ 10,489,069.26
Employee Benefit Fund	2,335,897.85	3,644,851.70	120.00	2,618,143.33	3,362,486.22	19,298.25	3,343,187.97
Capital Improvement Fund	6,824,614.37	143,683.69	-	-	6,968,298.06	-	6,968,298.06
Bond & Interest Fund	612.58	598.41	-	-	1,210.99	-	1,210.99
Non Major Governmental Funds							
State Aid Fund	-	59,409.81	-	-	59,409.81	54,491.39	4,918.42
Federal & State Grants							
Gallery Grants	19.03	-	-	-	19.03		19.03
Kansas Humanities Council Grant	25.00	-	-	-	25.00	-	25.00
Dock Grant	3,789.56	14,093.39	-	12,894.02	4,988.93	1,105.70	3,883.23
Library Services & Technology Ac	-	-	-	-	-	-	-
Other Special Revenue Funds							
Adult Programs	1.49	-		-	1.49	-	1.49
Art Collection	10,797.76	19.37		-	10,817.13	-	10,817.13
Children's Art Show	-	-		632.14	(632.14)	10.88	(643.02)
French Gift - Library Materials	31.77	0.07	-	-	31.84	-	31.84
Friends	270,335.88	400.54	85.00	68,034.37	202,617.05	6,368.42	196,248.63
Fun Committee	9,215.93	641.40	78.91	4,070.45	5,707.97	101.50	5,606.47
Gallery Competitions/Exhibits	37,705.43	67.62	-	-	37,773.05	-	37,773.05
Gifts/Memorials (Undesignated)	514,601.11	8,729.38	27,660.00	45,765.03	449,905.46	84,423.30	365,482.16
Hathaway Trust - Library Materials	3,381.06	1,218.01	163.07	1,421.00	3,015.00	1,221.17	1,793.83
Library Materials	14,050.24	2,936.10	33.36	82.50	16,870.48	-	16,870.48
NEH Expendable	851.99	1.52	-	-	853.51	-	853.51
Programming Fund	457.20	-		14.77	442.43	-	442.43
Red Carpet	-	-	-	-	-	-	-
Rotary Grant	-	-	-	-	-	-	-
Special Collections	5,800.15	10.40	-	-	5,810.55	-	5,810.55
Torluemke Landscaping	36.82	0.07		-	36.89	-	36.89
Workshops	2,214.18	3.95			2,218.13		2,218.13
Youth Services	8,786.54	12.85	967.91	1,958.21	5,873.27	25.99	5,847.28
Permanent Funds							
Mertz Trust	298,866.14	28,790.27	-	-	327,656.41	-	327,656.41
TOTALS	$ 16,795,626.89	$ 18,763,881.26	$ 436,824.46	$ 11,899,144.86	**$ 23,223,538.83**	$ 1,436,079.61	$ 21,787,459.22

Topeka and Shawnee County Public Library
General Fund - Revenue

7/31/2026

	Approved Budget	Received Year-To-Date	Over/(Under) Budget	% 7/31/2026
				58.0%
Ad Valorem Property Tax	$ 14,401,097.00	$ 13,781,880.64	$ (619,216.36)	96%
Revitalization Rebates	(106,840.00)	(107,927.15)	$ (1,087.15)	101%
Back Tax	-	255,204.89	$ 255,204.89	N/A
Motor Vehicle Tax	1,291,774.00	523,986.01	$ (767,787.99)	41%
Recreational Vehicle Tax	13,852.00	4,939.33	$ (8,912.67)	36%
16/20 M Vehicle Tax	5,231.00	5,839.89	$ 608.89	112%
In Lieu of Tax	57,806.00	50,570.50	$ (7,235.50)	87%
Watercraft Special Tax**	9,638.00	-	$ (9,638.00)	0%
Commercial Vehicle Fees	48,309.00	44,050.06	$ (4,258.94)	91%
E-Rate Reimbursement	15,245.00	-	$ (15,245.00)	0%
Miscellaneous Revenue	3,000.00	27,596.19	$ 24,596.19	920%
Miscellaneous Revenue - Recyclg	-	3,226.67	$ 3,226.67	N/A
Salary Refunds-Foundation	98,705.00	48,784.42	$ (49,920.58)	49%
Salary Refunds-Friends	58,189.00	29,052.83	$ (29,136.17)	50%
Salary Refunds-Shawnee Cty	23,856.00	13,196.01	$ (10,659.99)	55%
Vending Machines	1,500.00	1,337.12	$ (162.88)	89%
Overdue Fees	25,000.00	19,212.55	$ (5,787.45)	77%
ILL Fees	100.00	14.99	$ (85.01)	15%
Mailing Fees	100.00	-	$ (100.00)	0%
Non Resident Card Fee	1,000.00	1,700.00	$ 700.00	170%
Obituary Fees	300.00	40.00	$ (260.00)	13%
Meeting Room Charges	2,500.00	2,512.50	$ 12.50	101%
Foundation Distribution	-	-	$ -	N/A
Interest Received-Investments	150,000.00	153,195.26	$ 3,195.26	102%
Transfer In	18,241.00	-	$ (18,241.00)	0%
Library Treasurer's Balance	4,256,292.00	-	$ -	N/A
TOTALS	**$ 20,374,895.00**	**$ 14,858,412.71**	**$ (1,260,190.29)**	**92%**

** Watercraft Special Taxes are budgeted separately because they are not based on the Library's specific mill levy; however when distributed, they are part of Ad Valorem property tax. Thus, this line item will always be 100% under-budget.

Topeka and Shawnee County Public Library
General Fund - Expenditures and Encumbrances

7/31/2026

	Approved Budget	Expended Year-To-Date	Encumbrances	#	(Over)/Under Budget	% Expended
						58.0%
STAFF:						
Salaries-Auto Allowance	$ 4,800.00	$ 2,769.15	$ -		$ 2,030.85	58%
Salaries-Facilities	826,307.00	449,199.58	-		377,107.42	54%
Salaries-Overtime	10,000.00	11,313.23	-		(1,313.23)	113%
Salaries-Security	328,835.00	181,871.00	-		146,964.00	55%
Salaries-Shelvers	117,558.00	26,769.55	-		90,788.45	23%
Salaries-Staff	8,975,974.00	4,859,183.36	-		4,116,790.64	54%
Conferences	195,900.00	94,856.46	18,306.03		82,737.51	58%
Staff Internal Dev/Trng - Web Based	15,000.00	1,072.00	489.45		13,438.55	10%
Staff Development & Training	36,500.00	11,789.16	1,069.88		23,640.96	35%
Mileage	8,969.00	4,264.53	9,137.54		(4,433.07)	149%
COLLECTION:						
Materials-Binding/Replacements	1,500.00	289.48	-		1,210.52	19%
Materials-Periodicals	22,000.00	1,202.09	1,375.42		19,422.49	12%
Materials-Print/Non-Print <1 YR	917,500.00	403,592.09	1,706.00		512,201.91	44%
Materials-Print/Non-Print	1,333,000.00	652,090.79	134,342.00		546,567.21	59%
OPERATIONS:						
Art Purchases	10,000.00	5,248.00	713.00		4,039.00	60%
Cataloging and ILL Services	96,500.00	97,507.48	-		(1,007.48)	101%
Contracted-Digital Services	909,135.00	552,023.20	64,754.66		292,357.14	68%
Contracted-Facilities	316,000.00	173,343.57	79,091.04		63,565.39	80%
Contracted-Equipment	85,500.00	28,070.10	27,523.71		29,906.19	65%
Contracted-Professional	250,500.00	154,311.44	62,032.79		34,155.77	86%
Contracted-E-Rate Services	1,372.00	-	-		1,372.00	0%
Digital Services Support	936,787.00	319,748.05	24,973.80		592,065.15	37%
Furniture/Equipment	69,000.00	40,131.93	-		28,868.07	58%
Insurance	93,000.00	75,864.44	-		17,135.56	82%
Marketing & Communication	124,010.00	31,031.66	21,345.81		71,632.53	42%
Memberships/Dues	31,673.00	21,317.01	80.00		10,275.99	68%
Miscellaneous	5,000.00	2,035.94	29.50		2,934.56	41%
Payments to Other Libraries	165,941.00	-	-		165,941.00	0%
Postage/Shipping	62,990.00	24,353.28	1,045.22		37,591.50	40%
Printing	86,750.00	12,859.61	3,543.99		70,346.40	19%
Programming	119,100.00	69,780.85	2,247.91		47,071.24	60%
Special Events	-	-	-		-	0%
Special Projects	1,550,000.00	370,448.71	419,707.99		759,843.30	51%
Supplies-Facilities	107,267.00	38,669.23	52,899.88		15,697.89	85%
Supplies-Office/Library	90,815.00	22,153.19	7,298.09		61,363.72	32%
Supplies-Processing	41,000.00	8,434.80	4,394.83		28,170.37	31%
Telecommunications	204,100.00	143,304.51	71,076.61		(10,281.12)	105%
Transfer Out	-	-	-		-	N/A
Utilities-Electric	337,670.00	171,954.63	138,045.37		27,670.00	92%
Utilities-Gas	58,231.00	48,507.45	36,688.06		(26,964.51)	146%
Utilities-Water/Sewage	56,025.00	16,076.19	27,923.81		12,025.00	79%
Vehicle-Gas	37,686.00	12,593.27	-		25,092.73	33%
Vehicle-Repair	85,000.00	6,121.33	26,072.42		52,806.25	38%
Contingency/Fund Balance	1,650,000.00	-	-		-	0%
Cash Long/Short	-	(23.30)	-		23.30	N/A
TOTALS	$ 20,374,895.00	$ 9,146,129.04	$ 1,237,914.81		$ 8,340,851.15	55%

Topeka and Shawnee County Public Library
General Fund

7/31/2026

	2026 Budget	Year to Date	%
Balance 01/01/2026	**$ 4,256,292.00**	**$ 5,872,972.82**	
Revenue:			
Ad Valorem Property Tax	14,401,097.00	13,781,880.64	96%
Revitalization Rebates	(106,840.00)	(107,927.15)	101%
Back Tax	-	255,204.89	N/A
Motor Vehicle Tax	1,291,774.00	523,986.01	41%
Recreational Vehicle Tax	13,852.00	4,939.33	36%
16/20M Vehicle Tax	5,231.00	5,839.89	112%
In Lieu of Tax	57,806.00	50,570.50	87%
Watercraft Special Tax	9,638.00	-	0%
Commercial Vehicle Fees	48,309.00	44,050.06	91%
E-Rate Reimbursement	15,245.00	-	0%
Fees and Charges	33,500.00	52,413.35	156%
Reimbursements	180,750.00	94,259.93	52%
Transfer In	18,241.00	-	
Interest on Idle Funds	150,000.00	153,195.26	102%
	$ 16,118,603.00	$ 14,858,412.71	92%
Expenditures/Encumbrances:			
Salaries	10,263,474.00	5,531,105.87	54%
Other Staff Support Costs	256,369.00	140,985.05	55%
Library Collections	2,274,000.00	1,194,597.87	53%
Contracted Services	1,659,007.00	1,238,657.99	75%
Digital Services Support	936,787.00	344,721.85	37%
Furniture/Equipment/Art	79,000.00	46,092.93	58%
Payments to Other Libraries	165,941.00	-	0%
Special Projects	1,550,000.00	790,156.70	51%
Utilities & Telecommunications	656,026.00	653,576.63	100%
Vehicles	122,686.00	44,787.02	37%
Other Operating Expenditures	761,605.00	399,361.94	52%
Transfer Out	-	-	
Cash Basis Reserve	1,650,000.00	-	0%
	$ 20,374,895.00	$ 10,384,043.85	55%
Prior Year Canceled Purchase Orders		$ 141,727.58	
Unencumbered Balance 7/31/2026	**$ -**	**$ 10,489,069.26**	

Topeka and Shawnee County Public Library
Special Revenue Funds

EMPLOYEE BENEFITS

	2026 Budget	Year To Date	%
Balance 01/01/2026	**$ 1,540,890.00**	**$ 2,335,763.85**	
Revenue:			
Ad Valorem Property Tax	$ 3,472,687.00	$ 3,323,828.55	96%
Revitalization Rebates	(25,763.00)	(26,059.92)	101%
Back Tax	-	63,752.93	N/A
Motor Vehicle Tax	315,712.00	128,521.16	41%
Recreational Vehicle Tax	3,386.00	1,210.08	36%
16/20M Vehicle Tax	1,278.00	1,470.29	115%
In Lieu of Tax	14,344.00	12,195.83	85%
Watercraft Special Tax*	2,356.00	-	0%
Commercial Vehicle Fees	11,807.00	10,832.59	92%
Refund-Fringe Benefits-Foundation	44,886.00	20,008.78	45%
Refund-Fringe Benefits-Friends	31,588.00	16,803.95	53%
Refund-Fringe Benefits-Shawnee Cty	10,210.00	5,682.91	56%
Refund FICA	-	4,427.94	0%
Employee COBRA Payments	-	-	0%
Retiree Payments BC/BS	25,000.00	30,509.15	N/A
Interest on Idle Funds	55,000.00	51,667.46	94%
	$ 3,962,491.00	$ 3,644,851.70	92%
Expenditures/Encumbrances:			
Employee Assistance Program	$ 7,080.00	$ 6,549.00	93%
Cafeteria Plan Administration Fees	1,111.00	915.00	82%
Social Security/Medicare	771,687.00	394,394.77	51%
Ks Public Employees Retirement Sys	1,046,063.00	570,587.96	55%
Worker's Compensation	66,300.00	62,987.40	95%
Unemployment Tax	10,087.00	5,140.27	51%
Health/Dental Insurance	3,201,053.00	1,596,867.18	50%
Miscellaneous	-	-	0%
Contingency/Fund Balance	400,000.00		0%
	$ 5,503,381.00	$ 2,637,441.58	52%
Prior Year Canceled Purchase Orders		$ 14.00	
Unencumbered Balance 7/31/2026	**$ -**	**$ 3,343,187.97**	

* Watercraft Special Taxes are budgeted separately because they are not based on the Library's specific mill levy; however when distributed, they are part of Ad Valorem property tax. Thus, this line item will always be 100% under-budget.

