



TOPEKA &
SHAWNEE
COUNTY
PUBLIC
LIBRARY

Board of Trustees Meeting

July 16, 2026





TOPEKA &
SHAWNEE
COUNTY
PUBLIC
LIBRARY

Strategic Plan 2024 - 2029

Mission Sparking curiosity
and connecting our
community through
literacy and learning.

CONNECTION

The library will support the diverse needs and interests of the community with services and resources that foster a sense of belonging and collaboration.

SPACE

The library will provide welcoming and inviting physical and digital spaces in which people have easy access to learning, connections and joy.

LEARNING

The library is committed to offering equitable learning and development opportunities to meet the goals and needs of diverse learners.

JOY

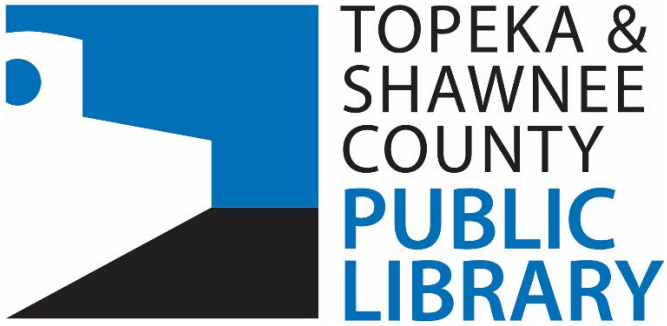
The library is committed to providing a variety of programs and services that enrich our community and spark wonder in residents across the county.

PEOPLE

The library will create a work environment where our staff and volunteers are valued, respected and empowered to contribute their best.



Values Excellence
Curiosity
Literacy
Freedom
Teamwork
Accountability



July 16, 2026 – 4:00 pm
Menninger Room and Zoom Meeting
<https://tscpl.zoom.us/j/87254676686>
Meeting ID: 872 5467 6686
Passcode: 373182

Call to Order

Public Comment

Trustee Advocacy Stories

**Approval of June 18, 2026, Meeting Minutes of the Board of Trustees –
[Action Item](#) pg. 5**

**Approval of June 18, 2026, Meeting Minutes of the Board of Trustees
Budget Work Session #1 – [Action Item](#) pg. 7**

**Approval of July 8, 2026, Meeting Minutes of the Board of Trustees Budget
Work Session #2 – [Action Item](#) pg. 9**

Chief Financial Officer's Report – Kim Strube pg. 11

Financial Reports

- Treasurer's Report – Fred Patton
- Financial Report – [Action Item](#)

The Library Foundation – Katie Koupal, Board Chair

**Friends of Topeka and Shawnee County Public Library – John Conlee, Board
President**

Board Vice Chair Report – Mark Zillinger

- Meeting Minutes Board of Trustees Executive Committee –**pg. 33**

Chief Executive Officer Report – Marie Pyko pg. 35

Chief of Staff Report – Thad Hartman pg. 40

New Business

- Library Materials Selection Policy – [Action Item](#) pg. 55
- FY2027 Budget Approval for Publication – [Action Item](#) pg. 60
- Room 123 Remodel Bid – [Action Item](#) pg. 61
- Room 123 Remodel Furniture Package Bid – [Action Item](#) pg. 65
- Security Camera Server Upgrade Bid – [Action Item](#) pg. 69

Adjournment

Public Comment

Those wishing to sign up for public comment will need to contact Executive Assistant Aubrey Conner at least 30 minutes before the meeting at 785-580-4484 and/or aconner@tscpl.org to request their name be placed on the public comment listing.

Next Meeting

August 20, 2026

4:00 pm

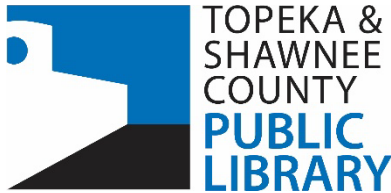
Marvin Auditorium 101C and Zoom meeting

<https://tscpl.zoom.us/j/87254676686>

Meeting ID: 872 5467 6686

Passcode: 373182

*Subject to change without notice



Board Members Present

Peg Dunlap – Chair, Mark Zillinger – Vice Chair, Hannah Uhlrig – Secretary, Fred Patton – Treasurer, Jim Edwards, Valerie Peckham, Shawn Leisinger, Lori Finney, Liz Post, Beth Dobler

Call to Order

The meeting of the Board of Trustees of the Topeka and Shawnee County Public Library held on Thursday, June 18, 2026, in the Menninger Room 206 of the Topeka and Shawnee County Public Library, 1515 SW 10th Ave, was called to order at 4:00 pm by Chair Peg Dunlap.

Public Comment

There were two people signed in for public comment. Toni Stewart and Kathy Brown spoke and then the public comment session was closed.

Trustee Advocacy Stories

Trustee Liz Post shared that she attended the presentation by Bonar Menninger where he spoke of his new book *And Hell Followed With It*. It was presented the day before the 60th anniversary of the Topeka Tornado.

Approval of Minutes

On a motion by Liz Post, seconded by Shawn Leisinger, the May 21, 2026, Meeting Minutes of the Board of Trustees were approved.

Motion passed unanimously.

Chief Financial Officer Report

Chief Financial Officer Kim Strube noted nothing to add. There were no questions for Strube.

Financial Reports

Board Treasurer Fred Patton reported that he reviewed the financial reports and reviewed and approved the bank reconciliations for May 2026.

On a motion by Fred Patton and seconded by Shawn Leisinger, the Treasurer's Financial Report for May 2026 was accepted.

Motion passed unanimously.

Board Chair Reports

Chair Peg Dunlap reported the Executive Committee met via Zoom on June 8, 2026.

Chief Executive Officer Report

Chief Executive Officer Marie Pyko shared that in New Business there is the second reading and recommendation of approval of the named recognition of Team Room 8.

Pyko asked Technical Services Manager Scarlett Fisher-Herremann to present the proposed changes to the Library Materials Selection Policy. Fisher-Herremann explained that a small team of herself, supervisors and staff members met to discuss the current policy and propose changes. The team looked at the policies of other similar-sized libraries in the Midwest. The biggest change proposed in the policy is language to include digital materials and collections. There are also changes proposed that would further clarify the role of the Friends of the Library. Discussion followed.

Chief of Staff Report

Chief of Staff Thad Hartman shared that the library experienced a power outage last week due to storms. The library was closed until noon that day so power could be restored. Hartman and a team of others had met to discuss the process of closing the library and notifying staff and news outlets of the closure in cases like this. He shared that when there is a snowstorm coming there is usually a heads up that weather could get bad. With thunderstorms it is harder to predict the aftermath they might cause.

New Business

Named Recognition Recommendation

On a motion by Hannah Uhlrig, seconded by Shawn Leisinger, the Named Recognition Recommendation for Team Room 8 was accepted as presented.

Motion passed unanimously

Library Materials Selection Policy – First Reading

The board read the Library Materials Selection Policy. This will go before the board at the July meeting for a vote.

Adjournment

The meeting was adjourned at 4:40 pm.

Next Meeting

July 16, 2026

4:00 pm

Topeka & Shawnee County Public Library

Menninger Room 206/Zoom Meeting

<https://tscpl.zoom.us/j/87254676686?pwd=7UsLzZ1Fsu4AV9CQBm1qxcgwh7bYdNp.1>

Meeting ID: 872 5467 6686

Passcode: 373182

*Subject to change without notice



Minutes
Board of Trustees Budget Work Session #1
June 18, 2026, immediately following the Board Meeting
Menninger Room and/or Zoom Meeting

Board Members Present

Peg Dunlap – Chair, Mark Zillinger – Vice Chair, Hannah Uhlig – Secretary, Fred Patton – Treasurer, Liz Post, Shawn Leisinger, Jim Edwards, Beth Dobler, Valerie Peckham, Lori Finney

Others Present

Chief Executive Officer Marie Pyko, Chief of Staff Thad Hartman, Chief Financial Officer Kim Strube, Executive Assistant Aubrey Conner, Library Counsel Chuck Engel

Call To Order

The meeting was called to order at 4:50 pm for the first of two planned Board Budget Work Sessions. Chief Executive Officer Marie Pyko welcomed the Board to the First Budget Work Session.

Chief Financial Officer Kim Strube introduced the purpose of today's meeting and went through the agenda.

Fiscal Year 2026 Review and 2027 Budget Overview

Chief Financial Officer Kim Strube reviewed the documents in the meeting packet. Strube shared that the 2026 budget is moving along as expected.

Strube shared that the library is not expecting to exceed the Revenue Neutral Rate (RNR). Strube spoke about FY 2027 budget planning. Strube discussed the annual line items and the one-time fund needs including the 2027 Facilities Master Plan projects.

The budget will be presented at the board meeting in August and the board will vote whether to adopt the budget at the meeting in September.

Discussion followed with no further questions.

Facilities Master Plan Update

Chief of Staff Thad Hartman and Facilities Director Joe Hobbs presented about the Facility Master Plan Projects slated for 2027-2030.

Strube shared that the library will plan to use some Capital Improvement Fund monies to offset costs to the general fund for some of the Facilities Master Plan projects. The Capital Improvement Fund currently sits at around \$7 million.

Discussion followed with no further questions.

Review Anticipated Employee Benefit Expenses

Strube shared that health insurance costs are estimated to increase by 20%. The library had a loss ratio of 83% in 2025, but through April 2026, the loss ratio is at 114%. Chief Human Resources Officer Jesse Maddox has been doing research alongside the Health Insurance Review Committee to look at other options for health insurance. They will have more numbers to present at the second budget work session.

Discussion followed with no further questions.

Revenue Neutral Rate (RNR) and Budget Timeline Discussion

There was a conversation about the RNR. Strube shared that the budget is due October 1 regardless of if the board would like to exceed the RNR or not. Entities have to hold their public hearing by September 20. Strube explained that if an entity accepts the RNR set by the county, even if assessed valuations come in lower, they will still get the same amount of dollars for their budget that was assessed in the previous year. Strube will put together a couple of scenarios based on the RNR and what it might look like if the library exceeds the RNR or not.

Adjournment

The meeting was adjourned at 7:31 pm.

Next Meeting

July 8, 2026

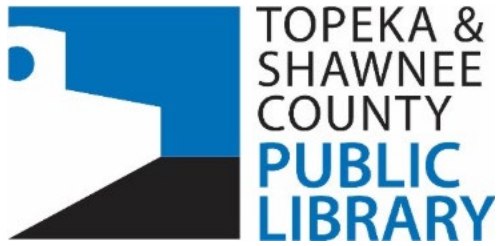
1:00-3:00 pm

Menninger Room 206 and via Zoom

<https://tscpl.zoom.us/j/81699430287?pwd=CEWpF2EKDa0Lsb6QC90cautOmVbg5Q.1>

Meeting ID: 816 9943 0287

Passcode: 188994



Minutes
Board of Trustees Budget Work Session #2
Wednesday, July 8, 2026
1:00 pm – 3:00 pm
Menninger Room 206 and Zoom

<https://tscpl.zoom.us/j/81699430287?pwd=CEWpF2EKDa0Lsb6QC90cautOmVbg5Q.1>

Meeting ID: 816 9943 0287

Passcode: 188994

Board Members Present

Peg Dunlap – Chair, Mark Zillinger – Vice Chair, Hannah Uhlig – Secretary, Beth Dobler, Jim Edwards, Valerie Peckham, Liz Post,

Board Members Absent

Fred Patton – Treasurer, Shawn Leisinger, Lori Finney

Others Present

Chief Executive Officer Marie Pyko, Chief Financial Officer Kim Strube, Chief of Staff Thad Hartman, Chief Human Resources Officer Jesse Maddox, Library Counsel Chuck Engel, and Executive Assistant Aubrey Conner

Call To Order

Chair Peg Dunlap called the Second Board Budget Work Session to order at 1:02 pm. Chief Financial Officer Kim Strube introduced the additional documents provided for this session. Strube reviewed the agenda for the meeting.

Review updated information for property valuations and other key expenditures for the budgeted funds: General, Employee Benefit and State Aid

Chief Financial Officer Kim Strube reviewed the budget as presented. She presented the budget to meet the Revenue Neutral Rate (RNR) and not exceed it. Chief of Staff Thad Hartman shared that some Facilities Master Plan projects were moved to be completed in 2026 and 2028. Chief Human Resources Officer Jesse Maddox stated that health insurance would see a 32% increase.

Discussion followed.

Facilities Master Plan Discussion

Chief of Staff Thad Hartman shared that some of the Facilities Master Plan projects that were scheduled for 2027 will be moved to 2026 or 2028 to create some additional savings. Projects moved to 2028 include upgrading badge readers, meeting room remodel. Projects moved to

2026 include refinishing the terrazzo flooring, extended access projects, the café freezer, gallery lighting, and signage for the parking lot.

Health Insurance Discussion

Strube and Chief Human Resources Officer Jesse Maddox shared that they received actual numbers for 2027 for insurance. They are anticipating an increase of 32%. Strube and Maddox have met with an insurance broker for more information. They have also investigated if there might be potential savings if the library decided to join another group's insurance.

Discussion followed.

Review proposed documents to be published: Notice of Budget Hearing

Strube provided an overview of the revenue neutral rate, budget summary, and notice of budget hearing.

Discussion followed.

At the July Board Meeting, the board will vote on the budget's publication.

Adjournment

The meeting was adjourned at 2:17 pm.

August Meetings

Board of Trustees Meeting

August 20, 2026, 5:00pm

Marvin Auditorium 101C/Zoom Meeting

Annual Budget Hearing

August 20, 2026

Marvin Auditorium 101C/Zoom Meeting

*Subject to change without notice

Chief Financial Officer's Report
July 2026
Kim Strube

Revenue/Expense/Balance by Fund Report – Page 2

The Children's Art Show fund is temporarily negative due to current expenditures (or encumbrances for purchases) not yet billed to the Library Foundation for reimbursement. Typically, The Library Foundation is billed quarterly for reimbursement of expenditures.

General Fund – Pages 3 through 5

With 49.6% of the budget year completed, 92% of the budgeted revenue has been received and 50% of the approved budget has been expended/encumbered. This compares to 2025 in which 91% of the budgeted revenue had been received and 49% of the approved budget had been expended/encumbered.

The third tax distribution for 2026 was received June 4th as scheduled. The total received for the General Fund was \$5,791,580.24. The percentage of the ad valorem tax budget collected year-to-date is 96% compared to 95% in 2025. The percentage of year-to-date motor vehicle tax collected year-to-date is 41% compared to 40% in 2025.

Employee Benefit Fund – Page 6

With 49.6% of the budget year completed, 91% of the budgeted revenue has been received and 44% of the approved budget has been expended/encumbered. This compares to 2025 in which 89% of the budgeted revenue had been received and 41% of the approved budget had been expended/encumbered.

The June 4th tax distribution totaled \$1,398,321.70. The percentage of the ad valorem tax budget collected year-to-date is 96% compared to 95% in 2025. The percentage of year-to-date motor vehicle tax collected is 41% compared to 40% in 2025.