CAPITAL IMPROVEMENT

Balance 01/01/2026	**$ 6,824,614.37**
Revenue:	
Transfer In	$ -
Interest received	143,683.69
	$ 143,683.69
Expenditures/Encumbrances:	
Contracted - Professional	-
Capital Outlay	-
	-
Prior Year Canceled Purchase Orders	-
Unencumbered Balance 7/31/2026	**$ 6,968,298.06**

STATE AID

Balance 01/01/2026	**$ -**	**$ -**
Revenue:		
State Aid	-	59,409.81
	$ -	$ 59,409.81
Expenditures/Encumbrances:		
Contracted - Digital Services		
Digital Services Support		-
Staff Internal Development/Trng		-
Special Projects	-	54,491.39
	$ -	$ 54,491.39
Unencumbered Balance 7/31/2026		**$ 4,918.42**

Topeka and Shawnee County Public Library
Debt Service Fund - Bond and Interest

	2026 Budget	Year to Date	%
Balance 01/01/2026	**$ 8,231.00**	**$ 612.58**	
Revenue:			
Ad Valorem Property Tax	-	-	N/A
Revitalization Rebates	-	-	0%
Back Tax	10,000.00	557.09	6%
Motor Vehicle Tax	-	-	N/A
Recreational Vehicle Tax	-	-	N/A
16/20M Vehicle Tax	-	3.92	N/A
In Lieu of Tax	-	-	0%
Watercraft Special Tax*	-	-	0%
Commercial Vehicle Fees	-	-	N/A
Interest on Idle Funds	10.00	37.40	374%
	$ 10,010.00	$ 598.41	6%
Expenditures/Encumbrances:			
Principal	$ -	$ -	0%
Interest	-	-	0%
Wire Transfer Fees	-	-	0%
Transfer Out	18,241.00	-	0%
Cash Basis Reserve	-		0%
	$ 18,241.00	$ -	0%
Unencumbered Balance 7/31/2026	**$ -**	**$ 1,210.99**	

* Watercraft Special Taxes are budgeted separately because they are not based on the Library's specific mill levy; however when distributed, they are part of Ad Valorem property tax. Thus, this line item will always be 100% under-budget.

TOPEKA & SHAWNEE COUNTY PUBLIC LIBRARY

Investments as of July 31, 2026

Capital Improvement Funds - Community National Bank

$ 6,968,298.06 at 3.69% (money market account)

Municipal Investment Pool

$ 3,523,718.37	Operating funds in "overnight pool"*; available for transfer whenever needed
10,500,000.00	General fund; 30-day 7/17/2026 at 3.12%, maturity 8/17/2026
1,000,000.00	Employee benefit fund; 30-day 7/17/2026 at 3.12%, maturity 8/17/2026
$15,023,718.37	

* rates vary by day - average July 1 - 31, 2026 was 2.3%

Topeka and Shawnee County Public Library
Non-Payroll Checks $5,000 and Over, Excluding Library Materials Purchases
All Checking Accounts
For the Month Ended July 31, 2026

Fund	Account	Object	Check Date	Vendor Name	Description		Amount	Check Number
10	41000	311	7/3/26	JOHNSON CONTROLS BUILDING SOLUTIONS LLC	renewal pm aggreement	$	6,588.25	-94380
				2026 approved operating budget - annual maintenance agreement		$	6,588.25	**-94380 Total**
10	41000	310	7/17/26	ONENECK IT SOLUTIONS LLC dba US SIGNAL C	Hardware Support Contract	$	8,835.21	-94359
				2026 approved operating budget - contracted digital services		$	8,835.21	**-94359 Total**
10	41000	310	7/24/26	BIBLIOTHECA LLC	annual maintenance	$	22,819.93	-94353
10	41000	310	7/24/26	BIBLIOTHECA LLC	Credit memo	$	(500.00)	-94353
				2026 approved operating budget - contracted digital services		$	22,319.93	**-94353 Total**
10	41000	736	7/24/26	HTK ARCHITECTS INC.	*ARCHITECTURAL FEES*	$	17,465.00	-94351
						$	17,465.00	**-94351 Total**
10	41000	350	7/24/26	KAJEET	sskj1	$	9,998.00	-94350
10	41000	350	7/24/26	KAJEET	stuunl	$	28,776.00	-94350
10	41000	350	7/24/26	KAJEET	shipping	$	225.00	-94350
10	41000	350	7/24/26	KAJEET	fees	$	4,172.52	-94350
10	41000	350	7/24/26	KAJEET	sskj1	$	249.95	-94350
				2026 approved operating budget - hotspot replacemnt		$	43,421.47	**-94350 Total**
10	41000	351	7/2/26	EVERGY	*2026 Electric Services*	$	26,021.73	-94343
10	41000	351	7/2/26	EVERGY	*2026 Electric Services*	$	29.14	-94343
10	41000	351	7/2/26	EVERGY	*2026 Electric Services*	$	1,799.85	-94343
10	41000	351	7/2/26	EVERGY	*2026 Electric Services*	$	82.57	-94343
10	41000	351	7/2/26	EVERGY	*2026 Electric Services*	$	29.14	-94343
10	41000	351	7/2/26	EVERGY	*2026 Electric Services*	$	27.49	-94343
10	41000	351	7/2/26	EVERGY	*2026 Electric Services*	$	27.49	-94343
10	41000	351	7/2/26	EVERGY	*2026 Electric Services*	$	27.49	-94343
10	41000	351	7/2/26	EVERGY	*2026 Electric Services*	$	29.14	-94343
10	41000	351	7/2/26	EVERGY	*2026 Electric Services*	$	279.90	-94343
10	41000	351	7/2/26	EVERGY	*2026 Electric Services*	$	27.49	-94343
10	41000	351	7/2/26	EVERGY	*2026 Electric Services*	$	64.99	-94343
						$	28,446.42	**-94343 Total**
10	21505	0	7/10/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers EE Deduction	$	21,116.83	-94318
15	21516	0	7/10/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers ER Contribution	$	33,751.69	-94318
15	21517	0	7/10/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers ER Insurance	$	3,519.41	-94318
10	21513	0	7/10/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers OGLI	$	1,548.34	-94318
				Remittance of pension benefit contributions & optional group life premiums		$	59,936.27	**-94318 Total**
10	21501	0	7/10/26	PAYCOM PAYROLL LLC	Federal W/H	$	24,216.31	-94316
10	21502	0	7/10/26	PAYCOM PAYROLL LLC	State W/H	$	15,624.41	-94316

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Fund	Account	Object	Check Date	Vendor Name	Description		Amount	Check Number
15	21521	0	7/10/26	PAYCOM PAYROLL LLC	State Unemployment	$	336.55	-94316
10	21503	0	7/10/26	PAYCOM PAYROLL LLC	Social Security EE	$	20,927.77	-94316
15	21504	0	7/10/26	PAYCOM PAYROLL LLC	Social Security ER	$	20,927.77	-94316
10	21503	0	7/10/26	PAYCOM PAYROLL LLC	Medicare EE	$	4,894.49	-94316
15	21504	0	7/10/26	PAYCOM PAYROLL LLC	Medicare ER	$	4,894.49	-94316
10	21514	0	7/10/26	PAYCOM PAYROLL LLC	Child Support/Spousal Maint.	$	1,568.60	-94316
10	21518	0	7/10/26	PAYCOM PAYROLL LLC	Garnishments	$	803.53	-94316
10	41000	313	7/10/26	PAYCOM PAYROLL LLC	Paycom Bundle	$	2,497.50	-94316
				Remittance of payroll taxes, garnishments and Paycom fees		$	96,691.42	**-94316 Total**
10	21509	0	7/10/26	EMPOWER RETIREMENT	Deferred Comp EE Portion	$	5,936.12	-94315
				Remittance of deferred retirement employee contributions	*ıittance of deferred retirement employee contribı*	$	5,936.12	**-94315 Total**
10	21509	0	7/24/26	EMPOWER RETIREMENT	Deferred Comp EE Portion	$	6,389.86	-94313
				Remittance of deferred retirement employee contributions	*ıittance of deferred retirement employee contribı*	$	6,389.86	**-94313 Total**
10	21501	0	7/24/26	PAYCOM PAYROLL LLC	Federal W/H	$	24,167.99	-94312
10	21502	0	7/24/26	PAYCOM PAYROLL LLC	State W/H	$	15,551.87	-94312
15	21521	0	7/24/26	PAYCOM PAYROLL LLC	State Unemployment	$	337.99	-94312
10	21503	0	7/24/26	PAYCOM PAYROLL LLC	Social Security EE	$	21,016.80	-94312
15	21504	0	7/24/26	PAYCOM PAYROLL LLC	Social Security ER	$	21,016.80	-94312
10	21503	0	7/24/26	PAYCOM PAYROLL LLC	Medicare EE	$	4,915.62	-94312
15	21504	0	7/24/26	PAYCOM PAYROLL LLC	Medicare ER	$	4,915.62	-94312
10	21514	0	7/24/26	PAYCOM PAYROLL LLC	Child Support/Spousal Maint.	$	1,568.60	-94312
10	21518	0	7/24/26	PAYCOM PAYROLL LLC	Garnishments	$	804.96	-94312
10	41000	313	7/24/26	PAYCOM PAYROLL LLC	Paycom Bundle	$	2,507.73	-94312
				Remittance of payroll taxes, garnishments and Paycom fees		$	96,803.98	**-94312 Total**
10	21505	0	7/24/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers EE Deduction	$	21,079.75	-94311
15	21516	0	7/24/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers ER Contribution	$	33,692.36	-94311
15	21517	0	7/24/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers ER Insurance	$	3,513.27	-94311
				Remittance of pension benefit contributions & optional group life premiums		$	58,285.38	**-94311 Total**
10	41000	311	7/23/26	TK ELEVATOR CORPORATION	ELEVATOR SERVICE AGREEMEN	$	11,760.00	-94300
				2026 approved operating budget - contracted facilities		$	11,760.00	**-94300 Total**
10	41000	350	7/23/26	VERIZON WIRELESS	*public hotspots*	$	10,593.40	-94299
						$	10,593.40	**-94299 Total**
10	21512	0	7/31/26	DELTA DENTAL OF KANSAS, INC	*EE Withholding*	$	2,410.36	-94298
15	21512	0	7/31/26	DELTA DENTAL OF KANSAS, INC	*ER Withholding*	$	9,824.21	-94298
15	21512	0	7/31/26	DELTA DENTAL OF KANSAS, INC	*Retiree*	$	230.88	-94298

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						$	12,465.45	**-94298 Total**
10	41000	736	7/31/26	KELLEY CONSTRUCTION CO., INC.	*Staff Spaces Renovation*	$	121,878.00	-94296
						$	121,878.00	**-94296 Total**
10	21515	0	7/27/26	BLUE CROSS BLUE SHIELD OF KS	*EE - BCBS Actives Premiums*	$	36,349.54	-94293
15	21515	0	7/27/26	BLUE CROSS BLUE SHIELD OF KS	*ER - BCBS Actives Premiums*	$	189,063.76	-94293
15	21515	0	7/27/26	BLUE CROSS BLUE SHIELD OF KS	*Retiree BCBS Premiums*	$	4,896.57	-94293
						$	230,309.87	**-94293 Total**
10	41000	351	7/30/26	EVERGY	*2026 Electric Services*	$	28,324.79	-94277
10	41000	351	7/30/26	EVERGY	*2026 Electric Services*	$	29.14	-94277
10	41000	351	7/30/26	EVERGY	*2026 Electric Services*	$	2,035.16	-94277
10	41000	351	7/30/26	EVERGY	*2026 Electric Services*	$	103.31	-94277
10	41000	351	7/30/26	EVERGY	*2026 Electric Services*	$	29.14	-94277
10	41000	351	7/30/26	EVERGY	*2026 Electric Services*	$	27.49	-94277
10	41000	351	7/30/26	EVERGY	*2026 Electric Services*	$	27.49	-94277
10	41000	351	7/30/26	EVERGY	*2026 Electric Services*	$	27.49	-94277
10	41000	351	7/30/26	EVERGY	*2026 Electric Services*	$	29.14	-94277
10	41000	351	7/30/26	EVERGY	*2026 Electric Services*	$	287.89	-94277
10	41000	351	7/30/26	EVERGY	*2026 Electric Services*	$	27.49	-94277
10	41000	351	7/30/26	EVERGY	*2026 Electric Services*	$	68.39	-94277
						$	31,016.92	**-94277 Total**
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Registration Fee	$	25.00	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	Magic Mouse (USB?C) - Whi	$	63.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	food items for program	$	19.95	-94257
10	41000	323	7/14/26	COREFIRST BANK & TRUST	Membership fee	$	129.00	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	RFID READER	$	199.00	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	CASE	$	15.00	-94257
10	41000	911	7/14/26	COREFIRST BANK & TRUST	Jon Kuhn untitled glass c	$	4,000.00	-94257
10	41000	911	7/14/26	COREFIRST BANK & TRUST	27% Buyer's premiun on pu	$	1,120.00	-94257
10	41000	911	7/14/26	COREFIRST BANK & TRUST	shipping and crate	$	128.00	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Vinyl Transfer - Red	$	11.98	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Vinyl Transfer - Green	$	8.98	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Vinyl Transfer - Blue	$	11.98	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Vinyl Transfer - Black	$	9.98	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Tulip Fabric Markers - 20	$	17.68	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Soccer Ball Stencil	$	9.94	-94257