Capital Improvement Fund – Page 6

The current available balance for strategic initiatives, facilities expenditures and/or an emergency fund for qualifying expenditures is \$6,948,617.

Debt Service Fund-Bond & Interest – Page 7

The June 4th tax distribution totaled \$65.63. The bond and interest levy is 0.000, however motor vehicle taxes and delinquent taxes will continue to trickle in during the year.

Purchase Order Notification

In accordance with the Board of Trustees purchasing policy, approved January 19, 2017, notification to the Board is required of all purchases more than \$5,000 and up to \$20,000, including sole source purchases and purchases exempted from the purchasing policy (exempted purchases may exceed \$20,000). Proposed purchases (other than those specifically exempted by the purchasing policy) more than \$20,000 will be brought to the Board for notification and consideration of approval via a resolution.

Type of Purchase	Description	Amount	Vendor
Approved operating budget	Annual lease agreement for smart lockers	\$15,965.43	Bibliotheca LLC
Approved operating budget	Apple iMac for Digital Art Studio	\$8,967.48	CDW Government, Inc.
Approved operating budget	Co-sponsor for Kansas Inclusion Summit	\$7,500.00	Greater Topeka Partnership
Approved operating budget	Mifi replacements	\$43,146.52	Kajeet
Approved operating budget	Annual Adobe Acrobat license renewal	\$19,859.04	Premier One Data Systems Inc.
Approved operating budget	Annual renewal for SAM products	\$26,928.21	Comprise Technologies, Inc.
Approved operating budget	Annual renewal for Microsoft 365 licenses	\$15,815.65	Black Diamond Solutions, Inc.
Library Materials	Hoopla	\$37,639.79	Midwest Tape LLC
Library Materials	Adult fiction and nonfiction ebooks	\$6,210.00	Overdrive, Inc.
Library Materials	Adult fiction and nonfiction ebooks	\$6,030.00	Overdrive, Inc.
Library Materials	Adult fiction and nonfiction ebooks	\$6,064.00	Overdrive, Inc.
Library Materials	Adult nonfiction books	\$5,500.00	Ingram Library Services
Library Materials	Adult fiction and nonfiction ebooks	\$5,860.00	Overdrive, Inc.
Library Materials	Adult fiction and nonfiction books	\$6,090.00	Overdrive, Inc.

Other Items:

- Thank you for your time and attention at the Board budget work sessions. Should questions arise as the process goes through the remainder of the cycle, please don't hesitate to contact me. As a result of the work sessions, a resolution is included in this month's packet to approve the publication of the 2027 "Budget Summary" of proposed expenditure authority, ad valorem tax and mill levy tax rates. The publication also will include the "Notice of Budget Hearing" proposed for 5:00 pm on August 20, 2026 in the Library's Marvin Auditorium. The documents explaining the proposed budget can be found at: [Board of Trustees Meeting Agendas & Packets - Topeka & Shawnee County Public Library \(tscpl.org\)](https://www.tscpl.org/Board-of-Trustees-Meeting-Agendas-&-Packets).

**Topeka and Shawnee County Public Library
Financial Summary**

6/30/2026

	<u>Balance 1/1/2026</u>	<u>Revenue Y-T-D</u>	<u>Expenditures Y-T-D</u>	<u>Balance 6/30/2026</u>
<u>GOVERNMENTAL FUNDS</u>				
General Operating	\$ 6,453,534.81	\$ 14,790,864.23	\$ 8,198,440.86	\$ 13,045,958.18
Employee Benefits	2,335,897.85	3,611,989.08	2,224,166.27	\$ 3,723,720.66
Capital Improvement	6,824,614.37	124,002.92	-	\$ 6,948,617.29
Bond & Interest	612.58	598.41	-	\$ 1,210.99
<u>NON MAJOR GOVERNMENTAL FUNDS</u>				
State Aid	-	59,409.81	-	\$ 59,409.81
Federal, State & Local Grants	3,833.59	11,593.39	12,659.02	\$ 2,767.96
Other Special Revenue	878,267.55	12,959.81	134,646.03	\$ 756,581.33
Permanent Funds	298,866.14	28,790.27	-	\$ 327,656.41
Totals	<u>\$ 16,795,626.89</u>	<u>\$ 18,640,207.92</u>	<u>\$ 10,569,912.18</u>	<u>\$ 24,865,922.63</u>

Bank Account Summary

General Fund-CoreFirst Bank-Checking	\$ 438,902.34
Restricted Funds-CoreFirst Bank-Checking	759,324.29
Capital Improvement Fund-Community National Bank-Money Market Account	6,948,617.29
Cash on Hand	2,152.02
Petty Cash	220.00
Endowment Securities	327,656.41
Municipal Investment Pool - Overnight	3,676,223.84
Municipal Investment Pool - 30-day Fixed	13,000,000.00
Municipal Investment Pool - 90-day Fixed	-
Municipal Investment Pool - 180-day Fixed	-
Equity Bank - Certificate of Deposit	-
	<u>\$ 25,153,096.19</u>
Less Pending Claims (invoices posted, but not paid until next month)	-
Less Deferred Revenue (SAM account payments)	3,583.66
Less Payroll Deduction and Employer Benefit Liabilities	4,439.30
Less Outstanding Checks	279,150.60
	<u>\$ 24,865,922.63</u>

**Topeka and Shawnee County Public Library
Revenue/Expenditures/Balance by Fund Report**

6/30/2026

	1/1/2026 Cash Balance	Revenues	Prev. Year PO Expenditures	Current Year Expenditures	6/30/2026 Cash Balance	All Yrs Outstanding Encumbrances	Unencumbered Cash Balance
<u>Major Governmental Funds</u>							
General Fund	\$ 6,453,534.81	\$ 14,790,864.23	\$ 407,716.21	\$ 7,790,724.65	\$ 13,045,958.18	\$ 1,598,474.41	\$ 11,447,483.77
Employee Benefit Fund	2,335,897.85	3,611,989.08	120.00	2,224,046.27	3,723,720.66	19,915.00	3,703,805.66
Capital Improvement Fund	6,824,614.37	124,002.92	-	-	6,948,617.29	-	6,948,617.29
Bond & Interest Fund	612.58	598.41	-	-	1,210.99	-	1,210.99
<u>Non Major Governmental Funds</u>							
<i>State Aid Fund</i>	-	59,409.81	-	-	59,409.81	54,491.39	4,918.42
<i>Federal & State Grants</i>							
Gallery Grants	19.03	-	-	-	19.03	-	19.03
Kansas Humanities Council Grant	25.00	-	-	-	25.00	-	25.00
Dock Grant	3,789.56	11,593.39	-	12,659.02	2,723.93	606.02	2,117.91
Library Services & Technology Ac	-	-	-	-	-	-	-
<i>Other Special Revenue Funds</i>							
Adult Programs	1.49	-	-	-	1.49	-	1.49
Art Collection	10,797.76	16.54	-	-	10,814.30	-	10,814.30
Children's Art Show	-	-	-	583.64	(583.64)	69.87	(653.51)
French Gift - Library Materials	31.77	0.06	-	-	31.83	-	31.83
Friends	270,335.88	347.58	85.00	68,017.80	202,580.66	6,738.15	195,842.51
Fun Committee	9,215.93	315.37	78.91	4,020.95	5,431.44	151.00	5,280.44
Gallery Competitions/Exhibits	37,705.43	57.75	-	-	37,763.18	-	37,763.18
Gifts/Memorials (Undesignated)	514,601.11	8,611.78	18,660.00	39,963.35	464,589.54	93,052.23	371,537.31
Hathaway Trust - Library Materials	3,381.06	1,217.22	163.07	996.04	3,439.17	1,192.07	2,247.10
Library Materials	14,050.24	2,368.59	33.36	82.50	16,302.97	-	16,302.97
NEH Expendable	851.99	1.30	-	-	853.29	-	853.29
Programming Fund	457.20	-	-	14.77	442.43	-	442.43
Red Carpet	-	-	-	-	-	-	-
Rotary Grant	-	-	-	-	-	-	-
Special Collections	5,800.15	8.88	-	-	5,809.03	-	5,809.03
Torluemke Landscaping	36.82	0.06	-	-	36.88	-	36.88
Workshops	2,214.18	3.37	-	-	2,217.55	-	2,217.55
Youth Services	8,786.54	11.31	967.91	978.73	6,851.21	1,077.40	5,773.81
<i>Permanent Funds</i>							
Mertz Trust	298,866.14	28,790.27	-	-	327,656.41	-	327,656.41
TOTALS	\$ 16,795,626.89	\$ 18,640,207.92	\$ 427,824.46	\$ 10,142,087.72	\$ 24,865,922.63	\$ 1,775,767.54	\$ 23,090,155.09

**Topeka and Shawnee County Public Library
General Fund - Revenue**

6/30/2026

	<u>Approved Budget</u>	<u>Received Year-To-Date</u>	<u>Over/(Under) Budget</u>	<u>% 6/30/2026</u>
				49.6%
Ad Valorem Property Tax	\$ 14,401,097.00	\$ 13,781,880.64	\$ (619,216.36)	96%
Revitalization Rebates	(106,840.00)	(107,927.15)	\$ (1,087.15)	101%
Back Tax	-	255,204.89	\$ 255,204.89	N/A
Motor Vehicle Tax	1,291,774.00	523,986.01	\$ (767,787.99)	41%
Recreational Vehicle Tax	13,852.00	4,939.33	\$ (8,912.67)	36%
16/20 M Vehicle Tax	5,231.00	5,839.89	\$ 608.89	112%
In Lieu of Tax	57,806.00	50,570.50	\$ (7,235.50)	87%
Watercraft Special Tax**	9,638.00	-	\$ (9,638.00)	0%
Commercial Vehicle Fees	48,309.00	44,050.06	\$ (4,258.94)	91%
E-Rate Reimbursement	15,245.00	-	\$ (15,245.00)	0%
Miscellaneous Revenue	3,000.00	25,649.74	\$ 22,649.74	855%
Miscellaneous Revenue - Recyclg	-	526.67	\$ 526.67	N/A
Salary Refunds-Foundation	98,705.00	29,678.11	\$ (69,026.89)	30%
Salary Refunds-Friends	58,189.00	24,565.12	\$ (33,623.88)	42%
Salary Refunds-Shawnee Cty	23,856.00	8,896.00	\$ (14,960.00)	37%
Vending Machines	1,500.00	794.38	\$ (705.62)	53%
Overdue Fees	25,000.00	16,308.06	\$ (8,691.94)	65%
ILL Fees	100.00	14.99	\$ (85.01)	15%
Mailing Fees	100.00	-	\$ (100.00)	0%
Non Resident Card Fee	1,000.00	1,190.00	\$ 190.00	119%
Obituary Fees	300.00	40.00	\$ (260.00)	13%
Meeting Room Charges	2,500.00	1,950.00	\$ (550.00)	78%
Foundation Distribution	-	-	\$ -	N/A
Interest Received-Investments	150,000.00	122,706.99	\$ (27,293.01)	82%
Transfer In	18,241.00	-	\$ (18,241.00)	0%
Library Treasurer's Balance	4,256,292.00	-	\$ -	N/A
TOTALS	<u>\$ 20,374,895.00</u>	<u>\$ 14,790,864.23</u>	<u>\$ (1,327,738.77)</u>	92%

** Watercraft Special Taxes are budgeted separately because they are not based on the Library's specific mill levy; however when distributed, they are part of Ad Valorem property tax. Thus, this line item will always be 100% under-budget.

**Topeka and Shawnee County Public Library
General Fund - Expenditures and Encumbrances**

6/30/2026

	<u>Approved Budget</u>	<u>Expended Year-To-Date</u>	<u>Encumbrances</u> #	<u>(Over)/Under Budget</u>	<u>% Expended</u>
					49.6%
STAFF:					
Salaries-Auto Allowance	\$ 4,800.00	\$ 2,399.93	\$ -	\$ 2,400.07	50%
Salaries-Facilities	826,307.00	389,244.93	-	437,062.07	47%
Salaries-Overtime	10,000.00	10,442.00	-	(442.00)	104%
Salaries-Security	328,835.00	156,678.68	-	172,156.32	48%
Salaries-Shelvers	117,558.00	21,799.34	-	95,758.66	19%
Salaries-Staff	8,975,974.00	4,221,989.42	-	4,753,984.58	47%
Conferences	195,900.00	84,240.93	14,025.99	97,633.08	50%
Staff Internal Dev/Trng - Web Based	15,000.00	1,072.00	-	13,928.00	7%
Staff Development & Training	36,500.00	12,077.60	171.66	24,250.74	34%
Mileage	8,969.00	3,722.82	9,992.04	(4,745.86)	153%
COLLECTION:					
Materials-Binding/Replacements	1,500.00	289.48	-	1,210.52	19%
Materials-Periodicals	22,000.00	707.33	578.28	20,714.39	6%
Materials-Print/Non-Print <1 YR	917,500.00	363,012.10	2,302.00	552,185.90	40%
Materials-Print/Non-Print	1,333,000.00	525,511.46	163,796.14	643,692.40	52%
OPERATIONS:					
Art Purchases	10,000.00	-	6,810.00	3,190.00	68%
Cataloging and ILL Services	96,500.00	97,507.48	-	(1,007.48)	101%
Contracted-Digital Services	909,135.00	498,689.86	46,298.87	364,146.27	60%
Contracted-Facilities	316,000.00	134,829.91	98,808.82	82,361.27	74%
Contracted-Equipment	85,500.00	22,895.85	22,438.76	40,165.39	53%
Contracted-Professional	250,500.00	140,039.74	73,751.19	36,709.07	85%
Contracted-E-Rate Services	1,372.00	-	-	1,372.00	0%
Digital Services Support	936,787.00	309,888.68	18,993.38	607,904.94	35%
Furniture/Equipment	69,000.00	40,131.93	-	28,868.07	58%
Insurance	93,000.00	75,864.44	-	17,135.56	82%
Marketing & Communication	124,010.00	24,583.94	26,055.13	73,370.93	41%
Memberships/Dues	31,673.00	21,188.01	129.00	10,355.99	67%
Miscellaneous	5,000.00	1,435.52	352.33	3,212.15	36%
Payments to Other Libraries	165,941.00	-	-	165,941.00	0%
Postage/Shipping	62,990.00	25,487.34	1,183.16	36,319.50	42%
Printing	86,750.00	6,905.13	3,654.48	76,190.39	12%
Programming	119,100.00	40,477.44	16,742.43	61,880.13	48%
Special Events	-	-	-	-	0%
Special Projects	1,550,000.00	226,312.76	560,896.25	762,790.99	51%
Supplies-Facilities	107,267.00	31,255.42	57,220.15	18,791.43	82%
Supplies-Office/Library	90,815.00	20,841.13	5,124.49	64,849.38	29%
Supplies-Processing	41,000.00	7,529.61	3,829.56	29,640.83	28%
Telecommunications	204,100.00	85,692.37	128,413.80	(10,006.17)	105%
Transfer Out	-	-	-	-	N/A
Utilities-Electric	337,670.00	112,491.29	197,508.71	27,670.00	92%
Utilities-Gas	58,231.00	44,864.19	40,331.32	(26,964.51)	146%
Utilities-Water/Sewage	56,025.00	13,194.60	30,805.40	12,025.00	79%
Vehicle-Gas	37,686.00	9,411.06	-	28,274.94	25%
Vehicle-Repair	85,000.00	6,073.73	26,120.02	52,806.25	38%
Contingency/Fund Balance	1,650,000.00	-	-	-	0%
Cash Long/Short	-	(54.80)	-	54.80	N/A
TOTALS	\$ 20,374,895.00	\$ 7,790,724.65	\$ 1,556,333.36	\$ 9,377,836.99	50%