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10	41000	330	7/14/26	COREFIRST BANK & TRUST	Silent Foam Soccer Ball	$	-	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Pool Noodle (4 pk)	$	19.40	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Mars Mixed Candy	$	9.96	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Skittles Gummy Candy	$	9.98	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	3V Lithium Coil Cell Batt	$	18.04	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Double-Sided Conductive C	$	27.96	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Outline Metallic Markers,	$	19.94	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Watercolor Paint Set, 12	$	28.49	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Watercolor Paper 8.5 x 11	$	29.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Mini Foam Soccer Balls	$	16.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Cardstock, Greens, 8.5 x	$	13.59	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Stomp Rockets	$	26.59	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	cardstock	$	24.38	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	fife	$	8.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Mini Dino Figures	$	14.58	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Baking Soda	$	29.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Citric Acid	$	22.53	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Bath Bomb Kits	$	29.98	-94257
10	41000	310	7/14/26	COREFIRST BANK & TRUST	Data recovery software	$	519.35	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	circle cutter tool	$	11.89	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	circle punch kit	$	31.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	2 lbs gummy candy	$	39.98	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	startech usb calbe	$	30.82	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	Packing Tape	$	19.98	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	Permanent Marker	$	53.94	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	Wireless Doorbell	$	19.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	4 Terrecotta Pots w/Sauc"	$	216.93	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Clear Seediling Planters,	$	55.96	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Miracle-GRO Potting Mix,	$	44.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Mini Plastic Dinosaurs	$	19.98	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Mini Ocean Animal Figures	$	11.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Mini USA American Flags o	$	6.64	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Soccer Ball Beads	$	8.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Soil Sunrise Orchid Potti	$	42.75	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Acrylic Paint Markers, Du	$	21.98	-94257

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10	41000	330	7/14/26	COREFIRST BANK & TRUST	Mini 4 Hot Glue Sticks	$	19.19	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Medium T-Shirt	$	8.97	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Large T-Shirt	$	8.97	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Small T-Shirt	$	2.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	XXL T-Shirt	$	11.97	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	XL T-Shirt	$	8.97	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	XXXL T-Shirt	$	11.97	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	SANDISK 2TB Extreme	$	298.00	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	Lamicall phone holder	$	18.01	-94257
10	41000	342	7/14/26	COREFIRST BANK & TRUST	workshop	$	85.00	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	Classification Folders	$	78.10	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	AA batteries	$	16.62	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	Colored folders	$	74.08	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	4x6 lined note pads	$	17.74	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	4x4 lined post its	$	17.36	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	Discount for PO 261473	$	(65.48)	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	BLACK	$	119.55	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	WHITE	$	38.98	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	CANDY RED	$	29.89	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	TITAN GRAY	$	29.89	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	BLUE	$	29.89	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	COCOA	$	25.99	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	MAGENTA	$	12.99	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	NOZZLE	$	12.34	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	NOZZLE	$	12.34	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	DARK CHOC	$	12.99	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	WOOD	$	24.99	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	WHITE OAK	$	24.99	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	BLACK WALNUT	$	24.99	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	APPLE GREEN	$	12.99	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	MANDARIN ORANGE	$	12.99	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	LEMON YELLO	$	12.99	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	PLUMB	$	25.99	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	HOT PINK	$	51.97	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Soccer Ball	$	14.78	-94257

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10	41000	330	7/14/26	COREFIRST BANK & TRUST	4 pack handbell	$	19.38	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Memory Wire	$	19.47	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Patriotic Star Beads	$	9.69	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Fishing Line	$	7.59	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Journals, Small	$	26.59	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Dowels ¼ X 12 Bamboo St"	$	19.92	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Plastic Cups, 5 oz	$	25.16	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Rulers, 4 colors	$	37.20	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	Small Logi Mice	$	132.40	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	Big Logi Mice	$	167.94	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	GV 10 lb. flour	$	9.14	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	GV vegetable oil, 48 oz	$	11.22	-94257
10	41000	313	7/14/26	COREFIRST BANK & TRUST	Notary Public renewal app	$	96.95	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	Numpad for YS PRS	$	14.99	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	Coin Counter	$	169.99	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	Gnat traps	$	5.99	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	Cart	$	84.57	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	astronaut food, vanilla	$	85.47	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	distilled vinegar, pk 4	$	3.52	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	liquid dish soap, 3 pk	$	18.66	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	salad spinner	$	62.90	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	plastic sqz bottles 10 pk	$	34.98	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	toddler baseball set	$	29.98	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	dinosaur toys, 78 pk	$	19.98	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	white cardstock, 250 shts	$	10.76	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	blue painters tape, 4 pk	$	5.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	9 paper plates 100ct"	$	4.39	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	washable tempura paint	$	33.48	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	cotton balls, 500 ct.	$	9.15	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	clothespins, 100 pk	$	9.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	4 oz disposable paper cu	$	11.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Wood Popsicle Craft Stick	$	4.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Heavy Packing Tape w/disp	$	11.99	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Large Chisel Tip Black Ma	$	4.44	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	LOVES 1000 pcs Pom Pom Ba	$	8.99	-94257

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All Checking Accounts
For the Month Ended July 31, 2026

Fund	Account	Object	Check Date	Vendor Name	Description		Amount	Check Number
10	41000	330	7/14/26	COREFIRST BANK & TRUST	50 pack Push Whale Fidget	$	27.98	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	TOSHIBA 43 4K TV"	$	139.98	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	washable tripod grip	$	39.24	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	washable, 24 pack	$	34.65	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	wall mount	$	66.49	-94257
10	41000	700	7/14/26	COREFIRST BANK & TRUST	Discrete mathematics repl	$	156.61	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	Fanttik E2 Ultra Electric	$	237.68	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	LEATHERMAN, Wave+	$	103.95	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	cricut sampler 40ct	$	68.78	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	salt earth tote bags 48ct	$	59.07	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Teflon paper 30ct	$	9.49	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	Kensington SD4790P Dock	$	495.98	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	Cricut easypress 2	$	238.00	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	Cricut Easypress mat	$	91.16	-94257
10	41000	420	7/14/26	COREFIRST BANK & TRUST	Cricut basic tool set	$	28.70	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	olfa snap-off knives	$	95.40	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	4x6 printing blocks	$	24.72	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	black ink pad	$	2.39	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	red ink pad	$	2.39	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	royal blue ink pad	$	2.39	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	silly putty 24 pk.	$	43.34	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	Peboard Accessories	$	14.99	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	wall mount	$	132.98	-94257
10	41000	410	7/14/26	COREFIRST BANK & TRUST	san jamar towel dispenser	$	183.54	-94257
10	41000	410	7/14/26	COREFIRST BANK & TRUST	sprayway 2 pack	$	108.60	-94257
10	41000	410	7/14/26	COREFIRST BANK & TRUST	hospeco gards	$	61.16	-94257
10	41000	410	7/14/26	COREFIRST BANK & TRUST	12-16 gallon liners	$	320.40	-94257
10	41000	410	7/14/26	COREFIRST BANK & TRUST	large nitrile case	$	149.97	-94257
10	41000	410	7/14/26	COREFIRST BANK & TRUST	xlrg london labs nitrile	$	129.57	-94257
10	41000	410	7/14/26	COREFIRST BANK & TRUST	boardwalk tissue case	$	182.72	-94257
10	41000	410	7/14/26	COREFIRST BANK & TRUST	nommaly 2.6 gallon liners	$	247.30	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Arm & Ham B-Soda 43.2 oz	$	7.78	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Haptime Dino Figures 12pk	$	7.29	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Bathbomb Mold Set	$	11.89	-94257
10	41000	330	7/14/26	COREFIRST BANK & TRUST	Ziploc Sandwich bags	$	2.93	-94257

Topeka and Shawnee County Public Library
Non-Payroll Checks $5,000 and Over, Excluding Library Materials Purchases
All Checking Accounts
For the Month Ended July 31, 2026

Fund	Account	Object	Check Date	Vendor Name	Description		Amount	Check Number
10	41000	320	7/14/26	COREFIRST BANK & TRUST	charge cable	$	57.00	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	charge cable	$	72.00	-94257
10	41000	410	7/14/26	COREFIRST BANK & TRUST	4 roll tp dispenser	$	469.24	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	Cricut Maker 4	$	349.00	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	PS5 DualSense Controller	$	370.00	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	33 FT	$	55.96	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	16 FT	$	47.96	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	7 FT	$	25.56	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	3 FT	$	22.36	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	1.5 FT	$	33.96	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	9 FT	$	9.49	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	7 FT	$	25.56	-94257
10	41000	320	7/14/26	COREFIRST BANK & TRUST	3 FT	$	22.08	-94257
				Miscellaneous online orders paid by credit card		$	14,743.52	**-94257 Total**
35	23800	0	7/9/26	MINOTAUR MAZES, INC	*Dino Rev lease contract*	$	9,000.00	12420
35	41000	735	7/9/26	MINOTAUR MAZES, INC	*Dino Rev final payment*	$	4,659.28	12420
						$	13,659.28	**12420 Total**
10	41000	311	7/2/26	STARWOOD PH PROPERTIES, LLC	04/2026 to 12/2026	$	4,368.00	102710
10	41000	311	7/2/26	STARWOOD PH PROPERTIES, LLC	04/2026 to 12/2026	$	105.00	102710
10	41000	311	7/2/26	STARWOOD PH PROPERTIES, LLC	04/2026 to 12/2026	$	213.00	102710
10	41000	311	7/2/26	STARWOOD PH PROPERTIES, LLC	04/2026 to 12/2026	$	585.00	102710
10	41000	311	7/2/26	STARWOOD PH PROPERTIES, LLC	04/2026 to 12/2026	$	45.00	102710
				2026 approved operating budget - quarterly storage for Learn and Play bus		$	5,316.00	**102710 Total**
10	41000	310	7/9/26	ALLTECH	cable additions	$	1,362.00	102714
10	41000	320	7/9/26	ALLTECH	hard drives for server	$	1,854.00	102714
10	41000	320	7/9/26	ALLTECH	Cat6 cabling	$	227.00	102714
10	41000	310	7/9/26	ALLTECH	gallery cabling	$	2,270.00	102714
10	41000	310	7/9/26	ALLTECH	parking lot service	$	3,873.77	102714
10	41000	310	7/9/26	ALLTECH	service call	$	1,648.50	102714
10	41000	310	7/9/26	ALLTECH	camera replacement	$	3,297.00	102714
10	41000	310	7/9/26	ALLTECH	demo old cabling	$	1,700.00	102714
				2026 approved operating budget - digital services support		$	16,232.27	**102714 Total**
10	41000	330	7/30/26	ROUND TABLE BOOKSTORE	Murder at the Grand Alpine	$	8,100.00	102757
				2026 approved operating budget - book purchase for author event		$	8,100.00	**102757 Total**
						$	927,194.02	**Grand Total**

Board of Trustees Executive Committee Meeting
August 10, 2026 – 4:00pm
Zoom Meeting

Executive Committee Members Present
Peg Dunlap – Chair, Mark Zillinger – Vice Chair, Hannah Uhlrig – Secretary, Fred Patton – Treasurer

Staff Members Present
Marie Pyko – Chief Executive Officer, Thad Hartman – Chief of Staff, Kim Strube – Chief Financial Officer, Aubrey Conner – Executive Assistant

Call to Order
The meeting of the Board of Trustees Executive Committee was held on August 10, 2026, via Zoom, and was called to order at 3:59 pm by Chair Peg Dunlap.

Review Minutes and Agenda
The minutes from the July 6, 2026, Board of Trustees Executive Committee Meeting were reviewed.

On a motion by Mark Zillinger, seconded by Fred Patton, the minutes from the July 6, 2026, Board of Trustees Executive Committee Meetings were approved.

Motion passed unanimously.

The minutes from the July 16, 2026, Board of Trustees Meeting and the agenda for the Board of Trustees August 20, 2026, meeting were reviewed.

There is a venue and time change for the August board meeting. The meeting will be held in Marvin Auditorium 101C at 5:00 pm. The meeting will start with the presentation of the budget by Chief Executive Officer Marie Pyko and Chief Financial Officer Kim Strube. The meeting will then be opened to public comment.

Strube said she won't have anything out of the ordinary in her report.

The Friends of the Library and Library Foundation will not have a report at this meeting.

Pyko will provide an update on the health insurance process. Chief Human Resources Officer Jesse Maddox and Strube continue to work on the plan for 2027 and beyond. No decisions have been made yet, but information has been gathered.

Pyko will also provide updates of meetings she has had with organizations regarding the Beyond the Building initiative.