**Topeka and Shawnee County Public Library
General Fund**

6/30/2026

	<u>2026 Budget</u>	<u>Year to Date</u>	<u>%</u>
Balance 01/01/2026	\$ 4,256,292.00	\$ 5,872,972.82	
<u>Revenue:</u>			
Ad Valorem Property Tax	14,401,097.00	13,781,880.64	96%
Revitalization Rebates	(106,840.00)	(107,927.15)	101%
Back Tax	-	255,204.89	N/A
Motor Vehicle Tax	1,291,774.00	523,986.01	41%
Recreational Vehicle Tax	13,852.00	4,939.33	36%
16/20M Vehicle Tax	5,231.00	5,839.89	112%
In Lieu of Tax	57,806.00	50,570.50	87%
Watercraft Special Tax	9,638.00	-	0%
Commercial Vehicle Fees	48,309.00	44,050.06	91%
E-Rate Reimbursement	15,245.00	-	0%
Fees and Charges	33,500.00	45,947.17	137%
Reimbursements	180,750.00	63,665.90	35%
Transfer In	18,241.00	-	
Interest on Idle Funds	150,000.00	122,706.99	82%
	<u>\$ 16,118,603.00</u>	<u>\$ 14,790,864.23</u>	92%
<u>Expenditures/Encumbrances:</u>			
Salaries	10,263,474.00	4,802,554.30	47%
Other Staff Support Costs	256,369.00	125,303.04	49%
Library Collections	2,274,000.00	1,056,196.79	46%
Contracted Services	1,659,007.00	1,135,260.48	68%
Digital Services Support	936,787.00	328,882.06	35%
Furniture/Equipment/Art	79,000.00	46,941.93	59%
Payments to Other Libraries	165,941.00	-	0%
Special Projects	1,550,000.00	787,209.01	51%
Utilities & Telecommunications	656,026.00	653,301.68	100%
Vehicles	122,686.00	41,604.81	34%
Other Operating Expenditures	761,605.00	369,803.91	49%
Transfer Out	-	-	
Cash Basis Reserve	1,650,000.00	-	0%
	<u>\$ 20,374,895.00</u>	<u>\$ 9,347,058.01</u>	50%
Prior Year Canceled Purchase Orders		<u>\$ 130,704.73</u>	
Unencumbered Balance 6/30/2026	\$ -	<u><u>\$ 11,447,483.77</u></u>	

**Topeka and Shawnee County Public Library
Special Revenue Funds**

6/30/2026

EMPLOYEE BENEFITS

	2026 Budget	Year To Date	%
Balance 01/01/2026	\$ 1,540,890.00	\$ 2,335,763.85	
Revenue:			
Ad Valorem Property Tax	\$ 3,472,687.00	\$ 3,323,828.55	96%
Revitalization Rebates	(25,763.00)	(26,059.92)	101%
Back Tax	-	63,752.93	N/A
Motor Vehicle Tax	315,712.00	128,521.16	41%
Recreational Vehicle Tax	3,386.00	1,210.08	36%
16/20M Vehicle Tax	1,278.00	1,470.29	115%
In Lieu of Tax	14,344.00	12,195.83	85%
Watercraft Special Tax*	2,356.00	-	0%
Commercial Vehicle Fees	11,807.00	10,832.59	92%
Refund-Fringe Benefits-Foundation	44,886.00	12,978.31	29%
Refund-Fringe Benefits-Friends	31,588.00	14,193.60	45%
Refund-Fringe Benefits-Shawnee Cty	10,210.00	3,838.00	38%
Refund FICA	-	4,427.94	0%
Employee COBRA Payments	-	-	0%
Retiree Payments BC/BS	25,000.00	26,263.71	N/A
Interest on Idle Funds	55,000.00	34,536.01	63%
	\$ 3,962,491.00	\$ 3,611,989.08	91%
Expenditures/Encumbrances:			
Employee Assistance Program	\$ 7,080.00	\$ 6,549.00	93%
Cafeteria Plan Administration Fees	1,111.00	915.00	82%
Social Security/Medicare	771,687.00	342,640.09	44%
Ks Public Employees Retirement Sys	1,046,063.00	495,215.89	47%
Worker's Compensation	66,300.00	62,962.40	95%
Unemployment Tax	10,087.00	4,465.73	44%
Health/Dental Insurance	3,201,053.00	1,331,213.16	42%
Miscellaneous	-	-	0%
Contingency/Fund Balance	400,000.00	-	0%
	\$ 5,503,381.00	\$ 2,243,961.27	44%
Prior Year Canceled Purchase Orders		\$ 14.00	
Unencumbered Balance 6/30/2026	\$ -	\$ 3,703,805.66	

* Watercraft Special Taxes are budgeted separately because they are not based on the Library's specific mill levy; however when distributed, they are part of Ad Valorem property tax. Thus, this line item will always be 100% under-budget.

CAPITAL IMPROVEMENT

Balance 01/01/2026	\$ 6,824,614.37
Revenue:	
Transfer In	\$ -
Interest received	124,002.92
	\$ 124,002.92
Expenditures/Encumbrances:	
Contracted - Professional	-
Capital Outlay	-
	-
Prior Year Canceled Purchase Orders	-
Unencumbered Balance 6/30/2026	\$ 6,948,617.29

STATE AID

Balance 01/01/2026	\$ -	\$ -
Revenue:		
State Aid	-	59,409.81
	\$ -	\$ 59,409.81
Expenditures/Encumbrances:		
Contracted - Digital Services		
Digital Services Support	-	-
Staff Internal Development/Trng	-	-
Special Projects	-	54,491.39
	\$ -	\$ 54,491.39
Unencumbered Balance 6/30/2026		\$ 4,918.42

**Topeka and Shawnee County Public Library
Debt Service Fund - Bond and Interest**

6/30/2026

	<u>2026 Budget</u>	<u>Year to Date</u>	<u>%</u>
Balance 01/01/2026	\$ 8,231.00	\$ 612.58	
<u>Revenue:</u>			
Ad Valorem Property Tax	-	-	N/A
Revitalization Rebates	-	-	0%
Back Tax	10,000.00	557.09	6%
Motor Vehicle Tax	-	-	N/A
Recreational Vehicle Tax	-	-	N/A
16/20M Vehicle Tax	-	3.92	N/A
In Lieu of Tax	-	-	0%
Watercraft Special Tax*	-	-	0%
Commercial Vehicle Fees	-	-	N/A
Interest on Idle Funds	10.00	37.40	374%
	<u>\$ 10,010.00</u>	<u>\$ 598.41</u>	6%
<u>Expenditures/Encumbrances:</u>			
Principal	\$ -	\$ -	0%
Interest	-	-	0%
Wire Transfer Fees	-	-	0%
Transfer Out	18,241.00	-	0%
Cash Basis Reserve	-	-	0%
	<u>\$ 18,241.00</u>	<u>\$ -</u>	0%
 Unencumbered Balance 6/30/2026	 <u>\$ -</u>	 <u>\$ 1,210.99</u>	

* Watercraft Special Taxes are budgeted separately because they are not based on the Library's specific mill levy; however when distributed, they are part of Ad Valorem property tax. Thus, this line item will always be 100% under-budget.

TOPEKA & SHAWNEE COUNTY PUBLIC LIBRARY

Investments as of June 30, 2026

Capital Improvement Funds - Community National Bank

\$ 6,948,617.29 at 3.64% (money market account)

Municipal Investment Pool

\$ 3,676,223.84 Operating funds in "overnight pool"*;
available for transfer whenever needed

10,000,000.00 General fund; 30-day 6/8/2026 at 3.12%,
maturity 7/8/2026

3,000,000.00 Employee benefit fund; 30-day 6/8/2026 at
3.12%, maturity 7/8/2026

\$16,676,223.84

* rates vary by day - average June 1 - 30, 2026 was 2.33%

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
All Checking Accounts
For the Month Ended June 30, 2026

Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	351	6/4/26	EVERGY	2026 Electric Services	\$ 22,855.50	-94491
10	41000	351	6/4/26	EVERGY	2026 Electric Services	\$ 29.14	-94491
10	41000	351	6/4/26	EVERGY	2026 Electric Services	\$ 1,588.21	-94491
10	41000	351	6/4/26	EVERGY	2026 Electric Services	\$ 54.60	-94491
10	41000	351	6/4/26	EVERGY	2026 Electric Services	\$ 29.14	-94491
10	41000	351	6/4/26	EVERGY	2026 Electric Services	\$ 27.49	-94491
10	41000	351	6/4/26	EVERGY	2026 Electric Services	\$ 27.49	-94491
10	41000	351	6/4/26	EVERGY	2026 Electric Services	\$ 27.49	-94491
10	41000	351	6/4/26	EVERGY	2026 Electric Services	\$ 29.14	-94491
10	41000	351	6/4/26	EVERGY	2026 Electric Services	\$ 277.90	-94491
10	41000	351	6/4/26	EVERGY	2026 Electric Services	\$ 27.49	-94491
10	41000	351	6/4/26	EVERGY	2026 Electric Services	\$ 67.20	-94491
						\$ 25,040.79	-94491 Total
10	41000	310	6/4/26	ZETCOM NORTH AMERICA INC	SaaS annual fee	\$ 9,552.60	-94478
				2026 approved operating budget - contracted digital services		\$ 9,552.60	-94478 Total
10	41000	310	6/12/26	BIBLIOTHECA LLC	smartlocker lease agreement	\$ 15,965.43	-94468
				2026 approved operating budget - contracted digital services		\$ 15,965.43	-94468 Total
10	41000	310	6/12/26	CAM-DEX SECURITY CORP.	Cam-Dex annual maint	\$ 21,047.00	-94466
				2026 approved operating budget - annual software maintenance/support for access control system		\$ 21,047.00	-94466 Total
10	41000	340	6/11/26	GREATER TOPEKA PARTNERSHIP	speaker sponsor	\$ 7,500.00	-94454
				Co-sponsor for Kansas Inclusion Summit speaker		\$ 7,500.00	-94454 Total
10	41000	311	6/22/26	JOHNSON CONTROLS FIRE PROTECTION LP	12.7ah batteries	\$ 525.92	-94442
10	41000	311	6/22/26	JOHNSON CONTROLS FIRE PROTECTION LP	estimated labor	\$ 341.04	-94442
10	41000	311	6/22/26	JOHNSON CONTROLS FIRE PROTECTION LP	annual fire inspection	\$ 1,093.59	-94442
10	41000	311	6/22/26	JOHNSON CONTROLS FIRE PROTECTION LP	annual fire inspection	\$ 9,938.50	-94442
				2026 approved operating budget - annual maintenance agreement		\$ 11,899.05	-94442 Total
10	41000	736	6/26/26	MCELROY'S INC.	boiler replacement @ 1020 Washburn	\$ 55,100.00	-94436
						\$ 55,100.00	-94436 Total
10	21512	0	6/26/26	DELTA DENTAL OF KANSAS, INC	EE Withholding	\$ 2,427.62	-94434
15	21512	0	6/26/26	DELTA DENTAL OF KANSAS, INC	ER Withholding	\$ 9,898.72	-94434
15	21512	0	6/26/26	DELTA DENTAL OF KANSAS, INC	Retiree	\$ 230.88	-94434
						\$ 12,557.22	-94434 Total
10	23800	0	6/26/26	HTK ARCHITECTS INC.	EDGE DESIGN PLAN AND DEV	\$ 1,846.87	-94433
10	41000	736	6/26/26	HTK ARCHITECTS INC.	ARCHITECTURAL FEES	\$ 17,465.00	-94433
						\$ 19,311.87	-94433 Total
10	41000	310	6/26/26	BLACK DIAMOND SOLUTIONS, INC.	MS 365	\$ 15,884.20	-94430
				2026 approved operating budget - contracted digital services		\$ 15,884.20	-94430 Total
10	41000	310	6/29/26	JAVA CONNECTIONS, LLC DBA LAPTOPSANYTIME	laptops anytime agreement	\$ 9,588.00	-94429
				2026 approved operating budget - contracted digital services		\$ 9,588.00	-94429 Total

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
All Checking Accounts
For the Month Ended June 30, 2026

Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
15	41000	260	6/18/26	THE CINCINNATI INSURANCE COMPANY	3rd qtr workers comp ins	\$ 9,904.00	-94427
10	41000	321	6/18/26	THE CINCINNATI INSURANCE COMPANY	Semi-Annual Prop	\$ 17,793.00	-94427
10	41000	321	6/18/26	THE CINCINNATI INSURANCE COMPANY	Semi-Annual Vehicle Ins	\$ 6,196.00	-94427
10	41000	321	6/18/26	THE CINCINNATI INSURANCE COMPANY	Semi-Annual Genl Liab	\$ 6,108.00	-94427
10	41000	321	6/18/26	THE CINCINNATI INSURANCE COMPANY	Semi-Annual Crime	\$ 1,052.00	-94427
						\$ 41,053.00	-94427 Total
10	41000	350	6/18/26	VERIZON WIRELESS	public hotspots	\$ 10,547.21	-94425
						\$ 10,547.21	-94425 Total
10	41000	310	6/26/26	PREMIER ONE DATA SYSTEMS INC.	Adobe CC	\$ 18,725.04	-94415
10	41000	310	6/26/26	PREMIER ONE DATA SYSTEMS INC.	Adopbe PRO	\$ 1,134.00	-94415
10	41000	310	6/26/26	PREMIER ONE DATA SYSTEMS INC.	service work	\$ 243.75	-94415
					2026 approved operating budget - annual subscription and support	\$ 20,102.79	-94415 Total
10	21505	0	6/12/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers EE Deduction	\$ 21,283.38	-94411
15	21516	0	6/12/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers ER Contribution	\$ 34,017.93	-94411
15	21517	0	6/12/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers ER Insurance	\$ 3,547.16	-94411
10	21513	0	6/12/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers OGLI	\$ 1,562.73	-94411
					Remittance of pension benefit contributions & optional group life premiums	\$ 60,411.20	-94411 Total
10	21509	0	6/12/26	EMPOWER RETIREMENT	Deferred Comp EE Portion	\$ 5,754.09	-94407
					Remittance of deferred retirement employee contributions	\$ 5,754.09	-94407 Total
10	21501	0	6/12/26	PAYCOM PAYROLL LLC	Federal W/H	\$ 25,013.23	-94406
10	21502	0	6/12/26	PAYCOM PAYROLL LLC	State W/H	\$ 15,902.66	-94406
15	21521	0	6/12/26	PAYCOM PAYROLL LLC	State Unemployment	\$ 342.98	-94406
10	21503	0	6/12/26	PAYCOM PAYROLL LLC	Social Security EE	\$ 21,326.20	-94406
15	21504	0	6/12/26	PAYCOM PAYROLL LLC	Social Security ER	\$ 21,326.20	-94406
10	21503	0	6/12/26	PAYCOM PAYROLL LLC	Medicare EE	\$ 4,987.51	-94406
15	21504	0	6/12/26	PAYCOM PAYROLL LLC	Medicare ER	\$ 4,987.51	-94406
10	21514	0	6/12/26	PAYCOM PAYROLL LLC	Child Support/Spousal Maint.	\$ 1,568.60	-94406
10	21518	0	6/12/26	PAYCOM PAYROLL LLC	Garnishments	\$ 1,088.67	-94406
10	41000	313	6/12/26	PAYCOM PAYROLL LLC	Paycom Bundle	\$ 2,509.35	-94406
					Remittance of payroll taxes, garnishments and Paycom fees	\$ 99,052.91	-94406 Total
10	21501	0	6/26/26	PAYCOM PAYROLL LLC	Federal W/H	\$ 24,592.98	-94405
10	21502	0	6/26/26	PAYCOM PAYROLL LLC	State W/H	\$ 15,783.18	-94405
15	21521	0	6/26/26	PAYCOM PAYROLL LLC	State Unemployment	\$ 338.87	-94405
10	21503	0	6/26/26	PAYCOM PAYROLL LLC	Social Security EE	\$ 21,067.25	-94405
15	21504	0	6/26/26	PAYCOM PAYROLL LLC	Social Security ER	\$ 21,067.25	-94405
10	21503	0	6/26/26	PAYCOM PAYROLL LLC	Medicare EE	\$ 4,927.05	-94405
15	21504	0	6/26/26	PAYCOM PAYROLL LLC	Medicare ER	\$ 4,927.05	-94405
10	21514	0	6/26/26	PAYCOM PAYROLL LLC	Child Support/Spousal Maint.	\$ 1,568.60	-94405
10	21518	0	6/26/26	PAYCOM PAYROLL LLC	Garnishments	\$ 1,040.28	-94405

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
All Checking Accounts
For the Month Ended June 30, 2026

Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	313	6/26/26	PAYCOM PAYROLL LLC	Paycom Bundle	\$ 2,549.08	-94405
					<i>Remittance of payroll taxes, garnishments and Paycom fees</i>	\$ 97,861.59	-94405 Total
10	21505	0	6/26/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers EE Deduction	\$ 21,103.34	-94404
15	21516	0	6/26/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers ER Contribution	\$ 33,730.17	-94404
15	21517	0	6/26/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers ER Insurance	\$ 3,517.21	-94404
					<i>Remittance of pension benefit contributions & optional group life premiums</i>	\$ 58,350.72	-94404 Total
10	21509	0	6/26/26	EMPOWER RETIREMENT	Deferred Comp EE Portion	\$ 5,751.89	-94394
					<i>Remittance of deferred retirement employee contributions</i>	\$ 5,751.89	-94394 Total
10	21515	0	6/30/26	BLUE CROSS BLUE SHIELD OF KS	EE - BCBS Actives Premiums	\$ 36,451.66	-94377
15	21515	0	6/30/26	BLUE CROSS BLUE SHIELD OF KS	ER - BCBS Actives Premiums	\$ 189,890.21	-94377
15	21515	0	6/30/26	BLUE CROSS BLUE SHIELD OF KS	Retiree BCBS Premiums	\$ 4,896.57	-94377
						\$ 231,238.44	-94377 Total
10	41000	330	6/12/26	COREFIRST BANK & TRUST	paper plates 500 ct	\$ 34.12	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	cotton balls	\$ 9.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	cardstock	\$ 23.72	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	dowels	\$ 12.88	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	dino figures	\$ 19.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	paper plates 300ct	\$ 24.37	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	napkins	\$ 3.48	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	ranch	\$ 29.05	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	american flags	\$ 26.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	fife recorder	\$ 8.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	glue dots	\$ 15.90	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	mini soccer balls	\$ 49.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	green const. paper	\$ 27.18	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	whale plushy	\$ 71.37	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	clothes pins	\$ 9.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	tongs	\$ 10.44	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	small bouncy balls	\$ 10.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	magnets	\$ 17.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	tennis balls	\$ 29.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	cotton balls	\$ 9.95	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	pipettes	\$ 5.89	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	coffee filters	\$ 2.50	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	ocean animals	\$ 9.94	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	vegetable oil	\$ 7.14	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	water beads	\$ 6.84	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	paper towels	\$ 22.86	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	plastic table covering	\$ 41.96	-94376

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
All Checking Accounts
For the Month Ended June 30, 2026

Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	330	6/12/26	COREFIRST BANK & TRUST	dawn soap	\$ 5.94	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	plastic spoons	\$ 6.88	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	water growing toys	\$ 49.36	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	tattoos	\$ 8.97	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	bone stickers	\$ 6.58	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	colorful feathers	\$ 4.74	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	natural brown feathers	\$ 9.78	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	natural black feathers	\$ 4.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	wooden buttons	\$ 8.54	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	assorted buttons	\$ 5.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	scrap paper	\$ 16.14	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	cardstock	\$ 14.17	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	fossil molds	\$ 23.97	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Marine Molds	\$ 26.67	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	dino molds	\$ 23.97	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	melting wafers	\$ 61.74	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	paper plates	\$ 15.85	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Discount	\$ (4.94)	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	bottle caps	\$ 17.00	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	foil	\$ 11.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	googley eyes	\$ 8.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	bottle caps #2	\$ 9.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	colored popsicle sticks	\$ 15.90	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	paper straws	\$ 15.44	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	aluminium sheets	\$ 16.35	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	sponges	\$ 48.00	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	rubber bands	\$ 15.50	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	coffee filters	\$ 2.50	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	foam blocks	\$ 66.48	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	pebbles	\$ 13.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	large plastic straws	\$ 9.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	plaster of paris	\$ 48.76	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	river rock	\$ 20.89	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	marbles	\$ 7.59	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	large bouncy balls	\$ 13.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Shipping minus discounts	\$ 27.72	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	pool noodles	\$ 7.92	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	baby oil	\$ 63.00	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	quart bags	\$ 16.28	-94376

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
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Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	330	6/12/26	COREFIRST BANK & TRUST	dino skeletons	\$ 22.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	flat paint brushes	\$ 7.69	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	triangular crayons	\$ 9.89	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	tea party supplies	\$ 93.08	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	dino cake topper	\$ 31.96	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	red clothespins	\$ 19.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	party hat cute dino	\$ 31.96	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	party hat real dino	\$ 59.96	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	air dry clay - blue	\$ 69.60	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	air dry clay - yellow	\$ 27.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	air dry clay- black	\$ 25.18	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	air dry clay- white	\$ 12.74	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	cutlery Set	\$ 9.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	paper cups	\$ 9.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	watering can	\$ 15.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	grass seed	\$ 4.97	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	plastic jars	\$ 49.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	mini trees	\$ 8.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	moss	\$ 12.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	mushrooms	\$ 5.95	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	dino figures	\$ 7.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	mini dinos	\$ 9.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	baggies	\$ 8.14	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	dawn soap	\$ 7.64	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	coffee filters	\$ 2.50	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	fossil sorting kit	\$ 61.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	air dry clay	\$ 34.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	bamboo skewers	\$ 5.49	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Spot it dino card game	\$ 8.49	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Felt dino matching game	\$ 15.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Excavaton tools	\$ 14.20	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	crayola model magic 75 co	\$ 70.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	65 piece dino bones	\$ 9.95	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	78 pieces mini dinos	\$ 23.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	plates 100 count	\$ 11.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	8 inch mini rolling pins	\$ 13.95	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	2 pack portable charger	\$ 33.98	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	10 USB-C cords	\$ 66.25	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	4 pack chargers	\$ 224.75	-94376

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
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Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	320	6/12/26	COREFIRST BANK & TRUST	ZOWEETEK wireless	\$ 29.00	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	ZOWEETEK Wired	\$ 34.19	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	GameSir Orange	\$ 89.98	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	Gamesir Blue	\$ 89.98	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	Gamesir Black	\$ 89.98	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	Gamesir Pink	\$ 89.98	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	Gamesir White	\$ 89.98	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	Latitude 5450	\$ 749.99	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Lights	\$ 60.78	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	Dell Pro 24 Monitor"	\$ 693.70	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	marker airbrush set	\$ 29.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	3 pack small pools	\$ 19.86	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	natural brown play sand	\$ 14.91	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Stone pea gravel	\$ 16.41	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	multicolor sidewalk chalk	\$ 12.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	bubble tornado	\$ 11.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	bubble solution	\$ 6.96	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	stomp rockets	\$ 33.94	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	5450	\$ 809.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	5450 #2	\$ 809.99	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Sooez 7 Pockets accordian	\$ 15.96	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	shipping	\$ -	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	black & decker dustbuster	\$ 49.64	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Bostitch staples	\$ 29.46	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Notary Journal	\$ 14.99	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	18-inch traffic cones	\$ 137.98	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Fellows Jupiter 2 125	\$ 300.74	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	5 pack playground ball	\$ 90.93	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	2 pack pop-up soccer goal	\$ 84.92	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	35 pack bottled water	\$ 23.92	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	dinosaur skeletons	\$ 84.91	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	24 ct bandanas	\$ 71.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	tie-dye kit	\$ 18.76	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	100 ct. plastic cups	\$ 8.24	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	30 ct candy bars	\$ 39.96	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Label Maker D210S	\$ 29.99	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Digital Clock -Black	\$ 25.49	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	White index cards	\$ 5.40	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Colored index cards	\$ 22.76	-94376

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
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Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Tan index cards	\$ 32.79	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	1ft flat ext cord	\$ 14.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	1500g foam clay	\$ 141.95	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	9 ct. rubber roller	\$ 47.51	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	book	\$ 35.29	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	5 lb. air dry clay	\$ 37.83	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	600 pc. wood beads	\$ 15.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	600ft. twine	\$ 5.69	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	12 pack water guns	\$ 15.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	4 pack beach balls	\$ 6.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	2 lbs. assorted candy	\$ 14.54	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	100 ct color packets	\$ 114.98	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Heavy Duty Chair	\$ 179.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	lt. brown cardstock	\$ 22.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	yellow pom poms	\$ 7.11	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	glue sticks 100 pack	\$ 22.30	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	jumbo craft sticks 250 pc	\$ 16.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	lg paper plates	\$ 27.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	t-shirt cut outs	\$ 28.23	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	sports foam shapes	\$ 17.87	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	foam pennants	\$ 18.44	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	foam stickers - letters	\$ 8.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	300 sandwich bags	\$ 6.89	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	dbl sided photo stickers	\$ 7.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	blk construction paper 50	\$ 3.44	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	star stickers	\$ 9.29	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	colored chalk, 36 boxes	\$ 39.98	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	Epson T48L Gray	\$ 498.96	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	P857D maintenance box	\$ 77.11	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	alcohol spray	\$ 67.66	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	coffee stirrers	\$ 3.78	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	sponges	\$ 48.00	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	super glue	\$ 6.70	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Affirmation Stickers	\$ 12.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Plastic Storage Totes	\$ 43.69	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Sandwich bags	\$ 6.89	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Plaster of Paris, 8 lb	\$ 12.19	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Clear Plastic Mosaic Piec	\$ 8.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Chipboard Sheets, 100	\$ 18.99	-94376

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
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Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Feathers, 20 Colors	\$ 7.59	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Sponges, pack of 24	\$ 9.79	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Hefty Plastic Cups	\$ 10.30	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Wiggle Eyes	\$ 6.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	paque Mosaic Pieces	\$ 13.78	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	Seagate 8TB	\$ 256.49	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	2 white gaff tape"	\$ 81.08	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Alka-Seltzer	\$ 10.36	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Film Canisters	\$ 45.90	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Safety Goggles	\$ 33.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Foam Cups	\$ 18.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Clear Cups	\$ 14.04	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	To-Go-Cups	\$ 11.61	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Black Card Stock	\$ 8.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Washable Glue	\$ 31.03	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Morton Plain Salt	\$ 26.55	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Aluminum Foil Pans	\$ 38.52	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Liquid Watercolor Set	\$ 64.48	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Liquid Droppers	\$ 18.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Liquid Measuring Cups	\$ 10.94	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Bracelet Jig	\$ 43.96	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Buckles	\$ 19.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Paracord	\$ 71.57	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Clear Plastic Cups	\$ 20.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Tissue Paper	\$ 11.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Rubber Bands	\$ 7.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Coffee Filters	\$ 4.42	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Balloons	\$ 6.49	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Paper Straws	\$ 15.60	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Colored Cardstock	\$ 16.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Gallon Baggies	\$ 14.68	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Sponges	\$ 29.37	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Black Cardstock	\$ 25.82	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Colored Construction Pape	\$ 19.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Cotton Balls	\$ 9.30	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	dino stickers	\$ 16.26	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	green sticks	\$ 12.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	ribbon	\$ 18.98	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	gems	\$ 9.47	-94376

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
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Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	700	6/12/26	COREFIRST BANK & TRUST	Beejum Book	\$ 9.67	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	mini dinosaurs 60 pieces	\$ 10.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	white ice cube trays	\$ 9.95	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	turkey baster cooking set	\$ 12.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	liquid droppers, 24 pack	\$ 9.49	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	freeze dried dog treats	\$ 9.77	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	training bites dog treats	\$ 12.57	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	training rewards treats	\$ 5.24	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	shipping	\$ -	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	foam core	\$ 1,115.00	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	gaffers tape	\$ 150.00	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Shipping	\$ 137.13	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	ice cream craft kit	\$ 63.90	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	Kensington N17	\$ 14.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	USB C-A 5pc	\$ 9.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	USB adapters 4pc	\$ 15.64	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Wikki Stix	\$ 33.47	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Wikki Stix Sea Life Pack	\$ 36.00	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Blue Tang Fish Hat	\$ 14.99	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	.25 mm Pigma pen	\$ 27.30	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Standard Shipping	\$ 15.95	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Scotch Book Tape, 1.5 in	\$ 27.16	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	rubber bands 3.5x1/8	\$ 30.75	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	red pens	\$ 27.52	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	blue pens	\$ 30.06	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	black pens	\$ 27.52	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	white out	\$ 21.81	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Staples	\$ 46.25	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	Samsung - 65" Q7F Series	\$ 429.99	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	cleanning sheets	\$ 25.50	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	carrier sleeves	\$ 12.69	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Toilet Paper Rolls	\$ 23.64	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Fake Grass Decor	\$ 169.81	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Mini Craft Balls, 1"	\$ 7.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	White Pipe Cleaners	\$ 5.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	White Acrylic Paint Marke	\$ 28.46	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Double Sided Adhesive Dot	\$ 8.81	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	White Goose Feathers	\$ 7.19	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Washable Temmperra Paint	\$ 15.14	-94376