Chief of Staff Thad Hartman will speak to the Beyond the Building initiatives his teams are working on. He will share some of the changes occurring in the Circulation Plaza. He will also share about the staff spaces project moving into phase 2.

There will be no new business at the August meeting.

Other Items
Pyko shared upcoming items for September-November board meetings including policy review schedule, discussion of performance goals and RFPs for planned technology projects.

No other items were discussed

Adjournment
On a motion by Hannah Uhlrig, seconded by Mark Zillinger, the meeting was adjourned at 4:26 pm.

Next Meeting
August 31, 2026
4:00 pm
https://tscpl.zoom.us/j/88257791498?pwd=UTdBUmFkTXIvb3U4eGtSZHJ0azkwUT09
Meeting ID: 882 5779 1498
Passcode: 695332

Chief Executive Officer's Report

August 2026

News and Updates

Dolly Parton's Imagination Library (DPIL) with the United Way of Kaw Valley

At the end of July, enrollment reached 5,356 children. Our greatest opportunity to expand the program remains with newborns and infants under one year old. Conversely, our primary challenge continues to be losing contact with families who move without providing a forwarding address. To address this, the library and United Way are reaching out to other Dolly Parton's Imagination Library (DPIL) communities to learn if this is a widespread issue and gather best practices to keep books arriving in children's hands.

Work at the Library recruitment process

Starting August 17, 2026, the library will launch a new online recruitment system for all job openings, and paper applications will no longer be accepted. Job seekers can view open positions, create an account, complete applications, and upload resumes or cover letters from any device. This new system streamlines the hiring process and speeds up application reviews. Anyone needing assistance getting started with using the new tool can visit the Level 2 Tech Center, where library staff are ready to help.

If you would like to look at the new webpage to apply for open positions go to https://tscpl.org/work-at-the-library

New Program Series- Sci-Fi Film Club

We are offering a new film series for people who love to watch and discuss science fiction films. Curated and facilitated by Washburn University faculty member Dennis Etzel Jr. participants can watch a film and then discuss the film's themes. The Film Club will begin on August 25, 2026 in the Marvin Auditorium. The goal of the film club is to reengage people in the joys of watching films together and foster socialization through film.

Beyond the Building

As we build momentum on our *Beyond the Building* initiatives, I have been meeting with local leaders to explore upcoming projects that align with our strategic goals:

- **Washburn Tech North:** Thad Hartman and I recently joined Dean Scott Smathers for a pre-opening tour of the new Washburn Tech North facility. We discussed the facility's focus on student engagement and explored opportunities for mutual support.

- **Stormont Vail Health:** On August 3, I hosted Mark Slyter, CEO of Stormont Vail Health, for a tour of our library. As neighboring institutions, we discussed our ongoing collaborations and learned about future plans for their main campus.
- **Westridge Mall & The Book Nook:** On August 17, Thad and I will meet with Casey Richardson to receive a progress update on Westridge Mall and review performance at The Book Nook following last year's refresh.

Each of these meetings offers a valuable opportunity to listen, learn, and identify shared goals across key community organizations.

Summer Reading stats

As we wrap up Summer Reading and Events, the numbers confirm what we've all felt: our library is bustling! Year over year, foot traffic continues to climb.

In July alone, we welcomed **294,550 visitors**—a **10% increase** over last July. Event attendance grew across the board, more adults participated and completed the Adult Reading Challenge, and the Alice C. Sabatini Gallery saw a noticeable increase in visitors compared to last year.

While our programs are open to everyone without needing a library card, our Gallery team asks visitors for their ZIP codes so we can better understand our reach. Each year, we learn that our summer exhibits draw guests from all across the country. While many are visiting loved ones in town, the Gallery consistently stands out as a destination that local residents are proud to show off to out-of-town guests.

Accolades

Congratulations to Graphic Designer **Karen Watson** on her selection as a YWCA Woman of Excellence honoree!

Since joining the library in 2017, Karen has been instrumental in shaping the visual identity, look, and feel of all our marketing campaigns. She will be celebrated alongside 24 other local women leaders at the Awards and Gala on **September 12, 2026**.

Karen joins a distinguished group of past library honorees, including Sherri Camp, Sherry Hess, and Scarlett Fisher-Herreman.

Professional Activities/Community Contacts

July 13, 2026	Met with Zach Ahrens, Capper Foundation.
July 13, 2026	Attended All Hands on Deck Strategic Development meeting.
July 14, 2026	Attended Friends of the Library Board meeting.
July 15, 2026	Met with Anna Clevenger, Worker's Compensation firm.

July 15, 2026	Attended the Grand Opening of the Topeka Zoo Tiger exhibition.
July 16, 2026	Met with Elle Thompson over Zoom from SHLB Coalition.
July 20, 2026	Attended the Library Foundation Finance Committee meeting.
July 21, 2026	Attended the Library Foundation Author Exploration Task Group meeting.
July 22, 2026	Thad Hartman and I toured Washburn Tech North.
August 3, 2026	Met with Mark Slyter, CEO Stormont Vail Health and toured the library.
August 4, 2026	Facilitated Red Carpet Services Long Range Planning meeting.
August 5, 2026	Led the All Staff Monthly Huddle meeting.
August 5, 2026	Attended the Congressional App Challenge event as a sponsor with the Greater Topeka Partnership.
August 10, 2026	Attended the All Hands on Deck Strategic Development meeting.
August 10, 2026	Attended the Trustee Executive Committee meeting.
August 11, 2026	Attended the United Way of Kaw Valley Shawnee County Advisory Council meeting.

Marie Pyko, Chief Executive Officer
Topeka and Shawnee County Public Library 08/14/2026

Dolly Parton's Imagination Library

July 2026

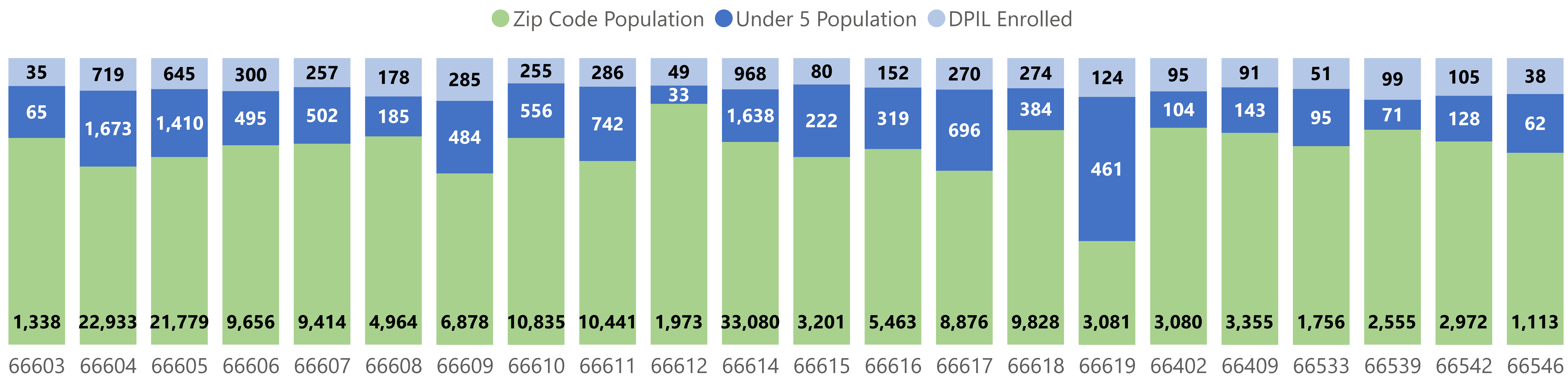
TOPEKA & SHAWNEE COUNTY PUBLIC LIBRARY

Total Enrolled
5,356

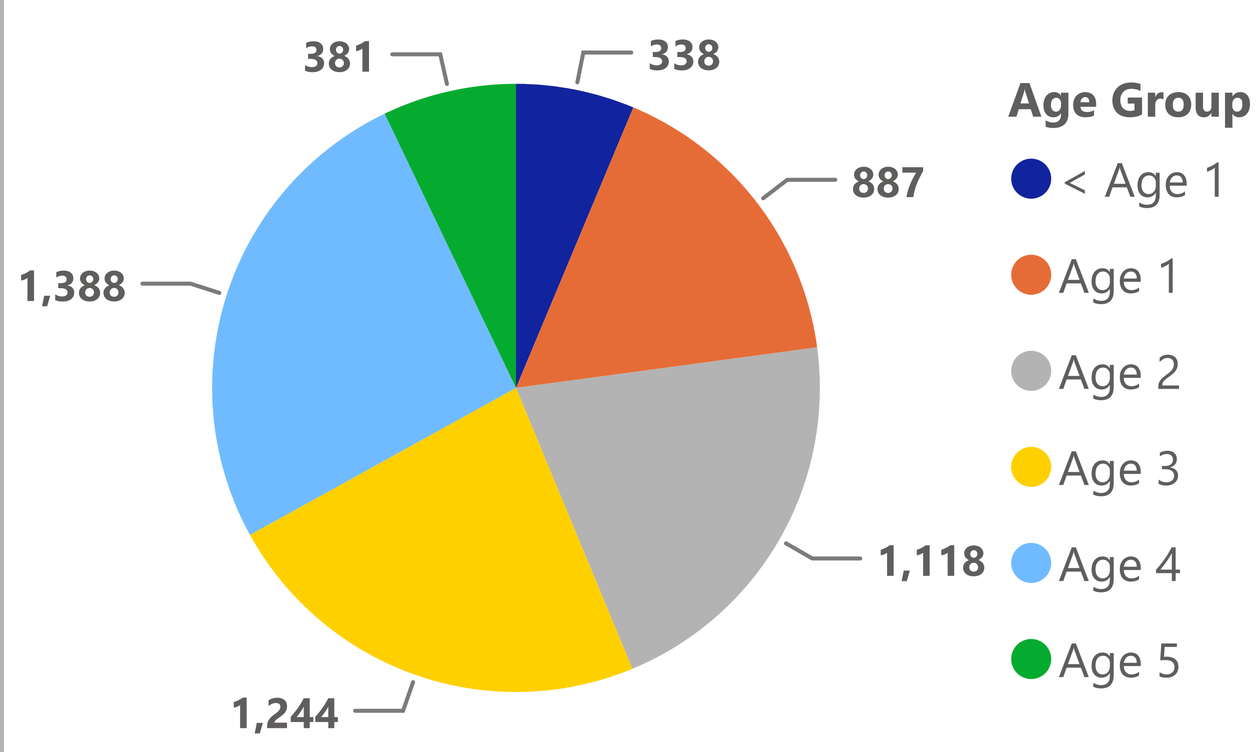
Total Graduated
11,891

Year, Month
2026 (Year) + July (Month)

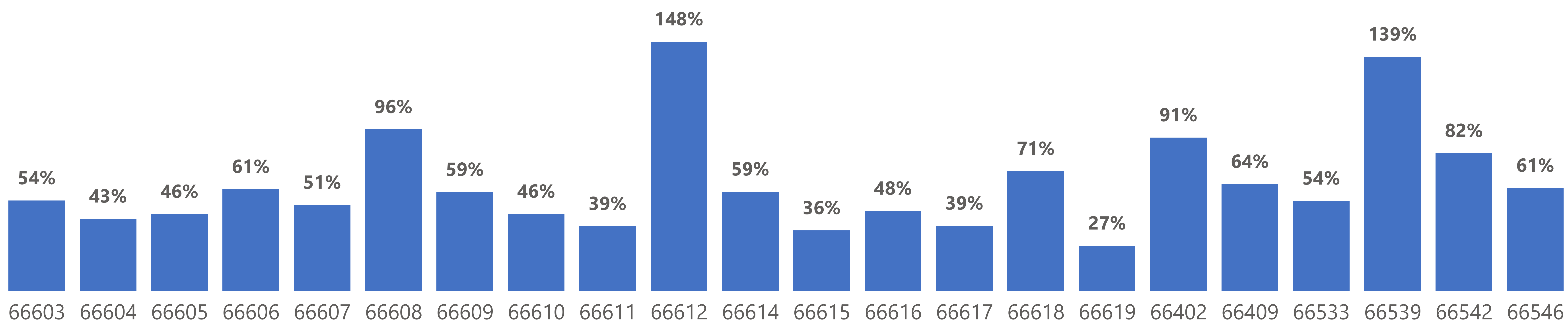
Enrollment by Zip Code



Age of Children



Percent Enrolled by Zip Code



Sources: Dolly Parton Imagination Library; 2021 American Community Survey 5-Year Estimates, Table DP05

Chief of Staff Report

Thad Hartman
August 13, 2026

Beyond the Building
We recently made a few adjustments to the Circulation Plaza, marking some of the first steps in our Beyond the Building initiative. Starting in January 2027, we will begin offering unstaffed morning hours from 7am to 9am. During these hours, the front area of the library including the Circulation Plaza, will be open to customers. The space will be unstaffed and will be fully self-service until we open at 9am. To ensure we are able to provide relevant services in the space, we began rearranging the plaza the week of August 10 and will make a few additional updates over the coming months.

We currently allow customers into the front of the building from 7am – 9am, but the Circulation Plaza and associated services are not available until 9am, when the library officially opens. We currently have security here during these hours, and this will continue once the Circulation Plaza is open for early morning self-service in 2027.