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
All Checking Accounts
For the Month Ended June 30, 2026

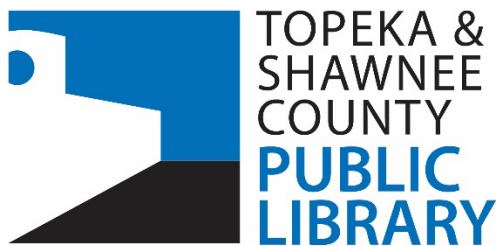
Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Vintage Paper	\$ 6.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Soccer Goal and Ball	\$ 19.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Wooden Dowel	\$ 5.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	US large 50 pound sand/4	\$ 112.06	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Scotch Tape	\$ 33.59	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	5mil laminating sheets	\$ 151.28	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	rubbing alcohol	\$ 56.24	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	clorox wipes 4pk	\$ 66.48	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Baby Wipes	\$ 37.40	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	AAA 100 count batteries	\$ 89.97	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	golf pencils 480 ct	\$ 188.80	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	HC Black	\$ 215.99	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	HC Magenta	\$ 244.99	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	HC Cyan	\$ 244.99	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	HC Yellow	\$ 244.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	charcoal	\$ 14.94	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	red	\$ 14.94	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	blue	\$ 14.94	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	candy green	\$ 14.94	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	gold	\$ 29.89	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	dark blue	\$ 25.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	dark green	\$ 12.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	dark red	\$ 12.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	red	\$ 14.94	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	purple	\$ 14.94	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	green	\$ 25.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	dark gray	\$ 25.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	black	\$ 29.89	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	sun yellow	\$ 25.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	pumpkin orng	\$ 25.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	light gray	\$ 12.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	green	\$ 14.94	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	pink	\$ 12.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	beige	\$ 12.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	orange	\$ 25.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	turquoise	\$ 12.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	yellow	\$ 12.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	scarlett	\$ 12.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Shark Stickers, 500	\$ 8.99	-94376

Topeka and Shawnee County Public Library
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All Checking Accounts
For the Month Ended June 30, 2026

Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Whale Stickers	\$ 11.90	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Pool Noodles	\$ 59.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Dodge Balls	\$ 15.95	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	String	\$ 5.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Life Savers Hard Candy	\$ 23.84	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	Plotter Paper	\$ 1,876.20	-94376
10	41000	313	6/12/26	COREFIRST BANK & TRUST	Audit Filing Fee	\$ 300.00	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	food containers	\$ 12.30	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	50 piece split key ring	\$ 5.58	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	foam pennants	\$ 35.92	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	foam stickers	\$ 11.49	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	sand	\$ 13.13	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	paper plates	\$ 3.73	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	big google eyes	\$ 23.50	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	tesapoon spoons	\$ 14.88	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	1/2 cup measuring	\$ 18.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	Cotton Candy Maker	\$ 45.99	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	\$10 gift card	\$ 52.00	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	FILAMENT TIP	\$ 11.69	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	FILAMENT TIP	\$ 11.69	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	FILAMENT TIP	\$ 9.89	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	FILAMENT	\$ 14.94	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	FILAMENT	\$ 29.89	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	FILAMENT	\$ 14.94	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	FILAMANT	\$ 14.94	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	FILAMENT	\$ 49.98	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	FILAMENT	\$ 49.98	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	FILAMENT	\$ 25.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	FILAMENT	\$ 12.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	FILAMENT	\$ 25.99	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	FILAMENT	\$ 38.98	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	FILAMENT	\$ 38.98	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	FILAMENT	\$ 38.98	-94376
10	41000	410	6/12/26	COREFIRST BANK & TRUST	table cloth plastic roll	\$ 176.72	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	usb bluetooth nfc reader	\$ 59.15	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	AV Cart Refund	\$ (2,070.00)	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	american flags	\$ 24.98	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	BIG 25 cold pack	\$ 31.98	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	12 Pk PhysiciansCare Eye	\$ 110.38	-94376

Topeka and Shawnee County Public Library
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All Checking Accounts
For the Month Ended June 30, 2026

Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	420	6/12/26	COREFIRST BANK & TRUST	single PhysiciansCare eye	\$ 58.32	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	First Aid Burn Cream	\$ 9.77	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	First Aid Burn Gel	\$ 11.93	-94376
10	41000	420	6/12/26	COREFIRST BANK & TRUST	triple antibiotic	\$ 11.49	-94376
10	41000	320	6/12/26	COREFIRST BANK & TRUST	Twozoh Left Angled Micro	\$ 37.56	-94376
10	41000	330	6/12/26	COREFIRST BANK & TRUST	\$25 gift card	\$ 26.00	-94376
				<i>Miscellaneous online orders paid by credit card</i>		\$ 16,327.74	-94376 Total
35	41000	736	6/4/26	CUSTOM SHEET METAL SERVICE	book return boxes	\$ 6,810.00	12412
				<i>Paid from non-budgeted funds</i>		\$ 6,810.00	12412 Total
10	41000	736	6/4/26	KELLEY CONSTRUCTION CO., INC.	Staff Spaces Renovation	\$ 39,303.00	102634
						\$ 39,303.00	102634 Total
10	41000	313	6/11/26	MID-AMERICA LIBRARY ALLIANCE	MALA Courier Service	\$ 12,439.00	102654
10	41000	313	6/11/26	MID-AMERICA LIBRARY ALLIANCE	Admin Fee	\$ 100.00	102654
				<i>2026 approved operating budget - annual courier fees</i>		\$ 12,539.00	102654 Total
10	41000	320	6/11/26	SHINING 3D TECHNOLOGY INC	EinScan H2 3D Scanner	\$ 5,349.00	102663
				<i>2026 approved operating budget - digital services support</i>		\$ 5,349.00	102663 Total
10	41000	310	6/25/26	COMPRISE TECHNOLOGIES, INC.	Comprise renewal	\$ 26,928.21	102683
				<i>2026 approved operating budget - software support/subscription</i>		\$ 26,928.21	102683 Total
						\$ 940,826.95	Grand Total



Board of Trustees Executive Committee Meeting
July 6, 2026 – 4:00pm
Zoom Meeting

Executive Committee Members Present

Peg Dunlap – Chair, Mark Zillinger – Vice Chair, Hannah Uhlrig – Secretary, Fred Patton – Treasurer

Staff Members Present

Marie Pyko – Chief Executive Officer, Thad Hartman – Chief of Staff, Kim Strube – Chief Financial Officer, Jesse Maddox – Chief Human Resources Officer, Aubrey Conner – Executive Assistant

Call to Order

The meeting of the Board of Trustees Executive Committee was held on July 6, 2026, via Zoom, and was called to order at 4:00 pm by Chair Peg Dunlap.

Review Minutes and Agenda

The minutes from the June 8, 2026, Board of Trustees Executive Committee Meeting were reviewed.

On a motion by Mark Zillinger, seconded by Fred Patton, the minutes from the June 8, 2026, Board of Trustees Executive Committee Meetings were approved.

Motion passed unanimously.

The minutes from the June 18, 2026, Board of Trustees Meeting, minutes from the June 18, 2026, First Budget Work Session Meeting, and the agenda for the Board of Trustees July 16, 2026, meeting were reviewed.

Chief Financial Officer Kim Strube noted she will have nothing out of the ordinary in her report.

Chief Executive Officer Marie Pyko will talk about the intercity visit she recently went on. Pyko and other Topeka professionals went to Madison, Wisconsin. She also visited their public library while she was there.

Chief of Staff Thad Hartman will have a standard report for July. He will speak to the bids received for the remodel of Room 123 and the furniture for that space.

There are several new business items for the July meeting. The Library Materials Selection Policy will be presented for approval. The board will also vote on the publication of FY 2027 budget. The board will be provided with the bids and recommendations for the Room 123 remodel, Room 123 furniture, and security camera server upgrade.

Other items

Pyko shared the draft plan for future naming opportunities with the design of new spaces in the library.

No other items were discussed

Adjournment

On a motion by Mark Zillinger, seconded by Hannah Uhlrig, the meeting was adjourned at 4:42 pm.

Next Meeting

August 10, 2026

4:00 pm

<https://tscpl.zoom.us/j/88257791498?pwd=UTdBUmFkTXIvb3U4eGtSZHJ0azkwUT09>

Meeting ID: 882 5779 1498

Passcode: 695332

Chief Executive Officer's Report

July 2026

News and Updates

Dolly Parton's Imagination Library (DPIL) with the United Way of Kaw Valley

At the end of June, 5,355 children from birth to age five were enrolled in the program. As a reminder, a child who enrolls at birth will receive 60 books by the time they reach age five, helping to build a personal home library during their critical early learning years.

Research shows that children who grow up with access to books and are regularly read to enter kindergarten with stronger language skills, larger vocabularies, and greater readiness for school than their peers who have fewer literacy opportunities at home. While Dolly Parton's Imagination Library (DPIL) alone is not a predictor of academic success, it serves as an important foundation for early literacy. Combined with regular engagement in activities such as reading, singing, playing, and other shared learning experiences, access to books can help support a child's readiness for kindergarten and long-term learning success.

Library Statistics

As we reach the midpoint of the year, it is a wonderful time to highlight our notable usage statistics. Summer is traditionally our busiest season, and this year is no exception. We continue to see a steady rise in foot traffic, with an 11.8% increase in visitors compared to this time in 2025.

While borrowing physical items remains strong, community members are increasingly using the library in diverse ways. This broader engagement is a driving force behind our growing foot traffic:

- **Room Bookings:** Combined reservations for our meeting, team, and collaboration rooms continue to outpace last year, showing a 15.5% increase.
- **Program Attendance:** Participation in library programs is up 14.6% compared to 2025.
- **Collection Shifts:** While physical checkouts remain steady, they are slightly lower as more patrons choose to borrow from our growing digital collection.

While numbers do not drive everything we do, tracking these trends is critically important. They help us identify how our community's needs are changing, allowing us to find fresh, impactful ways to engage everyone through our programs, services, collections, and information.

2026 Work Plan

Each year, the library develops an annual work plan that supports the goals and priorities outlined in the Strategic Plan. Every area of the library contributes to this effort through projects designed to advance strategic initiatives. In 2026, the work plan includes 30 projects that range from reviewing

and improving existing processes to developing new programs, services, outreach opportunities, and collection strategies. Other projects focus on identifying growth opportunities and strengthening internal processes, training, and organizational effectiveness.

Each strategic initiative is led by a manager, coordinator, or supervisor and includes frontline staff who play an active role in planning, organizing, and implementing the project. Every project has a designated launch quarter and includes measurable outcomes to track progress and evaluate its impact on customers and library operations.

In addition to the five-year *Beyond the Building* Strategic Plan, I would like to highlight two significant projects currently underway: the development of a new public-facing digital library website and the implementation of a modern employee performance management system.

As part of the 2026 work plan, a planning team has been assessing requirements for a new library website scheduled for implementation in 2027. The evaluation process has focused on established library technology partners that can support a modern website, provide customization to integrate the library's wide range of digital tools and services, and demonstrate strong customer support and issue-resolution capabilities. During the first half of 2026, the team reviewed several vendors and platforms. A final decision is expected this fall, allowing sufficient time for planning and implementation in 2027.

The second major project focuses on modernizing the library's employee performance management process. For more than 50 years, the library has relied on a paper-based performance evaluation system. Although the process has been reviewed periodically, it no longer reflects the evolving nature of work across the organization. In response, a planning team has been developing clearly defined competencies for each area of the library while evaluating online performance management solutions available in the marketplace.

In addition to establishing competencies and performance goals for each role, the leadership team is identifying a digital platform that will enable employees and supervisors to document progress, provide feedback, and support professional development throughout the year. Moving to an online system will promote more timely and meaningful performance conversations, improve accessibility, and streamline administrative processes that are currently slowed by paper-based workflows. The team expects to select the platform in 2026, positioning the library for implementation in 2027.

Destination Madison- InterCity Visit

Each year, the Greater Topeka Partnership hosts a city leadership visit, which I have been fortunate to attend over the past few years. This year, I joined 36 local leaders on a trip to Madison, Wisconsin. The goal of these visits is to study how other municipalities tackle community-wide challenges and capitalize on new opportunities.

During the trip, Debbie Stanton (Public Services Manager) and I focused on how Madison approaches innovation, shifting community demographics, workforce development, education, and cross-sector collaborations.

Two highlights of the trip included:

- The Epic Campus: We toured their vibrant facility to explore cutting-edge developments in technology and artificial intelligence.
- Madison Public Library: We spent an afternoon touring their facilities to observe how they designed their Kids Library, how they support local history and genealogy researchers, and the innovative ways they connect books with readers.

It is always invaluable to see firsthand how other library systems structure and deliver services to their communities, bringing back fresh inspiration for our own work.

Agenda Items- New Business

Library Material Selection Policy- Action item

As part of our planned policy review, the Library Materials Selection Policy or first reading in June. The primary changes involve the inclusion of the selection of digital materials and a reorganization of the structure of the policy. At the July board meeting, staff are recommending approval of the policy as presented.

Resolution- FY 2027 Budget Approval for Publication- Action item

As it does each year, the Board of Trustees develops the annual budget as a committee of the whole. Please see Chief Financial Officer Kim Strube's reports, narrative and notes from the two Board Work Sessions held June 18 and July 8 for additional information. Once the work is complete per state statute, the Board of Trustees must approve publication of the budget at the July Board meeting. The public hearing for the FY 2027 budget will occur at the August 20, 2026 board meeting. The budget approval for FY 2027 will occur at the September 10, 2026 board meeting.

Room 123- Remodel and Furniture Package-Action item

As part of the Facilities Master Plan projects, the former Edge (Teen Room) space is being converted to increase public meeting room space with identified specific activities. The project was included in the FY 2026 General Fund budget and presented to the Board of Trustees at the February board meeting. Please see the accompanying background information, fiscal note, and bid summary included with this resolution.

Resolution- Security Camera Server Upgrade- Action item

As good practice for security systems, it is essential that we periodically upgrade the security camera server to ensure all cameras are working effectively for the library campus. This project was included in the FY 2026 General Fund budget, Digital Services Support line. Please see the accompanying background information, fiscal note and bid summary included with the resolution.

Professional Activities/Community Contacts

June 15, 2026	Attended the Capper Board Meeting.
June 17, 2026	Attended the Library Foundation Board of Trustees meeting and presented the Beyond the Building five year initiative.
June 18, 2026	Attended the Rotary Club of Topeka meeting.
June 18, 2026	Attended the Library Board of Trustees monthly meeting.
June 18, 2026	Attended the Library Board of Trustees 2027 Budget Work Session #1
June 22, 2026	Presented at the Becoming a United States Citizen- Fun at One session for school age children.
June 23-26, 2026	Participated in the Greater Topeka Partnership InterCity Visit to Madison, Wisconsin.
June 30, 2026	Attended the Groundbreaking for the Johnson-Betts Meadows site.
July 6, 2026	Attended the Library Trustee Executive Committee meeting.
July 8, 2026	Attended the Greater Topeka Partnership Power Breakfast at Kay's Garden
July 8, 2026	Met with Dene' Mosier Kansas Children's Discovery Center.
July 8, 2026	Attended the Library Board of Trustees 2027 Budget Work Session #2
July 9, 2026	Attended the Rotary Club of Topeka meeting.

Marie Pyko, Chief Executive Officer
Topeka and Shawnee County Public Library 07/10/2026

Dolly Parton's Imagination Library

June 2026



Total Enrolled

5,355



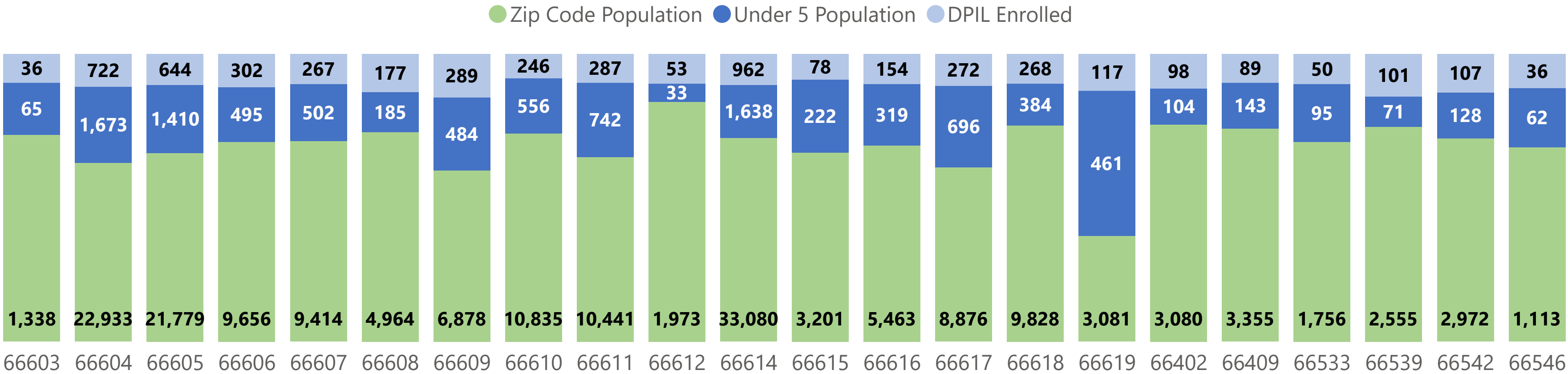
Total Graduated

11,745

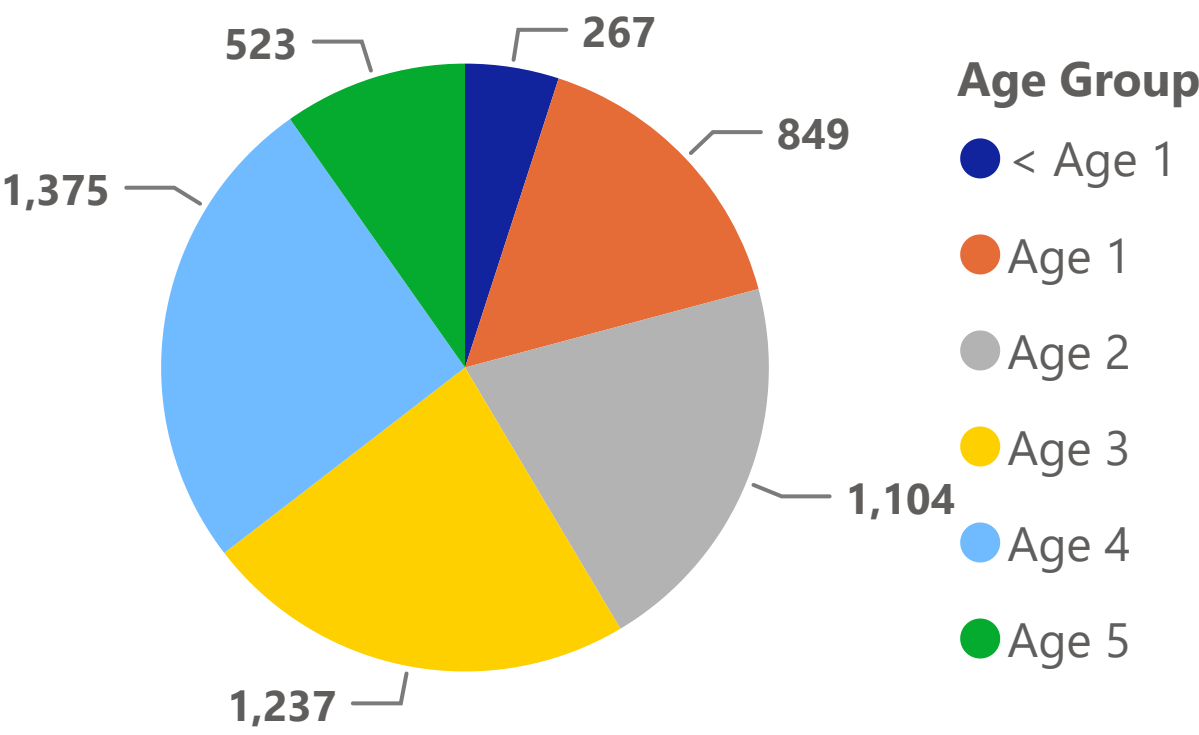
Year, Month

2026 (Year) + June (Month) ▼

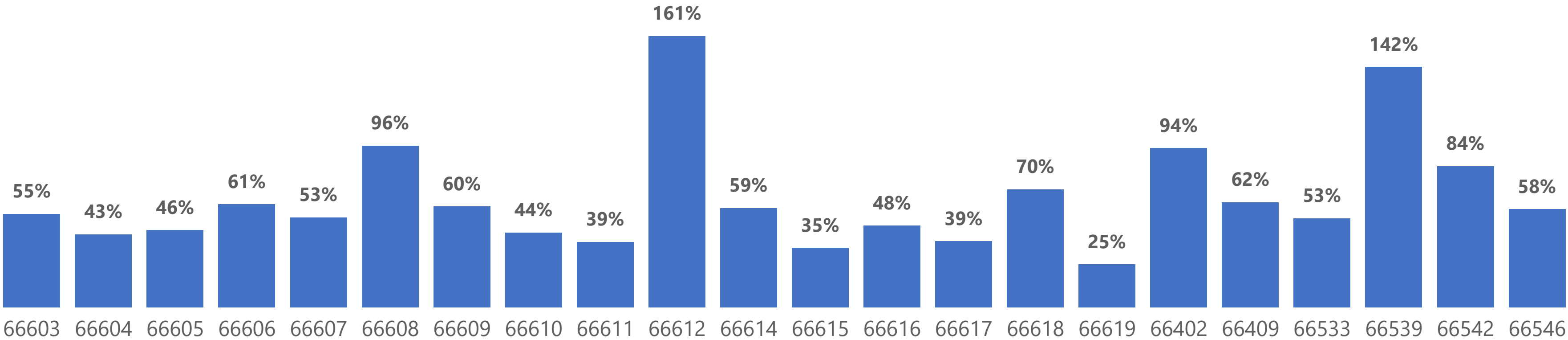
Enrollment by Zip Code



Age of Children



Percent Enrolled by Zip Code



Sources: Dolly Parton Imagination Library; 2021 American Community Survey 5-Year Estimates, Table DP05

Chief of Staff Report

Thad Hartman

July 9, 2026

Room 123

This month we have the bid resolutions for the Room 123 remodel and furniture. The bids came in under budget, which will help fast track a couple of projects originally scheduled for 2027 and in turn reduce the 2027 budget. There was a lot of interest in this project, and we were very pleased with the number of responses we received. More details on this process are included in the bid resolution documents.

Staff Spaces Project

Phase 1 of the staff spaces project (renovation of Digital Services workroom and 1020 staff room) is nearing completion, signaling the start of preparations for Phase 2. This next phase will focus on updates to the Youth Services workroom, as well as the Community Services workroom and Staff Training Room at 1020. The entire project is scheduled for completion in October.

Staff have been busy moving furniture and preparing temporary workspaces for those people who will need to relocate during phase 2. Below is an overview of what will be occurring over the next few weeks. It is possible some of these dates could change slightly, but the order of events will remain the same.

- Week of July 6 - Facilities and Digital Services prepare temporary Community Services staff workspaces in 1020
- Week of July 13 - Community Services staff move out of their current spaces and into temporary spaces
- Week of July 20 - Furniture installation in newly renovated Digital Services workroom; Cubicles and furniture removed from Community Services workroom in 1020
- Week of July 27 - Digital Services staff move from temporary space to newly renovated workroom; Tables and computers setup in Room 123 in anticipation of Youth Services staff temporarily moving to this location; Youth Services staff move from workroom into temporary space located in Room 123
- Week of August 3 - Cubicles and furniture removed from Youth Services workroom on lower level

Data Issues

We take our data reporting responsibility seriously, and our Statistical Research Analyst Robert Soria takes great pride and works hard to ensure the data we report is as accurate as possible for making decisions and telling our story to the public. I bring this up because in June we had some challenges related to our data that I wanted to relay to you, but also to demonstrate some of the effort that goes into this. The majority of this occurs behind the scenes and probably wouldn't be noticed, but there is a change in one of our measures that you might notice. The issues were:

- During the first ten days of June, a technical issue caused one of our SenSource door sensors to undercount library visitors. The system was successfully rebooted by Digital Services and is

now operating normally. To ensure accurate reporting, staff developed a methodology based on historical data to estimate the missing counts for that ten-day period, which has been integrated into the final June totals. As a proactive mitigation strategy, we have implemented weekly monitoring of door counts against historical benchmarks to detect and resolve any future anomalies early. June's reported visitor totals reflect a combination of this calculated estimate and subsequent actual counts.

- Recent website traffic data has experienced unusual spikes due to suspected automated web crawlers. In June, a significant surge in classic catalog traffic was traced to international activity, which staff successfully filtered out to restore the data to expected baseline levels. Moving forward, we will monitor monthly data closely to adjust for similar external anomalies. However, identifying and filtering domestic crawler activity presents a greater challenge without potentially compromising legitimate user data.
- Earlier this week, staff identified a query error in Savannah that had inaccurately included patrons already purged from Polaris in our active cardholder data. A minor adjustment successfully resolved the error, resulting in a more precise, though lower, active cardholder count. To maintain data integrity, historical records have been retroactively corrected back to December 2025. While this adjustment reflects a lower baseline, the corrected data fortunately still demonstrates a consistent upward growth trend. This correction and the subsequent steady growth are visible in both the dashboard's active cardholder line chart and the year-over-year percentage increases.

Thanks to Robert for identifying these issues and working with Digital Services to solve these issues going forward.

Department Highlights

Public Services

Zan Popp, Supervisor – Learning Experiences

Alice C. Sabatini Gallery

Dinosaur Revolution continues to be a major draw for the library. The exhibit welcomed 11,925 visitors in June alone, with many guests returning multiple times throughout the month. Combined with the strong opening weekend attendance in May, more than 14,000 people have visited the exhibit so far, with six weeks of summer still remaining.

To complement the exhibit, the Gallery team created four dinosaur-themed scavenger hunts. On Saturdays and Sundays, visitors can begin the self-guided activity in either the Gallery or Learning Center and, upon completion, return their scavenger hunt sheet to the Gallery to receive a dinosaur-themed prize. The scavenger hunts have provided an additional way for families to engage with both the exhibit and the permanent collection while encouraging repeat visits.

Topeka Room

The Topeka Room welcomed more than 700 customers in June, with many conducting personal and family history research. In addition, 158 visitors stopped in for tours or to explore the space, while 69 specifically visited to view the tornado exhibit.

Staff continue to see families exploring the yearbook collection together, sharing memories and comparing school photos (and occasionally laughing at the hairstyles). One memorable visitor this month was a young Scout working toward her genealogy badge who used the Topeka Room's resources to complete her research.

The Topeka Room team also confirmed that its genealogy and local history classes will continue at Shawnee North Community Center on the third Tuesday of each month through the remainder of 2026, extending the library's outreach and educational services into the community.

Level 2 Tech Center

Cricut programming continues to be in high demand. An Intro to Cricut: Vinyl Workshop filled quickly as participants learned to create custom vinyl water bottle stickers, generating enough interest that an additional class was scheduled for early July. The strong response reflects continued customer interest in hands-on creative technology learning opportunities.

Use of Level 2 Tech Center equipment and studios remains steady. The recording studios were the most frequently booked resource this month with 139 reservations, followed by the 3D printers with 124 bookings. The Memory Lab also continued to see consistent use, recording 20 bookings during the month.

Public Services

Cadie Maas, Supervisor – Readers & Resources

Adult Summer Reading Challenge

The Adult Summer Reading Challenge is off to another fantastic start, with more than 1,200 community members already signed up for this year's challenge. Participants earn a fun dinosaur pen after reading three books and a coveted collectible tote bag after reading six. So far, 542 readers have completed the challenge, 786 prizes have been redeemed, and collectively, readers have logged an impressive 6,565 books. And we are only half-way done!

The reading trends have been just as fun to watch as the participation numbers. *Remarkably Bright Creatures* is currently our most-reported title, fueled by renewed interest following the recent Netflix adaptation. *Dungeon Crawler Carl* continues to prove that a great story can find readers well beyond the science fiction genre. *Yesteryear*, which follows a modern-day "tradwife" influencer who suddenly wakes up living in the realities of



the 1800s, has also been a favorite this summer. Readers continue to devour page-turners by perennial favorite Freida McFadden with *The Divorce*, while Kathryn Stockett's *The Calamity Club* rounds out the top five.

There's still plenty of time to join in. Community members can continue to register, track their reading, and earn prizes through July 31, and we look forward to welcoming even more readers before the challenge comes to a close.

Our three annual reading challenges are one of the ways we support the library's strategic goal of building a community of readers. They encourage reading throughout the year while giving community members an opportunity to discover new books, explore different genres, and share their love of reading with others.

Community Connections

Community Connections Librarian Lissa Staley actively participates and represents our library within the Bridgebuilding Community of Practice through Urban Libraries Council, including experimenting with local approaches to building social trust and civic engagement. She is featured briefly in this online course,

sharing her "not enough scissors" tactic as a practical way to increase engagement among attendees at a library event. The basic idea is to structure your event intentionally so that each participant is encouraged to interact with those around them. While icebreakers and name tags are common techniques, Lissa recommends arranging the supplies and activities for a hands-on making or crafting program so that participants can (and must) stretch across spaces of difference and even

mild discomfort to engage with each other in small yet meaningful ways in order to be successful themselves and help others be successful. The simplest way to do this is to supply "not enough scissors" and have people share with each other. This naturally encourages them to be aware of what others around them are doing, to interact to ask to borrow or loan the scissors, and to pay attention to whether the other people around them are struggling or experimenting with the activity, all because they need to know whether the person near them will need the scissors again soon. Then instead of telling people to share, or telling people to help each other, the library staff can highlight the bridgebuilding behaviors for the group "I appreciate how everyone is sharing the scissors" or "This customer is helping the person next to them and I'm seeing a new technique used! Can we all learn from you two?" By purposefully centering the interactions of the participants in the space, while accomplishing the advertised activity, bridgebuilding activities can be included in almost any library program, which reinforces for participants that public libraries provide spaces where people of all backgrounds can connect, learn, and build a shared future.