Timeline
August 2026
- Move fax machines from the Copy Center to counters on north and south sides of the Circulation Plaza.
- Relocate the laptop kiosk from the Kids Library to the self-check kiosk area in the Circulation Plaza
- Relocate the copier from the Copy Center to the self-check kiosk area in the Circulation Plaza.

September 2026
- Changes made to the Copy Center room to prepare it to become the new holds pickup room. This includes painting, removing cabinetry, and installing shelving and baseboard.
- Add a printer and table next to the computers near the Customer Service desk.

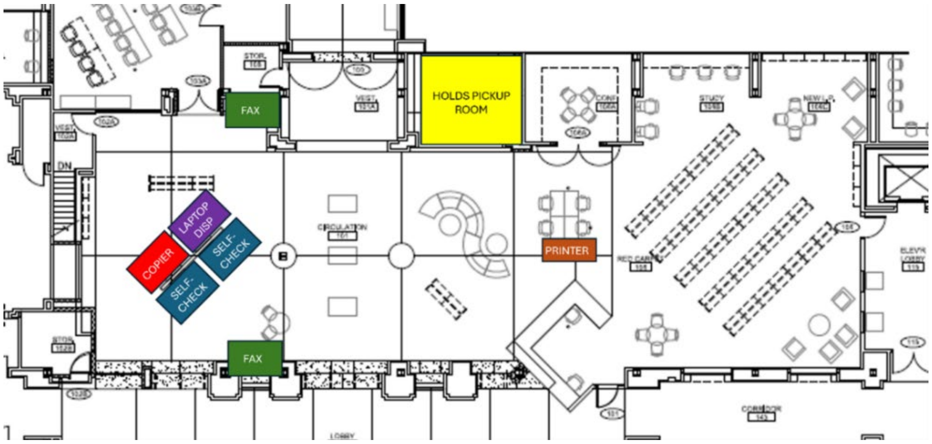
October 2026
- Move all holds to the new holds pickup room.
- Soft Launch: Begin unstaffed hours from 7:00 AM – 9:00 AM.

January 2027
- Official Launch: Full rollout and marketing push for morning unstaffed hours.

When the project goes live, customers will be able to independently utilize several services in the Circulation Plaza from 7am – 9am, including:

- Check out materials located within the plaza.
- Pick up holds.
- Use computers, fax machines, copiers, and printers.
- Utilize plaza seating and furniture.

2027 Circulation Plaza Layout



Department Highlights

Public Services

Debbie Stanton, Manager

Let Us Cook Builds Skills and Community

The *Let Us Cook* pilot program is bringing young adults aged 18-24 together to build practical cooking skills and strengthen community connections. Participants have been actively engaged in hands-on learning experiences focused on meal preparation and local food resource awareness. Early feedback has been positive, highlighting the value of creating welcoming opportunities for young adults to learn, connect, and gain skills they can use in everyday life. Our very first session included packing meal kits for Doorstep that totaled 343.8 pounds' worth of food. Our September sessions will include packing meal kits to provide to the Bods Feeding Bods food pantry at Washburn University.

Meal kits packed up for Doorstep with Community Connections Librarian Lissa, Learning Experiences Specialist Jordyn, volunteers and attendees, with some photo-shy attendees in the back. Also

The *Let Us Cook* program is being funded through the library's participation in the Urban Libraries Council's Civic Maker Lab for Adults cohort, a national initiative that supports libraries in developing innovative, hands-on civic engagement opportunities for young adults. It is a cross-team effort with support from staff members in our Youth Services, Readers & Resources, and Learning Experiences teams, with me serving as our liaison to ULC for the cohort. We will be developing a larger project for the Civic Maker Lab later this year, that will run through next September.

This cohort opportunity came at the right time for us as we have been working to develop a stronger program and service focus for young adults beyond age 18. The work aligns closely with our strategic pillar of Joy and our Discover & Grow Passions initiative, which emphasizes the library's role in creating opportunities for entertainment, cultural engagement, and personal growth.

Staff Workroom Renovations Moving Forward

Several staff space improvement projects are making steady progress. Digital Services has successfully moved back into its renovated workroom, while Youth Services and Community Services staff have transitioned into temporary workspaces to allow remodeling work to begin in their workrooms and the staff training room.

Additional facility improvements are also nearing completion. The new 1020 breakroom is expected to be finished soon, creating an updated space for staff breaks and informal collaboration. Flooring replacement in the lower-level staff hallway has been completed, with only trim installation remaining before the project is fully finished. These improvements support ongoing efforts to provide functional, updated spaces for staff throughout the library.

Public Services

Zan Popp, Supervisor – Learning Experiences

This month I was invited to speak with Omni Circle's IGNITE class, an eight-week course for aspiring entrepreneurs that is open to everyone. I shared the many resources available to entrepreneurs through the library, including some of our newer Gale databases, Colab and TeamRooms, and the Level 2 Tech Center. We talked about the Digital Art Studio and other studio spaces, where customers can access equipment to create prototypes as well as design and editing software. It was a great opportunity to show how the library can support people not just with information, but with the tools and spaces they need to turn ideas into reality.

Alice C. Sabatini Gallery

Dinosaurs are still going strong! We welcomed 9,089 visitors to the Gallery this month, bringing the summer total to 22,782 visitors. As we get closer to wrapping up the exhibition on August 16, we continue to be surprised by the number of first-time visitors discovering the Gallery.

One thing the team has noticed throughout the summer is how many visitors still ask if there is an admission fee—and how excited they are when we tell them the Gallery is free. One young couple was visiting recently when the man was ready to leave almost as soon as they entered. His companion quickly reminded him, "This is free. Anywhere else there would be an admission fee and we couldn't go. We are going to enjoy all of this." It was a great reminder of what free access to experiences like this can mean to our community.

Visitors continue to tell us how much they are enjoying the exhibit. One young visitor called it “a maze. A fun maze. The funnest maze ever!” We are also seeing families return again and again, including one grandmother who told us, “We’re Wednesday regulars.” From kids falling in love with the T. Rexes to families making repeat visits, the Dinosaur Revolution exhibit continues to create a fun and memorable experience for visitors of all ages.

Topeka Room

The Topeka Room welcomed 1,003 visitors this month for research, programs, tours, and exhibits. We continue to see a wide variety of visitors, from local families exploring the space to travelers from as far away as Amsterdam. One family visiting the flood display was able to connect the exhibit to family memories and photographs.

During “The Researcher Is In,” a customer researching his father’s military service was able to uncover new details about his father’s time aboard the USS *Will Rogers*, one of the Navy’s Cold War-era nuclear deterrent submarines. Using Fold3, Ancestry, and FamilySearch, staff were able to confirm details about his father’s service, including his work with an oxygen system that helped the submarine remain submerged for extended periods. Digital records were shared with the customer so he could preserve this new piece of his family’s history.

Level 2 Tech Center

The Level 2 Tech Center webpage received a facelift this month. The team worked with Communication & Marketing to create a page that better showcases the full range of what the space has to offer. Customers can now easily find information about our spaces, equipment, policies, orientations, and reservations, with clear navigation and easy-to-use buttons.

The goal was to make sure the many unique experiences available in the Level 2 Tech Center are easier for customers to discover and use. The new page gives customers a much clearer picture of everything available to them in the space and makes it easier to take that next step and use it.

Public Services

Cadie Maas, Supervisor – Readers & Resources

Community Connections

Around 200 attendees and 18 primary candidates attended the Primary Candidate Meet & Greet on Monday, July 13, hosted with support from the League of Women Voters Topeka and Shawnee County, and participants of the Topeka Voter Collaborative. We invited the candidates from contested primary races that would be listed on primary ballots for Topeka and Shawnee County voters. The two-hour time range is flexible so people could arrive and leave when they were able. We provided cookies, salty snacks, and lemonade and tea, in addition to name tags for everyone, assistance with identifying which candidate would be on a person's ballot, and suggested questions to ask candidates. Among the candidates who attended were some of the Republican primary candidates for: US Representative District 2 and Kansas Governor and some of the Democratic primary candidates for: Shawnee County Commissioner District 1, Kansas State House District 56, Kansas State House 55, Kansas Secretary of State, and US Senator. Participating candidates, including several of the primary candidates for Governor who had been to many candidate events in a short time, commented favorably on the format of the event and the high level of engagement from the attendees.

The General Election Candidate Meet & Greet is Wednesday September 16th and everyone is encouraged to attend, especially potential Shawnee County voters.

In early August, Dr. Sarah Tucker shared captivating stories and historical context about the contributions of three women in Kansas Politics: Clarina Nichols, Susanna Madora Salter, and Minnie Grinstead during the August Tuesday Topics civic education presentation hosted with the League of Women Voters of Topeka and Shawnee County. 43 people attended, and the library supported access to the event by offering virtual streaming on Zoom.

Red Carpet

Beginning in July, the Red Carpet team began tracking customer interactions at each of our Red Carpet sites. This new data gives us a much better picture of not only how often customers are engaging with staff during Red Carpet visits, but what kinds of assistance they are looking for.

During the first month of tracking, Red Carpet staff recorded 1,887 customer questions and interactions across our community sites.

The largest categories of interactions were:

- Connect: approximately 1,000 interactions
- Collections: approximately 650 interactions
- Research: approximately 80 interactions
- Staff also assisted customers with accounts, services, technology and programs.

The site-by-site data also shows just how much engagement can vary from one Red Carpet location to another. Several sites recorded more than 100 customer interactions during July, with our busiest location recording more than 180.

This is the first month we have collected this level of information about Red Carpet service, and it gives us an important new way to demonstrate the work happening beyond simply delivering library materials. Red

Carpet visits provide regular opportunities for staff to build relationships, connect customers with library resources, answer questions and provide personalized library service throughout the community.

As we continue collecting this data each month, we will be able to identify trends in customer needs and site engagement and use that information to help guide future decisions about Red Carpet services and partnerships.

Adult Summer Reading
The 2026 Adult Summer Reading Challenge ended on July 31. Participation continued to grow in 2026, with levels exceeding 2025 across every major measure. This summer, 1,372 adults participated, up from 1,242 last year, an increase of more than 10%.

- 1,044 new registrations, up 9% from 957 in 2025
- 981 challenge completions, up 12.5% from 872
- 9,309 books read, compared with 8,932 last summer
- 1,572 rewards redeemed, up from 1,427
- 10,872 badges earned, nearly 20% more than the 9,088 earned in 2025
- Participants also submitted 207 book reviews through the challenge this year.

Survey comments reinforce that the value of Adult Summer Reading goes beyond the prizes. Participants told us that the challenges help them stay motivated to read, get through reading slumps, discover new books and tackle books that have been sitting on their shelves. Several also described the sense of community the challenges create, including sharing book recommendations with friends and coworkers and talking about what they are reading.

There is also something wonderfully nostalgic about giving adults a reason to celebrate their reading. One participant described the challenges as "Book-It minus the pizza from when I was a kid." Another recalled earning bookmarks and pencils through summer reading 60 years ago and said, "It does encourage reading. It's still fun to get something as an adult." That same enthusiasm shows up throughout the survey, with adults repeatedly telling us how much they appreciate having a reading challenge of their own.

Prize feedback was varied but useful. Tote bags continue to be especially popular, along with past prizes such as pint glasses, T-shirts, hats and sunglasses. Participants also suggested more variety in future years, including practical library-branded items and partnerships with local businesses for coupons or experiences.

Overall, both the participation numbers and survey feedback show that Adult Summer Reading continues to be a meaningful way to support a community of readers, encouraging adults not only to read more, but to discover, share and connect through reading.

Youth Services

LeAnn Brungardt, Youth Services Supervisor

Staffing changes

We are currently down three full-time and one part-time position. That said, we have interviews lined up later this week for two of those vacancies. Fortunately, the school year tends to be a little slower in terms of foot traffic and we are cleaning up from summer and regrouping for fall-winter programs.   If there is such a thing as a good time to be shorthanded, this is it.

The Youth Service workroom refresh is underway. Temporarily moving out of that space has allowed us to examine what we store and where we store it. From that has evolved conversations about processes. The timing is great. The Kids Library was unveiled in its current iteration roughly 15 months ago. Since then, we have learned a few things about our other storage/workspaces on the main floor. With all of that combined, we have opportunity to make some truly informed decisions about workflow.

Librarian Updates

Early Childhood Librarian

On Mondays and Fridays this summer, families could be seen engaged in play for Family Place Learn & Play in the Story Zone. Children birth-5 and their grown-ups spent time working on puzzles, playing catch, coloring, and playing with dolls. Sensory experiences included the Sit 'N Spin, a marble run and Play -doh.

TSCPL is a designated Family Place Library. This means we believe that play is how children learn. We have age-appropriate toys for birth-5 years old customers within our playscapes to foster engagement and bonding. We have a Parenting Collection available. During the summer we have a special program for parents to fully engage with their children during play. We invite community partners to share resources. At each session we have a kindergarten readiness activity including working on pincer grasp with pom poms and tongs, lacing pool noodle pieces, and working on motor control using bingo dot markers.

Our early childhood team facilitates each session. One of them shared that a family visited Family Place. She asked the parents if they had ever been to the program before. The dad shared that they were not local, but rather live in Illinois and were road tripping back home from Arizona. He shared that their kiddo has some developmental delays, so they stop often on road trips for movement breaks, and always try to look for libraries, knowing that they are free and welcoming. He further went on to talk about how impressed he was about the play spaces we have, including the targeted age Family Place Learn & Play programming. He was impressed that we made it so freely open to all customers, not just residents/card holders.

Early Childhood Outreach Librarian

Did you know that TSCPL has an Infant Care Room? Located inside the Kids Library is a beautiful spaciously equipped Infant Care Room. The room is clearly labeled and accessible to those who need this important resource. It is designed for caregivers with young children who need a quiet enclosed room. It includes a locking door with additional curtain dividers for privacy and seating that is comfortable with small tables positioned nearby. It is perfect for breastfeeding moms who need to feed a hungry baby or pump during a visit. It serves as a quiet spot to calm a dysregulated child too. The room also had a diaper changing station and a small sink.

In the past three months, the use of Infant Care Room has increased with many parents offering appreciation and praise for this space within the library.

Technical Services

Scarlett Fisher-Herreman, Technical Services Manager

Orangeboy Idea Exchange

On August 5th and 6th, Ginger Park, Robert Soria and I participated in the Orangeboy Idea Exchange held at the Woodneath Branch of the MidContinent Public Library System in Liberty, MO. Ginger and I presented on our work with the new genre newsletters we rolled out earlier this year to subscribers seeking adult Mystery/Suspense, Romance and Nonfiction titles. Robert got a shout out from St. Charles County Public Library outside of St. Louis for his fantastic stats dashboard. It was a great conference with libraries sharing about their work and the Orangeboy and LibraryIQ teams sharing about product developments. I left feeling affirmed that we're on the right track with our data analytics and marketing efforts.

New Parenting Books

A small team of selectors and youth services librarians met over the summer months to discuss the parenting book collection located in the Kids Library. We've discussed what's going well with it and how we might want to change it so that parents are more engaged with parenting resources offered in the Kids Library, in our adult collection and through our digital collections. We decided to try an experiment with moving new parenting books that have been sitting over in the adult new book area and placing them with the parenting resources in the Kids Library.

I'm pleased to report they are circulating very well, a definite improvement from their prior location in the adult new books area. Parents are discovering these books near the infant garden area. As part of our work, we also created a special online collection in hoopla of always available (no holds or waitlist) parenting titles. It's called "Be the Best Parent You Can Be" and includes over 80 titles on parenting-related topics in digital audiobook and ebook formats.

We have an attractive shelf talker sign with a QR code displayed next to the physical books. Parents can scan it and go directly to the digital collection. I think both of these efforts are positive steps in supporting parents with high-quality resources. We're here to help meet the needs of parents so that they can guide themselves and their children in finding resources that work best for their families. Having a parenting collection and librarians ready to help parents locate these resources meets our strategic plan initiatives in growing and supporting readers and learners.

Access Services

Kelli Smith, Access Services Manager

Beyond the Building - Civic Spaces Team Update

I am facilitating an implementation team that will focus on expanding book locker services to 2 new locations in the community this fall. The team will oversee the procurement and installation of the lockers. A priorities list and series of questions are being developed by the team to use in the review process of multiple book locker vendors.

Book locker service expansion is the Civic Spaces 2026 Beyond the Building project. All projects this team focuses on help extend the library's reach into the community and help increase public awareness of the library without significant staffing costs.

Community Services Staff Space Project Update

The staff space building projects are moving right along. Cubicle furniture has been stored away, and the old carpet has been removed from the Community Services staff office. The update to the breakroom will be completed soon once the flooring is laid in that space. Overall, the staff spaces projects in Community Services are estimated to be finished in October.

TSCPL at Work Service News

Jacee Thompson, Community Outreach School Age Librarian, and Abigail Siemers, Community Services Librarian, have successfully collaborated with USD 501 staff to develop a way for district employees to get library materials conveniently delivered to work. Starting this fall, USD 501 staff will be able to request library titles to be delivered using TSCPL at Work service. Library staff will drop off orders at the service center while the district courier service will deliver the materials to the individual buildings.

Jacee initially presented this idea for her capstone project in the Emerging Library Leaders Program. She used her professional network to connect with the necessary school employees to determine feasibility of the delivery service and collaborated with Abigail to ensure the material delivery team had the capacity to add this stop to the delivery route.

Community Services

Patrick Berry, Community Services Supervisor

Community Services Outreach Librarian Report

Please join me in welcoming our newest team member, Megan, to TSCPL! Megan comes to us with a background in education, making her a great fit for the Outreach team. We're excited to have her on board, and I know she'll be a wonderful addition. If you see her around the library, please help us give her a warm welcome.

We also wrapped up another busy summer of programming! I want to thank the entire school-age team for everything we accomplished this summer. Despite the challenges we faced along the way, the team never lost sight of what mattered most, creating a fun, welcoming, and memorable summer for the children and families we serve. They stepped up for one another, stayed flexible, and found ways to make things work. I'm incredibly proud of what we accomplished together and thankful for the dedication each person brought to the team every day.

As we transition into back-to-school season, my outreach efforts are already in full swing. I had the opportunity to attend a back-to-school event hosted by Impact Topeka, whose philosophy is *"Kids Serving Kids."* The event is built around the idea that when a community comes together, every child has a better chance to succeed. The event served 100 families by providing free backpacks, school supplies, and new tennis shoes while also connecting them with community organizations that work alongside the school district. It was inspiring to see so many groups come together to support local families and help students start the school year ready to learn. I'm proud that TSCPL was part of that effort, and I look forward to continuing that work throughout the school year.

Community Services Librarian Report

Summer is a wonderful time for reading, watching movies, and listening to music. Our wonderful library customers showed how much they appreciate their library providing access to these materials! Our Bookmobile team checked out 4,952 items at stops throughout Shawnee County. Our Materials Delivery Team delivered 3,795 items to community members through TSCPL@Home, 677 items to businesses through TSCPL@Work, and 502 items to our book lockers. Wow!

Community Services has gained two new staff members, and we are so happy to have them! Jeremy started on the Materials Delivery team and Megan started on the Outreach team. They have completed their training and are doing amazing work in their new positions!

The library participated in the annual Fiesta parade on July 11th. Many thanks to Linda for driving in the parade and to Circulation, Youth Services, and Adult Services for letting us borrow Natalie, Shanise, and Kaitlyn so they could join in the parade fun!

Program Services

Autumn Friedli, Program Services Coordinator

Program Services is where the library meets the community. We do this in two ways: we host through our own curated public events, and we house by providing the professional spaces and resources the community needs to gather, collaborate, and grow.

Programming News

AH Summer….

Blockbuster Wednesday continued to be very popular. For the month of July the total attendance was 2,081. Our well-known and repeat performers, such as Kyler and Friends and Magician Jack Reid, brought in large crowds of excited families who remembered them from past years. New performers like STEMusic finished the summer out strong with slightly smaller crowds due to end of summer vacations and prepping to go back to school, but performances that left all the kids dancing and moving. As always, our Blockbuster Wednesday program was a huge success with excellent attendance numbers and rocking performances all summer long!

Closing out the 2026 summer reading chapter, the End of Summer Celebration was on August 1st. The weather was absolutely beautiful for August, and the crowds loved the outdoor activities. We rented activities from The Carnival Guy that included a gem mining station, mini golf, and some oversized yard games. Families got to take home all the rocks, gems, and fossils they found in their mining bag! Shawnee County Parks and Rec brought out their Rec + Roll van to add some additional fun with lots of games and activities for the kids. Millennium Cafe and Pineapple Dream sold yummy food and treats for families to enjoy. We provided dig pits and sensory bins for kids to play with, those were always full of kids finding fossils, playing with construction vehicles, and enjoying dinosaurs! We also had 2 story times, face painting, and board games available. Being spread out inside and outside gave people plenty of places to go to avoid long lines and crowds and everywhere you looked, kids and parents had smiles on their faces enjoying the celebration!

And NOT Summer

On July 12th, Music for a Sunday Afternoon brought in a new performer: Sean Gaskell, kora player. Sean Gaskell was a fantastic performer for our patrons. He masterfully played the kora and gave both a history of the instrument and the culture of West Africa that surrounds this music. He was funny and inspiring and most of all an expert. After the performance, Sean answered many questions from patrons and took pictures with many of those who stuck around afterwards. Sean told Tyler Swaffer, the programmer from TSCPL, that we were one of the largest and most engaged audiences he has played for in some time. Tyler was very pleased to see our fantastic community show out for this event curious and ready to learn!

While we were not able to do our normal media appearances to spread the word, out Marketing Team pushed our web presence harder for this performance, and it really seems to have worked for us. We had 107 in attendance and both WIBW and KSNT were here to interview Sean and publish stories on the performance.

Just Around the Corner

After all the hard work the Youth Services team put in for the summer months and the continuous flow of families looking for something to do in the Kid's Library, this team gets the month of August off to recover a bit and reset in the programming realm. They will hit the ground running in September with a whole new calendar of exciting and tried and true programs for the community!

Music for a Sunday Afternoon will be hosting Harpists for Peace on September 20th from 3:00-5:00pm. Unwind with staff member Jim Mosher & his harping friends. Every year harpists from Kansas & Missouri come here for music, community & peace. Hear solos and ensembles, and join in a sing-along. Last year we had 12 harpists in Topeka for the afternoon. Who knows how many this time!

Event Resources News

Space for our Community

The library continued to serve as a vital community hub this month, hosting a diverse range of civic, educational, and philanthropic organizations. Notable bookings included leadership meetings for the Astra Youth Crisis and Recovery Center (YCRC), the Lady Shakes Theater Company quarterly board meeting, and a career fair hosted by the Kansas Department of Health and Environment (KDHE). Additionally, the library hosted the Topeka Public Schools New Employee Orientation, where district leadership conducted interactive sessions introducing new hires to district policies, student support services, and community partnership initiatives. Around 175 new staff (many were new to Topeka) had the opportunity to hear from library staff about the library and took part in a fun little scavenger hunt that took them all around the library.

Library Out and About

In July, the library actively engaged with the local community through key outreach events to connect residents with essential resources. Literacy in the Wild, is an event that distributes brand-new books directly to families in underserved neighborhoods, ensuring children have access to reading materials at home. Library staff created an activity for attendees. The team also participated in the Golden Connections Resource Fair aimed to support and educate older adults with resources and information from a variety of community groups, as well as the South Topeka Resource Fair and School Supply Giveaway, where staff met directly with families to expand library awareness and help students prepare for the upcoming school year. Together, these efforts strengthened community partnerships and extended the library's impact well beyond its doors.

Digital Services

David King, Digital Services Director

Staff Spaces Renovation Progress

Digital Services provides technology expertise at these meetings as needed and helps talk through tech needs for each new space and renovation project. We help figure out details of network cabling and the technology that will be used in each space but also need to remember all the other things in the ceiling, like water and glass break sensors, WIFI access points, etc. in each space. We also move all the technology (staff computers and phones, printers, copy machines, etc.) when it’s time for staff to move into their remodeled space.

Technology Support Specialist interviews

In July, David participated in the interview team for the Technology Support Specialist job opening in Digital Services. By the time you read this, the position should be filled and our new person will have started!

Beyond the Building meetings

A number of Digital Services staff are involved in the teams connected with our Beyond the Building project. This involves planning and meetings. DS staff provide much-needed technology consultations and ideas for the teams we are part of.

Top Web Pages for July 2026

1. Tools and Services: 7533 Pageviews
2. Summer Reading: 5314 Pageviews
3. Work at the Library: 2309 Pageviews
4. Get a Library Card: 2067 Pageviews
5. Hours & Locations Page: 1582 Pageviews
6. Careers page: 1536 Pageviews
7. Meeting Rooms & Event Spaces: 1121 Pageviews
8. Election & Voting Information: 1074 Pageviews
9. Book & Media Sales: 918 Pageviews
10. Team Rooms: 918 Pageviews

Social Media Highlights for July 2026

Facebook (seems to have removed the Reach metric – switched to Views)

- What are you reading? – 10,229 views
- Kansas River Valley – 9,963 views
- Kyler & friends – 9,068 views

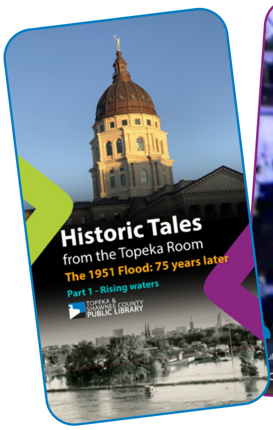
Instagram

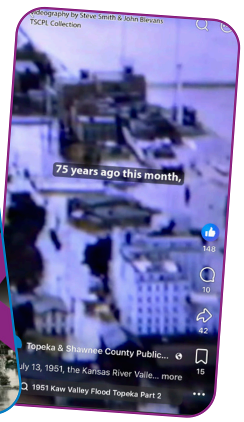
- Dino Egg Drop event – reached 1,575 people
- 1951 flood – reached 557 people
- Blockbuster Wednesday event – reached 535 people

Allyson Chard, Jayna McFarland, Ginger Park, Michael Perkins and Karen Watson

Staff Presented at National Event

Ginger and Technical Services Manager Scarlett Fisher-Herreman presented with Pioneer Public Library (Oklahoma) at the OrangeBoy Idea Exchange on August 5. They discussed work on the genre newsletter pilot project that launched in January. We have encouraged people to subscribe to email newsletters that provide recommendations of mystery & suspense, nonfiction or romance books. Successes of the project are high email open rates averaging 59-64% and click-through rates averaging 9-19% depending on the genre. Our goal is providing our patrons with more personalization and aligning their interests with our communications and resources to meet and anticipate their needs. The presentation was well received.