Hear from librarians and partners.



Lissa Staley from Topeka & Shawnee County Public Library shares how her "not enough scissors" tactic sparks interaction and community connection.

Grown-Up Fun

Grown-Up Fun continues to be one of our most popular adult program series. Thanks to its success, we expanded the series to every Friday evening this summer, giving adults more opportunities to connect with others while simply having fun at the library. June programs attracted a total of 69 attendees.

The month kicked off with our Adult Summer Reading Kick-Off Party, where attendees enjoyed a library "cookout" complete with hot dogs, lemonade, apple crisp, oversized Connect Four, and cornhole. Staff helped participants register for the Summer Reading Challenge and introduced them to the prizes they could earn throughout the summer. Thirty-one people attended the event, making it our largest Grown-Up Fun program of the month.



We also hosted a Make Your Own Jersey program inspired by the excitement surrounding the World Cup. Participants created custom jerseys using the Cricut and heat press in our Digital Arts Studio before adding their own creative touches with fabric paint. Along the way, they became more familiar with the creative tools available for public use in the Level 2Tech Center and gained confidence using equipment they can return to use on future projects.

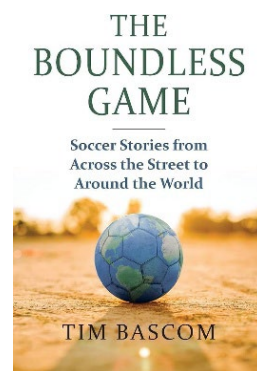
Our Board Game and Puzzle Swap night invited adults to exchange gently used games and puzzles while meeting others with similar interests. After browsing the swap tables, many participants stayed to learn new games, play a round together, and spent time chatting, making the event as much about building connections as it was about swapping games.

The fun continues throughout July with a full lineup of Grown-Up Fun programs, including a Murder Mystery Night, more board game fun, a Human Foosball Tournament, and Dinosaur Bath Bombs. These events continue to offer adults fun, low-pressure opportunities to connect with others while experiencing something new at the library.

Grown-Up Fun reflects the library's strategic goal of Joy by creating welcoming opportunities for adults to relax, be creative, try something new, and spend time with others. Whether participants are learning to use new technology, discovering a new hobby, or simply enjoying an evening with friends, these programs remind people that the library is a place where learning and fun go hand in hand.

Local Author Visit

On June 26, the library welcomed Topeka author Tim Bascom for a discussion of his newest book, *The Boundless Game*. Twenty-four people attended the event to hear Bascom share stories from a life shaped by experiences in Kansas, East Africa, and around the world. Blending memoir, travel writing, and the universal language of soccer, his presentation explored how the game has the power to build relationships, bridge cultural divides, and create a sense of belonging across communities.



Bascom's thoughtful storytelling resonated with attendees, weaving together moments that were humorous, inspiring, and deeply personal while highlighting the ways shared experiences can bring people together. Following the presentation, attendees had the opportunity to ask questions, meet the author, and have books signed.

Programs like this reflect the library's commitment to lifelong learning by giving community members the opportunity to engage directly with authors to explore ideas that extend beyond the pages of a book. They also create space for meaningful conversations, helping strengthen the connections that make the library a welcoming gathering place for our community.

Saturday Scribblers

In mid-June, the library partnered with the University Press of Kansas to present Saturday Scribblers: Inside the Publishing Process, an engaging discussion featuring Editor-in-Chief Joyce Harrison, Washburn University Professor Emeritus Thomas Fox Averill, and award-winning editor Robert Stewart. Attendees learned how books move from manuscript to publication and to heard firsthand about the editorial process from three accomplished publishing professionals.

The conversation offered attendees a behind-the-scenes look at the publishing industry, with topics ranging from working with authors and selecting manuscripts to the unique role university presses play in preserving regional history and scholarship. The program also gave aspiring writers an opportunity to ask questions and gain practical insights into the publishing world.

Youth Services

LeAnn Brungardt, Youth Services Supervisor

Staffing changes

Julie Wolfe will be starting in a few weeks as a part-time Specialist. Her position helps us cover evenings and weekends and also includes some program responsibilities for early childhood.

Teen Specialist, Marcus Gay, resigned. With that news, Emily Bays, also a Specialist, is shifting age groups from school age to teen in August.

That leaves us with two full-time Specialist openings for the school age team. When full staffed, that is a team of five, so the team is significantly impacted. We will post those positions soon.

This summer we hired a temporary, part-time Library Senior Associate. That has worked out well as it has provided some additional support and flexibility to working with customers on the service floor during high traffic times. This was done because we knew we would be down two full-time folks as summer got underway.

Librarian Updates

Early Childhood Librarian

The theme for the last month in the Family Zone has been a Dino Dig to go along with our summer reading program and the Gallery exhibit. Many aspiring paleontologists have found dinosaur fossils, eggs and skeletons at the dig site. Magnifiers have allowed them to see their findings up close. The young paleontologists can use the measuring tapes to note just how big the dinosaur skeletons are and weigh the findings with the scale. Both parents and children are having fun with the Dino Dig. Families also have opportunities to create their own dinosaurs with magnetic dinosaurs and put dinosaur themed puzzles together.



Early Childhood Outreach Librarian

In June, the library's Learn & Play Bus attended Kansas Children's Service League's, KCSL, Family Night. This was the second year in a row that we were asked to participate. So many families visited the bus –some multiple times within the evening. Several statements that night spoke about why the library participates in community events. The first was from a mom who stated that she visited the bus last year at Family Night, but this year her child is a toddler and has explored every inch of the bus and played with every toy. Another statement was from a mom who sounded like a paid advertisement for the library –she shared how much she loves the library, and she named specific events and programs that her family attended which had just happened in the library. The third statement was from a dad, who expressed his appreciation that the library being at the event. Families walked away with a positive library experience and an invitation to visit the library soon.

School Age Librarian

The Kids Library has had a T-Rex sized rush this Summer. Families of all sizes are found reading, playing, picking up summer reading prizes, gaming, watching storytimes, participating in programs and meeting new friends. We have been packed to the raptor rafters, as the team for school aged kids along with the Community Services Team offered 42 programs in June. Programs included a wide variety of options. Making chocolate fossil casts, kinetic sand, and world flags were some noted favorites. The T-Rex Tea parties were fun-tastic! Kids also learned about asteroids, citizenship, paleontology, recycling, dinosaurs, blue hippo tangs and weather. Attendance varied but the smiles on kids' faces remain a constant.

One highlight was the "Becoming a US Citizen" program. Guest speakers, Marie Pyko, CEO, and Judy Espinosa-Gonzalez, Kids Library Specialist, shared their personal experiences of that journey. Kids got to see questions from practice tests that potential citizens use to study. Kids learned the path to citizenship is a lot of work. Marie and Judy also shared special information and tasty treats from their respective birth countries.

A local teacher who attended this program invited Marie and Judy to share their personal citizenship stories in a classroom setting this Fall. This is an example of the ripple effect of human stories being shared, not only at TSCPL but also our greater community.

Teen Librarian

Teen had a blast designing glass art alongside Prairie Glass Studio presenters. Some examples of their creations are included.



Technical Services

Scarlett Fisher-Herreman, Technical Services Manager

Mifi Devices

Tech Services has been working with Digital Services on a project to transition to new mifi devices. The library has been using Verizon-provided devices and is moving to a new provider called Kajeet. Our part of the project is cataloging each new Kajeet device and packaging it in a sturdy plastic box for customers along with removing the disabled Verizon devices from Polaris. We have about 200 devices to work through that are delivered to us from Digital Services. As with any project like this, there are a lot of details to work through to get everything in place and running smoothly. It's going well. The new devices are more durable and easier to use, for both customers and staff, than the old ones. It's a win for all of us and we look forward to completing the transition to the new devices.

Internal Promotion: Connie Kent

Processing Assistant Connie Kent has moved into a new role in Tech Services. She's our new Acquisitions Associate, taking over from Heide King who left library employment in May. Connie has been working at the library for nearly 2 years. She is quickly adapting to the technical work of receiving new materials into the library catalog system, programming RFID tags and managing all the newspapers and magazines. She does the type of work that isn't always top of mind to most people visiting the library but is essential to moving new items to the shelves and having financial and inventory accuracy in our catalog. I look forward to working with her as she makes this position her own and helps us continue to find efficiencies in our work.

Access Services

Kelli Smith, Access Services Manager

MessageBee Notification Service

The library has successfully transitioned over to a new notification service, MessageBee by Unique Management. This tool notifies customers via text message and email about holds, overdues, pre-overdues, billing statements, and other account notifications. This transition was necessary due to a couple of major issues library customers were experiencing.



Multiple cell phone carriers made changes to how they handled customer texting services. Many of them discontinued the ability to send email to text messages which is what our previous system used. Specifically, many library customers that were AT&T or T-Mobile were not consistently receiving text notifications. The previous system also had some issues with email notification. A few customers were not receiving email notices at all or received printed notices in the mail instead of email even when the account option specified email.

Circulation supervisors, Angie Hardy-Foltz and Jacob Ziegler, worked closely with System Administrator, Shannon Eddings, on this change. Their diligent work has ensured a smooth and seamless transition for library customers.

Community Services Staff Space Projects

As one 1020 building project gets closer to completion, Community Services will begin another remodel later this month. The staff are busy clearing and moving their workspaces to temporary locations in anticipation of the remodel. While it is a lot of work and disruption to normal workflows, it will be exciting to see the new office space when the project is completed. Overall, the staff spaces project is estimated to be finished by early October.

Community Services

Patrick Berry, Community Services Supervisor

Community Services Outreach Librarian Report

I had the opportunity to partner with the Topeka Housing Authority at their Deer Creek Summer Camp Kick-Off as part of the Book Rich Environment (BRE) initiative. The goal of BRE is to help ensure that every child living in participating low-income housing communities has access to books by placing high-quality books directly into their hands, helping build home libraries and foster a love of reading.

I connected the campers to TSCPL resources by promoting our Summer Reading Program and encouraging participants to continue their reading journey beyond the event through library programs, services, and materials.

For story time, I read *Hope Is a Rainbow*, a book that celebrates the many forms hope can take and encourages children to dream big while finding joy in everyday moments. Following the story,

campers participated in a process art activity where they created their own rainbows and reflected on what brings them happiness.



Unlike traditional crafts that focus on producing identical finished products, process art emphasizes creativity, exploration, and self-expression. This approach allows children to make their own choices, build confidence, strengthen fine motor skills, and communicate their thoughts and feelings in a meaningful way. The activity sparked thoughtful conversations, with one child writing that happiness means, *"helping others, taking care of myself, helping the earth and letting people know they matter"*. Moments like these demonstrate how literacy experiences can inspire empathy, self-reflection, and meaningful connections while reinforcing the library's role in supporting lifelong learning.

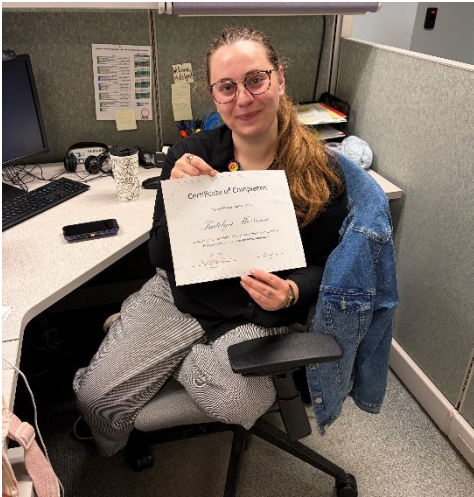
I also had the opportunity to attend the ALA Annual Conference this month, where I participated in several professional development sessions focused on outreach services and community engagement. These sessions aligned closely with my role and my work on the Beyond the Building teams, offering new ideas and best practices to better serve our community. I am excited to bring this knowledge back to TSCPL and continue building meaningful partnerships and outreach experiences that connect people with library resources beyond our walls!



Community Services Librarian Report

June has been a busy month for the Community Services department! Our Bookmobile Team checked out over 4,500 items at stops throughout Shawnee County. Our Materials Delivery Team delivered over 3,800 items to customers' homes through TSCPL@Home, 787 items to local businesses through TSCPL@Work, and 448 items to the book lockers. Wow!

Congratulations are in order for Katelyn as she passed her driving tests!



I had the incredible opportunity to drive in the Juneteenth parade along with Patricia, GR, Jordyn, and Maegan. We had a great time bringing library love to the community!



At the end of the month, I had the privilege of attending the American Library Association Conference in Chicago. It was wonderful to get to listen and learn from professionals as they shared their expertise on a variety of topics, including outreach, leadership, A.I., mental health, library technology, and so much more.

Program Services

Autumn Friedli, Program Services Coordinator

Program Services is where the library meets the community. We do this in two ways: we host through our own curated public events, and we house by providing the professional spaces and resources the community needs to gather, collaborate, and grow.

Programming News

Blockbuster Wednesdays: June Recap

The library was buzzing all June long, drawing a massive 2,416 attendees to our Blockbuster Wednesday series! Here is a look at the excitement that filled our halls:

- THS Drumline (June 3): The library was absolutely rocking! Always a crowd favorite, the drumline brought incredible energy and drew an impressive crowd of 929 people.
- Reggie Regg the Magic Man (June 10): Magic, high-energy antics, and some very special guests—including two birds and a rabbit—made for an unforgettable return performance.
- Mr. Stinky Feet (June 17): After a few years away, a TSCPL legend returned! Celebrating 25 years of performing at the library, the show was packed with all the familiar favorites and fresh new songs fans know and love.
- Hot Toast Music (June 24): Symon Hajar's inaugural performance was an overwhelming success, earning rave reviews from both families and staff. During a post-show tour, Hajar was visibly blown away, calling TSCPL "the best library I have been to in all my tours around the United States." The state-of-the-art recording studios were a particular highlight, and plans are already in the works for him to return with his family to explore the Kids Library. With his stellar guitar skills and natural ability to connect with the audience, he was a true joy to host.

Just around the Corner

July may be our last month of summer programming, but August 1st will be the rocking party to close summer reading! There will be so many free activities including gem mining, a hi-striker, mini-golf, the SCP&R Rec + Roll Van with basketball, soccer, and more games, sensory pools, 2 dinosaur storytimes, a large volcano demonstration and more! Plus Millenium Café will be open and Pineapple Dream will be on-site selling yummy food and treats! Mark your calendars and we'll see you there from 10a-12p.

Music for a Sunday Afternoon will be hosting the Topeka Jazz Workshop on August 9th from 3:00-5:00pm. Listen to the sounds of modern jazz from Topeka's 18-piece big band The Topeka Jazz Workshop. The band is a collection of musicians from NE Kansas dedicated to performing & promoting jazz music.