Stories flooding in

Jayna again partnered with local history librarian Katie Keckeisen for the 75th anniversary of the 1951 flood. They shot Katie's narration on location in NOTO, where shopkeepers and customers gathered to tell their own flood stories. A unique source brought this 2-part series to life - actual video footage of the flood and clean-up taken in real time, which Jayna was able to put in the videos. The impact of the flood is still felt and seen. When these videos posted many customers commented, sharing their own stories.

Cotton Candy

We loved contributing to this Fun at 1 event attendance of 148 with this popular, wide reaching social media ad.

Staff Named Woman of Excellence

Karen Watson was named one of the YWCA's 2026 Women of Excellence Honorees. Karen leverages design as a strategic tool to expand how the Topeka and Shawnee County Public Library connects people to information, opportunity, and one another, strengthening community belonging and advancing equitable access to resources. Through her efforts, she is helping shape a more inclusive, digitally connected community while reinforcing the library's role as a vital civic hub.

Beyond her daily role at the library, she invests in the future of the creative sector by mentoring emerging talent through local school programs and internships. She also champions organizations that elevate and sustain the region's creative economy through her work with the Topeka Advertising Federation, where she has served on the board for eight years and was recently selected to serve as president in 2026.

Thank you, Karen, for all that you do for the betterment of our community, both at the library and beyond.

Allyson Chard, Jayna McFarland, Ginger Park, Michael Perkins and Karen Watson

OnBrand Conference

On July 16, Karen Watson attended a regional marketing conference in Omaha, Nebraska, where she connected with communications and marketing professionals from across the Midwest and gathered insights applicable to the library's marketing and engagement efforts. A few key takeaways included:

1. Authenticity drives results. Genuine, transparent messaging not only builds trust with audiences but is also a sound business strategy that can improve marketing effectiveness.
2. Relatability increases engagement. Social media content that reflects everyday experiences and shared interests is more likely to resonate with audiences and encourage interaction.
3. Branding shapes reputation. A brand is more than a logo or visual identity; it represents the overall perception and reputation of an organization.
4. Focus on audience value. Content should be developed with the audience in mind and answer the question: "How does this benefit them?"
5. Understand emerging advertising strategies. Programmatic advertising, the automated buying and selling of digital advertising through real-time auctions, continues to be an increasingly important tool for reaching specific audiences efficiently.

Karen will continue evaluating opportunities to apply these insights to strengthen the library's marketing, community engagement, and brand awareness efforts.

What Our Customers Are Saying

Google Reviews, July - Aug 11

31 ★★★★★ 5-star reviews

4 ★★★★☆ 4-star reviews

I use the Libby App to read my books and couldn't get signed in... Customer Service suggested I go to 2nd floor tech area...WHAT A SURPRISE TO SEE THIS AREA....if you haven't been to the 2nd floor ... you should take the time to do so. Tech area employees can help with almost anything techie!!! Also, a beautiful Genealogy Room is located up there.

Beautiful public library! We really enjoyed the traveling exhibit, children's area to play, and great collection of books to choose from.

Went and was able to navigate very well. The Cafe was amazing very good ice coffee lots of options and food options dinner lunch and breakfast promos are very well priced. Events for kids are 🔥 kiddos were entertained to the fullest. We spent about 2 hours each visit.

I needed a proctor for a college exam and they had proctors. It was easy to sign up. Their dvd selection is astounding. As well as their music selection, 20 CDs are available for check out at once. They have a great computer area. I had space away from others and my own area to do research. Very orderly, quiet, and controlled.

The Library In the News

Earned Media July

- 6 Fox 43 KTMJ/KSNT – Book of the Week
- 8 WIBW – Dinos take over 'Mad Science' show at Topeka Library
- 8 WIBW - Jared and Reina
- 10 KSNT - Candidate Meet and Greet
- 11 MSN - KSNT - Kora Sean Gaskell
- 12 WIBW - Kora Sean Gaskell
- 12 KSNT - Kora Music for a Sunday Afternoon
- 13 AOL - News 34 - Candidate Meet and Greet
- 13 WIBW- Candidate Meet and Greet
- 14 WIBW - Woman of Excellence - Karen Watson
- 17 WIBW - Book Sale
- 17 WIBW - Dinosaur Revolution
- 19 WIBW - Book Sale $10 Bag Day
- 20 KSNT - Book of the Week
- 24 KSNT - KDHE Career Fair
- 24 Yahoo - KDHE Career Fair
- 24 Yahoo - Constitutional Amendment/Kansas Leadership Center
- 25 KSNT - Constitutional Amendment/Kansas Leadership Center
- 27 KSNT - Book of the Week
- 30 KLCJournal - Constitutional Amendment/Kansas Leadership Center

Earned Media August 1 - 11

- 1 WIBW - Summer Reading Finale
- 3 WIBW - Jazz Workshop
- 3 KSNT - Book of the Week
- 6 WIBW - Zoo Animals First Thursday
- 8 WIBW - Read & Ride Event
- 9 WIBW - Topeka Jazz
- 10 WIBW - Jared & Reina Book Club
- 10 KSNT - Book of the Week
- 11 Fox 43 KTMJ/KSNT - Foley Author Event

Key Metrics and Statistics

Key Metrics

Net Promoter Score
86.9
End of LY: **86.8**
Difference: **0.1** ▲
% Change: **0.1%** ▲

Active Cardholders
61,549
End of LY: **59,574**
Difference: **1,975** ▲
% Change: **3.3%** ▲

Unique Borrowers YTD
35,042
Previous YTD: **33,684**
Difference: **1,358** ▲
% Change: **4.0%** ▲

Door Count YTD
294,550
Previous YTD: **267,737**
Difference YoY: **26,813** ▲
% Change YoY: **10.0%** ▲

First Time Checkouts YTD
364,978
Previous YTD: **374,723**
Difference YoY: **-9,745** ▼
% Change YoY: **-2.6%** ▼

Digital Checkouts YTD
469,829
Previous YTD: **435,787**
Difference YoY: **34,042** ▲
% Change YoY: **7.8%** ▲

Computers and WiFi

Computer Sessions YTD
55,581
Previous YTD: **51,179**
Difference YoY: **4,402** ▲
% Change YoY: **8.6%** ▲

Avg Session Time YTD
00:58:25
Previous YTD: **00:57:53**
Difference YoY: **00:00:33** ▲
% Change YoY: **0.9%** ▲

WiFi Sessions YTD
278,301
Previous YTD: **243,110**
Difference YoY: **35,191** ▲
% Change YoY: **14.5%** ▲

Avg Session Time YTD
00:14:01
Previous YTD: **00:13:22**
Difference YoY: **00:00:39** ▲
% Change YoY: **4.8%** ▲

Other Metrics

Program Attendance YTD
51,226
Previous YTD: **46,040**
Difference YoY: **5,186** ▲
% Change YoY: **11.3%** ▲

Mtg Room Attendance YTD
46,152
Previous YTD: **39,668**
Difference YoY: **6,484** ▲
% Change YoY: **16.3%** ▲

Reference Questions YTD
180,080
Previous YTD: **169,844**
Difference YoY: **10,236** ▲
% Change YoY: **6.0%** ▲

Date Last Updated: 8/13/2026

TOPEKA & SHAWNEE COUNTY PUBLIC LIBRARY

	2026 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2026 YTD	2025 YTD	% Change
Net Promoter Score (NPS)															
Monthly NPS	87.5	82.1	86.7	88.2	84.6	89.2	87.9						87.9	88.7	-0.9%
Monthly # of Responses	41	28	30	35	65	167	132						498	477	4.4%
Current NPS	86.8	86.8	86.8	86.8	86.8	86.8	86.9						86.9	86.8	0.1%
GATE COUNT	**38,790**	**39,761**	**43,914**	**40,205**	**38,831**	**45,673**	**47,376**						**294,550**	**267,737**	**10.0%**
CIRCULATION*															
Main Library															
Circulation Desk & Renewals	32,844	32,735	37,382	37,409	35,984	40,959	39,257						256,570	236,636	8.4%
Interlibrary Loan	1,272	1,134	1,281	1,220	1,197	1,237	1,269						8,610	9,250	-6.9%
Self-Check	37,662	32,437	35,367	32,354	35,865	40,063	44,278						258,026	291,321	-11.4%
Bookmobile	3,535	3,175	3,928	3,884	3,546	4,506	4,962						27,536	26,986	2.0%
TSCPL@Home	4,035	3,609	4,110	3,866	3,692	3,823	3,795						26,930	26,380	2.1%
Red Carpet	5,296	4,258	4,771	4,830	4,633	4,711	4,721						33,220	32,626	1.8%
Digital Downloads	70,417	60,587	66,351	65,222	67,572	68,603	71,077						469,829	435,787	7.8%
Library @ Work / Smartlocker	1,279	1,275	1,355	1,153	1,117	1,235	1,179						8,593	9,629	-10.8%
TOTAL CIRCULATION	**156,340**	**139,210**	**154,545**	**149,938**	**153,606**	**165,137**	**170,538**	**-**	**-**	**-**	**-**	**-**	**1,089,314**	**1,068,615**	**1.9%**
* Includes first-time checkouts and renewals															
FIRST-TIME CHECKOUTS	**51,891**	**46,104**	**51,327**	**48,442**	**51,273**	**58,221**	**57,720**						**364,978**	**374,723**	**-2.6%**
CIRCULATION DETAILS															
Print Material	56,402	51,977	58,517	56,463	57,741	67,358	68,192						416,650	420,377	-0.9%
Audio/Visual Material	23,947	21,599	23,517	22,458	22,580	23,270	25,134						162,505	171,604	-5.3%
Adult Materials	47,504	42,697	47,078	44,505	45,439	47,464	49,278						323,965	337,746	-4.1%
Children's Materials	24,715	23,580	26,818	26,480	27,042	34,760	35,556						198,951	195,027	2.0%
Young Adult Materials	2,377	2,049	2,558	2,591	2,622	3,120	2,892						18,209	17,981	1.3%
Red Carpet Materials	5,603	5,140	5,470	5,245	5,114	5,192	5,516						37,280	40,693	-8.4%
NEW Patrons															
Topeka / Shawnee County															
Adults	785	622	688	599	831	862	816						5,203	4,802	8.4%
Children (ages 17 and under)	109	151	139	109	162	292	223						1,185	1,189	-0.3%
Red Carpet Outreach	8	9	7	35	15	11	12						97	59	64.4%
NEKL	40	36	48	42	46	64	56						332	358	-7.3%
Non-Resident	2	1	3	0	0	0	2						8	4	100.0%
Total New Registrations	**944**	**819**	**885**	**785**	**1,054**	**1,229**	**1,109**	**-**	**-**	**-**	**-**	**-**	**6,825**	**6,412**	**6.4%**
PATRONS DELETED	**162**	**147**	**233**	**142**	**1,059**	**122**	**1,186**						**3,051**	**3,714**	**-17.9%**
Cardholders															
Topeka / Shawnee County															
Adults	72,482	72,888	73,394	73,406	74,180	74,841	75,223						75,223	71,892	4.6%
Children (age 0 - 17)	15,032	15,059	15,033	14,929	14,927	15,070	15,036						15,036	15,092	-0.4%
TSCPL @ School	22,866	22,998	23,025	23,025	23,090	23,078	23,076						23,076	22,519	2.5%
Red Carpet Outreach	1,144	1,157	1,159	1,201	1,225	1,234	1,242						1,242	1,141	8.9%
NEKL	11,027	11,115	11,189	11,307	11,308	11,446	11,532						11,532	11,034	4.5%
Non-Resident	56	56	53	51	48	49	53						53	55	-3.6%
Delinquent	59	39	35	32	28	27	26						26	61	-57.4%
TOTAL CARDHOLDERS	**122,666**	**123,312**	**123,888**	**123,951**	**124,806**	**125,745**	**126,188**	**-**	**-**	**-**	**-**	**-**	**126,188**	**121,794**	**3.6%**
Active Cardholders (Savannah)															

Non-Student Cardholders	53,583	53,858	53,889	54,171	54,975	55,200	55,308						55,308	53,141	4.1%
Student Cardholders	6,518	6,530	6,511	6,434	6,310	6,290	6,241						6,241	6,433	-3.0%
TOTAL ACTIVE CARDHOLDERS	**60,101**	**60,388**	**60,400**	**60,605**	**61,285**	**61,490**	**61,549**						**61,549**	**59,574**	**3.3%**
Non-Student Cardholders (SNCO)							43,432								
Unique Borrowers															
Physical	6,831	6,673	6,630	6,538	6,991	7,472	7,783						18,495	23,292	-20.6%
Digital	13,050	12,715	12,631	12,697	13,117	12,750	13,560						22,067	24,091	-8.4%
Both	1,608	1,492	1,495	1,388	1,522	1,599	1,712						5,520	7,337	-24.8%
TOTAL UNIQUE BORROWERS	**18,273**	**17,896**	**17,766**	**17,847**	**18,586**	**18,623**	**19,631**	-	-	-	-	-	**35,042**	**40,046**	**-12.5%**
Holds Satisfied	**14,085**	**12,041**	**13,240**	**11,979**	**11,678**	**13,330**	**13,826**						**90,179**	**92,737**	**-2.8%**
TOTAL CHECK-IN	**49,421**	**46,832**	**51,048**	**50,091**	**49,187**	**55,117**	**58,956**						**360,652**	**367,766**	**-1.9%**
COLLECTION															
Materials Added	2,961	2,578	2,448	2,692	2,166	1,817	3,056						17,718	20,926	-15.3%
Materials Discarded	3,114	2,209	16,146	2,111	3,213	3,889	2,781						33,463	20,517	63.1%
TOTAL COLLECTION	**337,212**	**337,581**	**323,883**	**324,464**	**323,417**	**321,345**	**321,620**						**321,620**	**332,377**	**-3.2%**
WEBSITE															
tscpl.org Unique Visitors	54,635	35,210	37,444	61,968	32,017	38,169	30,035						289,478	183,897	57.4%
tscpl.org Total Visits	77,725	54,054	58,544	82,499	52,144	62,746	52,040						439,752	317,519	38.5%
catalog.tscpl Unique Visitors	43,245	59,173	51,696	70,544	30,713	30,301	23,785						309,457	159,937	93.5%
catalog.tscpl Total Visits	77,445	91,490	85,161	106,504	61,972	64,048	59,746						546,366	394,437	38.5%
COMPUTER USE															
Public Computer Sessions	6,831	7,290	8,185	7,617	7,798	8,759	9,101						55,581	51,179	8.6%
Avg Public Computer Session Length (Minutes)	0:56:08	0:57:09	0:58:44	1:00:11	0:59:00	0:56:41	1:00:31						0:58:25	0:57:53	0.9%
Total Computer Hours	6,391	6,944	8,013	7,641	7,674	8,276	9,181						54,120	49,369	9.6%
Wireless Sessions	31,077	37,053	40,006	38,626	39,342	41,220	50,977						278,301	243,110	14.5%
Avg Wireless Session Length (Minutes)	0:15:00	0:13:00	0:13:00	0:15:00	0:13:00	0:13:00	0:12:00						0:14:01	0:13:22	4.8%
Total Wireless Hours	7,929	8,635	9,315	9,752	8,854	9,603	10,898						64,986	54,155	20.0%
TOTAL HOURS	**14,320**	**15,579**	**17,328**	**17,393**	**16,528**	**17,879**	**20,079**	-	-	-	-	-	**119,106**	**103,524**	**15.1%**
NOTARY SERVICE (Documents)	**127**	**150**	**126**	**170**	**109**	**227**	**244**						**1,153**	**1,343**	**-14.1%**
REFERENCE QUESTIONS															
Call Center													-	19,993	-100.0%
Gallery	353	294	349	438	208	851	678						3,171	2,310	37.3%
L2TC	7,753	9,693	9,941	11,042	11,219	10,831	11,110						71,589	63,010	13.6%
Movies and Music	1,431	1,746	1,786	1,611	1,605	1,852	1,782						11,813	11,637	1.5%
New Books (was New and Novel)	2,179	2,142	2,420	2,152	2,186	2,276	2,298						15,653	15,179	3.1%
Topeka Room	1,299	1,135	1,365	1,203	1,519	1,877	1,633						10,031	4,325	131.9%
Telephone Reference	518	550	634	745	721	599	655						4,422	755	485.7%
LibAnswers	391	370	419	378	352	462	445						2,817	2,975	-5.3%
Red Carpet							1,887						1,887	-	N/A
Circulation Call Center	1,959	1,839	2,136	2,128	2,098	1,960	2,106						14,226	5,776	146.3%
Youth Services	4,939	4,836	6,130	4,659	6,298	9,157	8,452						44,471	43,884	1.3%
TOTAL REFERENCE QUESTIONS	**20,822**	**22,605**	**25,180**	**24,356**	**26,206**	**29,865**	**31,046**	**0**	**0**	**0**	**0**	**0**	**180,080**	**169,844**	**6.0%**
MEETING ROOMS															
Meeting Room Bookings	484	519	576	561	467	535	544						3,686	3,435	7.3%
Team Room Bookings	802	887	1,026	970	920	1,023	1,053						6,681	6,104	9.5%
L2TC Bookings	691	814	874	846	886	935	985						6,031	5,282	14.2%
Total Meeting Room Hours Booked	4,524	5,171	5,687	5,507	5,414	6,031	6,211						38,545	34,595	11.4%
TOTAL MEETING ROOM ATTENDANCE	**6,743**	**5,951**	**6,743**	**7,976**	**6,388**	**5,789**	**6,562**						**46,152**	**39,668**	**16.3%**

LEARN & PLAY BUS VISITS	**67**	**61**	**118**	**82**	**83**	**109**	**170**						**690**	**728**	**-5.2%**
PROGRAM ATTENDANCE															
Adult - General	1,661	1,238	933	1,910	854	1,232	2,650						10,478	8,016	30.7%
Adult Outreach	81	256	223	222	156	135	183						1,256	118	964.4%
Early Learners (0-5)	689	1,090	858	1,233	274	1,770	1,476						7,390	6,148	20.2%
Early Learner Outreach	2,316	2,272	2,182	2,041	409	872	669						10,761	10,388	3.6%
Kids (6-11)	264	273	2,276	262	1,262	4,438	3,603						12,378	13,408	-7.7%
Kids Outreach	2,016	1,416	970	2,155	639	152	151						7,499	6,472	15.9%
Teens (12-18)	164	246	287	286	132	168	181						1,464	1,490	-1.7%
Teen Outreach	0	0	0	0	0	0	0						0	0	N/A
TOTAL	**7,191**	**6,791**	**7,729**	**8,109**	**3,726**	**8,767**	**8,913**	**-**	**-**	**-**	**-**	**-**	**51,226**	**46,040**	**11.3%**
Tours & Community Events	194	538	254	1,696	334	1,291	796						5,103	0	N/A
TOTAL PROGRAM ATTENDANCE	**7,385**	**7,329**	**7,983**	**9,805**	**4,060**	**10,058**	**9,709**	**-**	**-**	**-**	**-**	**-**	**56,329**	**0**	**N/A**
GALLERY ATTENDANCE	**3,509**	**2,008**	**4,291**	**2,350**	**2,856**	**11,925**	**9,089**						**36,028**	**25,305**	**42.4%**
DOLLY PARTON ENROLLMENT	**5,569**	**5,507**	**5,485**	**5,492**	**5,425**	**5,355**	**5,356**						**5,356**	**5,653**	**-5.3%**

CIRCULATION DETAILS															
Print Material															
Adult Fiction	12,644	11,183	12,463	12,036	12,406	13,481	13,637						87,850	89,933	-2.3%
Adult Nonfiction	13,065	11,672	13,039	12,135	12,516	12,997	13,306						88,730	92,802	-4.4%
Juvenile Fiction	17,926	16,687	18,853	19,031	19,654	25,620	25,778						143,549	139,740	2.7%
Juvenile Nonfiction	4,197	4,506	5,159	4,762	4,676	6,046	6,267						35,613	33,279	7.0%
Magazines	593	743	982	671	756	907	798						5,450	6,015	-9.4%
RC Print Materials	5,487	5,051	5,360	5,106	5,013	5,061	5,368						36,446	39,900	-8.7%
RC Realia	116	89	110	139	101	131	148						834	793	5.2%
YA Print Materials	2,374	2,046	2,551	2,583	2,619	3,115	2,890						18,178	17,915	1.5%
PRINT CIRCULATION	**56,402**	**51,977**	**58,517**	**56,463**	**57,741**	**67,358**	**68,192**	**-**	**-**	**-**	**-**	**-**	**416,650**	**420,377**	**-0.9%**
Audio / Visual Material															
MiFi Hotspots	150	110	110	100	104	92	84						750	534	40.4%
Adult Audiobooks	999	974	942	978	950	964	873						6,680	7,860	-15.0%
Adult Music	1,921	2,083	2,137	1,864	1,922	2,046	2,293						14,266	14,069	1.4%
Adult Videos / DVDs	18,282	16,042	17,515	16,821	16,889	17,069	18,371						120,989	127,067	-4.8%
Juvenile Audiobooks	214	244	296	282	309	279	286						1,910	1,444	32.3%
Juvenile Music	36	36	62	57	64	78	86						419	550	-23.8%
Juvenile Videos / DVDs	2,342	2,107	2,448	2,348	2,339	2,737	3,139						17,460	20,014	-12.8%
YA A/V	3	3	7	8	3	5	2						31	66	-53.0%
A/V CIRCULATION	**23,947**	**21,599**	**23,517**	**22,458**	**22,580**	**23,270**	**25,134**	**-**	**-**	**-**	**-**	**-**	**161,755**	**171,070**	**-5.4%**
Adult Material															
Adult Fiction	12,644	11,183	12,463	12,036	12,406	13,481	13,637	-	-	-	-	-	87,850	89,933	-2.3%
Magazines	593	743	982	671	756	907	798	-	-	-	-	-	5,450	6,015	-9.4%
Adult Audiobooks	999	974	942	978	950	964	873	-	-	-	-	-	6,680	7,860	-15.0%
Adult Music	1,921	2,083	2,137	1,864	1,922	2,046	2,293	-	-	-	-	-	14,266	14,069	1.4%
Adult Videos / DVDs	18,282	16,042	17,515	16,821	16,889	17,069	18,371	-	-	-	-	-	120,989	127,067	-4.8%
ADULT CIRCULATION	**47,504**	**42,697**	**47,078**	**44,505**	**45,439**	**47,464**	**49,278**	**-**	**-**	**-**	**-**	**-**	**323,965**	**337,746**	**-4.1%**
Juvenile Material															
Juvenile Fiction	17,926	16,687	18,853	19,031	19,654	25,620	25,778	-	-	-	-	-	143,549	139,740	2.7%
Juvenile Nonfiction	4,197	4,506	5,159	4,762	4,676	6,046	6,267	-	-	-	-	-	35,613	33,279	7.0%
Juvenile Audiobooks	214	244	296	282	309	279	286	-	-	-	-	-	1,910	1,444	32.3%
Juvenile Music	36	36	62	57	64	78	86	-	-	-	-	-	419	550	-23.8%
Juvenile Videos / DVDs	2,342	2,107	2,448	2,348	2,339	2,737	3,139	-	-	-	-	-	17,460	20,014	-12.8%
JUVENILE CIRCULATION	**24,715**	**23,580**	**26,818**	**26,480**	**27,042**	**34,760**	**35,556**	**-**	**-**	**-**	**-**	**-**	**198,951**	**195,027**	**2.0%**
Red Carpet Material															
RC Print Materials	5,487	5,051	5,360	5,106	5,013	5,061	5,368	-	-	-	-	-	36,446	39,900	-8.7%
RC Realia	116	89	110	139	101	131	148	-	-	-	-	-	834	793	5.2%
RED CARPET CIRCULATION	**5,603**	**5,140**	**5,470**	**5,245**	**5,114**	**5,192**	**5,516**	**-**	**-**	**-**	**-**	**-**	**37,280**	**40,693**	**-8.4%**
Young Adult Material															
YA Print Materials	2,374	2,046	2,551	2,583	2,619	3,115	2,890	-	-	-	-	-	18,178	17,915	1.5%
YA A/V	3	3	7	8	3	5	2	-	-	-	-	-	31	66	-53.0%
YOUNG ADULT CIRCULATION	**2,377**	**2,049**	**2,558**	**2,591**	**2,622**	**3,120**	**2,892**	**-**	**-**	**-**	**-**	**-**	**18,209**	**17,981**	**1.3%**
Overdrive	51,323	45,399	50,255	48,456	50,308	51,653	53,047						350,441	324,792	7.9%
Hoopla	17,884	13,907	14,521	15,494	16,008	15,716	16,754						110,284	101,972	8.2%
Flipster	409	430	440	297	194	148	177						2,095	3,456	-39.4%
Kanopy	801	851	1,135	975	1,062	1,086	1,099						7,009	5,567	25.9%
DIGITAL DOWNLOADS	**70,417**	**60,587**	**66,351**	**65,222**	**67,572**	**68,603**	**71,077**	**-**	**-**	**-**	**-**	**-**	**469,829**	**435,787**	**7.8%**
Adult ebook Fiction	20,710	15,342	18,392	17,458	18,920	18,912	20,013						129,747	129,211	0.4%
Adult ebook Nonfiction	3,742	2,326	3,285	3,052	3,285	3,066	3,101						21,857	24,969	-12.5%
Adult digital audiobooks	34,552	18,469	30,448	30,374	31,394	31,616	32,707						209,560	190,403	10.1%
Juvenile ebook Fiction	1,670	1,199	1,607	1,532	1,874	1,823	1,685						11,390	12,975	-12.2%
Juvenile ebook Nonfiction	301	153	262	216	258	232	224						1,646	1,938	-15.1%
Juvenile digital audiobooks	2,481	1,362	2,424	2,312	2,362	2,457	2,629						16,027	16,528	-3.0%
Young Adult ebook Fiction	1,332	1,166	1,265	1,202	1,297	1,310	1,418						8,990	12,124	-25.8%
Young Adult ebook Nonfiction	28	27	21	18	26	20	15						155	169	-8.3%

Young Adult digital audiobooks	2,122	1,867	2,014	1,996	1,972	1,932	2,007						13,910	14,771	-5.8%
DIGITAL CIRCULATION DETAILS	**66,938**	**41,911**	**59,718**	**58,160**	**61,388**	**61,368**	**63,799**	**-**	**-**	**-**	**-**	**-**	**413,282**	**403,088**	**2.5%**