On August 23rd from 6:30-8:30pm, 45 Grados Flamenco: 8 Mujeres 8 will be performing in the Auditorium. 8 Mujeres 8 is a beautiful tapestry of history, video, sound recordings and live music and dance dedicated to women who helped shape the art form of Flamenco.

Event Resources News:

Space for our Community

The library continued to serve as a vital community hub this month, hosting a diverse range of civic, educational, and philanthropic organizations. Notable bookings included meeting space for Topeka Unidos and the LiveWell SNCO Healthy Babies initiative, which utilized multiple rooms for a large-scale gathering. We also welcomed the Library Foundation's Wilder Society Event, the Sertoma Club, the Amateur Radio group, and the Kansas Dental Charitable Foundation, alongside numerous other community partners utilizing our meeting rooms.

Library Out and About

TSCPL hit the road this June, showing up at seven major community events to bring the library directly to the people. From professional career support to joyful family celebrations, our reach was wider than ever:

- **Showcasing Topeka:** We kicked off the month at Taste of Topeka (June 10), highlighting why our city is such a premier place to live, work, and play.
- **Creating Buzz:** At KCSL Family Night (June 17), we saw the "library effect" in action. One enthusiastic parent who attended our Mr. Stinky Feet performance spent the evening personally recommending our library programs to other families!
- **Celebrating Our Community:** On June 20, we doubled our impact by joining the Juneteenth Celebration—fostering unity and culture—and Pride Palooza, where we engaged with a massive crowd of 4,000 attendees in the heart of downtown.
- **Empowering Success:** We helped job seekers navigate career resources at the WIBW Job Fair (June 24) and connected neighbors with vital support services at the City of Topeka Resource Fair (June 25).
- **Supporting Students:** We wrapped up the month on June 27 at the Weekend Connect Community Day, helping local students gear up for the school year while signing up new patrons for library cards.

Digital Services

David King, Digital Services Director

Digital Library project update

We continued working on narrowing down a vendor for our website migration project in 2027, as well as finalizing the vendor for our gallery content management system. We have some cleanup work to do for both projects, and plan to focus on that for the rest of 2026. We have also set up heatmap software on our website, so we can explore the paths our website visitors take when they visit our website. This will help us design a better website in 2027.

Network switch upgrade

This upgrade is in process. DS staff have been setting up and configuring network switches in our network closets and are doing some clean-up work with cabling. We plan to start switching over to the new equipment in July.

Technology Support Specialist hiring

This is ongoing. We are doing a second round of interviews, and hope to hire someone soon.

Building Renovations

DS staff are helping as needed with our many building renovations. We help decide on network cabling and power, and we move technology and set it up in new and temporary spaces for staff. We are also looking forward to moving into our renovated space in July!

Top Web Pages for June 2026

1. Summer Reading: 7887 Pageviews
2. Services: 7671 Pageviews
3. Work at the Library: 2202 Pageviews
4. Hours & Locations Page: 1718 Pageviews
5. Get a Library Card: 1689 Pageviews
6. The 1951 flood: 1545 Pageviews
7. Trivia: 987 Pageviews
8. The New York Times: 969 Pageviews
9. Team Rooms: 900 Pageviews
10. Articles: 875 Pageviews

Social Media Highlights for June 2026:

Facebook (seems to have removed the Reach metric – switched to Views):

- Cruzline – 69,666 views
- Learn about rocks from space – 23,909 views
- Kids are invited to a T-Rex Tea Party – 11,734 views

Instagram

- Cruzline Drumline – reached 12,405 people
- Loud at the library – reached 2149 people
- Read & earn prizes – reached 889 people

Telescopes Take Off

On June 29 we published a [web article](#) about the new telescopes available for check out. At that time there were no holds on the telescopes. On June 30 we included this article in Library News. Two days later there were 14 holds on the telescopes.



Customers Connections

While Ginger was adding the June 26 Board Game and Puzzle Swap to Library News she remembered two program suggestions asking for a puzzle swap in the last couple years. With Michael's help she found those customers' email addresses and sent them messages about the event. They both responded positively. One said she would be there and was grateful we let her know. The other customer said she would be out of town but was excited we were having the event.

What Our Customers Are Saying

Google Reviews, June 10 - July 8

15 ★★★★★ 5-star reviews

2 ★★★★★ 4-star reviews

1 ★☆☆☆☆ 1-star review

We had a great time touring the dinosaur exhibit.

Love studying here.

I have loved this library for years, but I am just starting to use their genealogy resources and sessions. In addition, you can transfer those VHS and even cassette tapes to digital forms for free using their equipment and software. What a great service to the community.

Soooo awesome and the people are so nice and willing to just help. They are such a Blessing!!

Great for summer camps, easy for children to find books, lots of programs to promote reading.

Our Summer Reading Era

Cadie really sold the social media crowd on summer reading! First she modeled a tote bag that was so cute it had everyone asking, "Where'd you get that bag?" (Spoiler alert - she got it from our Summer Reading Challenge!) Within one day of the video's publishing, 222 new people signed up for the challenge.

Then Cadie convinced all of us enter our Wedding Era à la Taylor Swift in a daydream of a video featuring recommended books. A library card is the easiest commitment you'll ever make! Do you love the library? I do!



The Library In the News

Earned Media June 1-30

- 1 Fox 43 KTMJ/KSNT – Book of the Week
- 4 Topeka Capital Journal – Topeka families can enjoy free summer events
- 8 Fox 43 KTMJ/KSNT – Book of the Week
- 9 Fox 43 KTMJ/KSNT – See the stars with help from the local library
- 18 KSNT – World Cup Connection for Kids
- 20 AOL.com – World Cup Connections at the Library
- 22 Fox 43 KTMJ/KSNT – Book of the Week
- 22 KSNT – Craters NASA
- 29 WeatherBrains Podcast – Topeka's 1965 Tornado
- 29 Fox 43 KTMJ/KSNT – Book of the Week
- 30 WIBW – Celebrate 250th Events
- 30 Fox 43 KTMJ/KSNT – Celebrate America's 250th Events
- 30 KSNT – Moments That Made Us

Earned Media July 1-8

- 6 Fox 43 KTMJ/KSNT – Book of the Week
- 8 WIBW – Dinos take over 'Mad Science' show at Topeka Library



Resolution – Library Materials Selection Policy

BOARD OF TRUSTEES

July 16, 2026

Be it resolved that the Board of Trustees, Topeka and Shawnee County Public Library, approves the Library Materials Selection Policy as presented.

Resolution by _____

Seconded by _____

Resolution passed/failed by a vote of _____

Date _____

Library Materials Selection Policy

Introduction

The Topeka and Shawnee County Public Library is organized under the laws of Kansas pursuant to KSA 1992 Supp. 12-1260 et seq. The Board of Trustees of the Library is authorized “...to acquire by purchase, gift or exchange, books, magazines, papers, printed materials, slides, pictures, films, projection equipment, phonograph records and other materials and equipment deemed necessary by the board for the maintenance and extension of modern library services.”

A democratic society depends on the ability of individuals to seek, receive, and consider a wide range of ideas without interference. Libraries support this constitutionally protected freedom by providing equitable access to materials and viewpoints that reflect the full diversity of human thought and experience. By protecting intellectual freedom, ensuring inclusive access, and safeguarding privacy, libraries remain essential forums for inquiry, expression, and the free exchange of ideas.

The Library supports the diverse needs and interests of community members by providing collections that connect them to learning opportunities, reliable information, and entertainment.

This policy outlines the principles, responsibilities criteria, and procedures to guide library staff in selecting, maintaining and evaluating all library materials including physical, digital, non-print and art collections, and in ensuring equitable access to a well-balanced and representative collection.

Responsibility for Selection

The Board of Trustees delegates to the Chief Executive Officer the responsibility for selecting library materials to staff whose education and professional experience prepared them for selecting materials.

Guided by the selection criteria outlined in this policy, these appointed staff members select materials that reflect the needs and interests of community members and others

granted borrowing privileges. The selection of any item does not constitute the Library's endorsement of the creator's ideas, or any other particular beliefs or perspectives.

The Library does not act *in loco parentis*. Parents and guardians are responsible for guiding their children in choosing materials

Staff may use labels to help community members locate materials, but not to warn, discourage, or restrict access based on content, language, or theme.

General Selection Criteria

The selection of all materials is guided by the criteria outlined in this policy. While a single standard cannot be applied to each item the library may choose to include in its collection, the following general criteria are to be used in selecting all library materials:

- Contribution to the overall value and balance of the collection
- Reputation and credibility of the creator or publisher
- Current appeal, demand, and timeliness
- Significance and relevance of the subject matter, including local interest
- Availability of other materials on the topic
- Physical space available
- Cost and durability
- Level of difficulty, specialization and suitability for a public library
- Quality of reviews, summaries and professional evaluations
- Format appropriateness and accessibility within area libraries
- Inclusion in recognized indexes, bibliographies or standard lists
- Artistic merit, scholarship or lasting informational value
- Demonstrated or anticipated community demand

Digital Collections

The Library maintains digital collections designed to meet community members' needs in parallel with physical item collections. The General Selection Process above also applies to digital materials.

To broaden access, the Library may also offer streaming and database services, whose titles are not selected by library staff. The Library works closely with digital content providers to ensure these collections meet library standards.

Deaccessioning

The Library conducts regular, systematic evaluations of its collections, using professional collection management tools and established weeding guidelines. Staff are responsible for ensuring the collection remains current and responsive to community needs. Any library material which no longer satisfies the applicable selection criteria as described in this policy may be deaccessioned from library collections. The Board of Trustees delegates the Chief Executive Officer responsibility to deaccession library materials, and to select staff whose education and experience prepare them for this important function.

Materials removed from the collection may be sold or otherwise disposed of by the Library through its agent, the Friends of the Library.

Selection Criteria and Deaccessioning of Art

In addition to the General Selection Criteria above, the following additional criteria must also be met in selecting or deaccessioning works of art:

- No work will be knowingly acquired whose ownership or legality is questionable
- No work will be acquired which forms a part of the patrimony of a foreign country or is endowed with such religious significance by an ethnic group that possession of it in a public collection constitutes a violation of the ethical standards adopted by the museum profession
- Gifts of art with restrictions will not be accepted
- Deaccessioned art may be sold, exchanged, transferred, or otherwise by the Library through its agent, The Friends of the Library.

Library Patron's Opinions of the Collections

The Board of Trustees recognizes the importance of providing methods so that opinions from community members regarding material selection can be communicated and responded to promptly and courteously as outlined in the Expression of Concern process found on the Library website and as appended hereto as Exhibit A.

Document History

Selection Policy Statement was developed by the Materials Selection Committee and with contributions from other staff.

Adopted by the Library Board of Directors, September 14, 1983.

Revised October 21, 1985, by the Materials Selection Committee.

Approved by the Library Board of Directors, November 20, 1985.

Revised November 6, 1987, by the Materials Selection Committee.

Approved by the Library Board of Directors, November 18, 1987.

Revised June 16, 1993, by the Materials Selection Committee and with contributions from other staff.

Approved by the Library Board of Trustees, September 15, 1993.

Revised and approved by the Board of Trustees, September 18, 2003.

Revised and approved by the Board of Trustees, January 18, 2007.

Revised and approved by the Board of Trustees, March 17, 2022.



Resolution – FY2027 Budget-approval for publication

BOARD OF TRUSTEES

July 16, 2026

Be it resolved that the Board of Trustees, Topeka and Shawnee County Public Library, approves the FY2027 budget for publication.

Resolution by _____

Seconded by _____

Resolution passed/failed by a vote of _____

Date _____



Resolution – Bid for Room 123 Remodel

BOARD OF TRUSTEES

July 16, 2026

Be it resolved that the Board of Trustees, Topeka and Shawnee County Public Library, approves the bid from Senne Company, Topeka, Kansas, in the amount of \$399,900 for the remodel of Room 123. This expenditure shall be paid from the General Fund, Special Projects line item.

Policy and Background Information:

In May 2025, the library completed the Kids Library remodel project. A major component of this project involved relocating "The Edge" and the Young Adult activity space from the front of the building into the main library. This shift left the former Young Adult area, now designated as Room 123, vacant and without a specific operational purpose.

Recognizing a unique opportunity to enhance public service on the main floor, a staff committee spent 2025 developing strategic goals for the space. The objective was to transform Room 123 into a high-impact space that fosters community connection and joy, specifically designed to operate with minimal to no staff supervision.

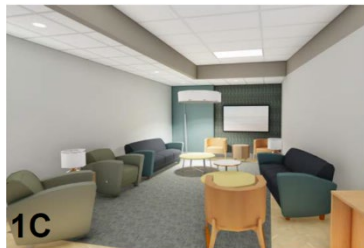
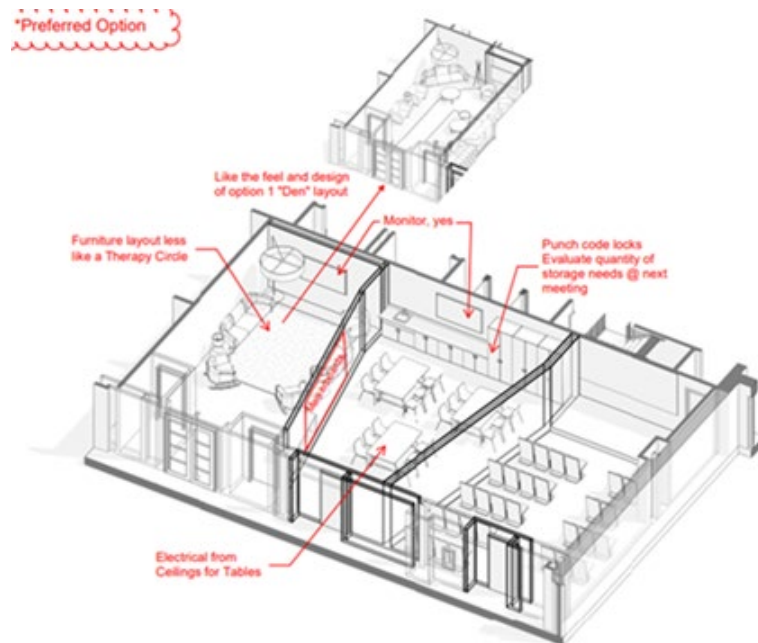
In collaboration with HTK Architects, a specialized, three-room concept was developed to address distinct community needs rather than standard, generic meeting spaces:

1. **Social Gathering Space:** A cozy environment featuring comfortable seating, warm lighting, and an electric fireplace designed to mirror the aesthetic of the Readers Lounge for groups such as book clubs.
2. **Creative Space:** A versatile, hands-on workshop featuring hard-surface flooring and crafting infrastructure for public and staff-led collaboration.
3. **Theater:** An intimate, black-box style performance venue with flexible seating for up to 24 people, providing a dedicated space for film screenings, poetry slams, and acoustic live performances.

The scope of work for this bid covers the primary construction phase of this project. This includes the structural division of Room 123 into three separate spaces, new flooring, updated lighting, painting, and the procurement and installation of all integrated audio-

visual components for the theater. All of the necessary furniture for this project is included in a separate bidding process.

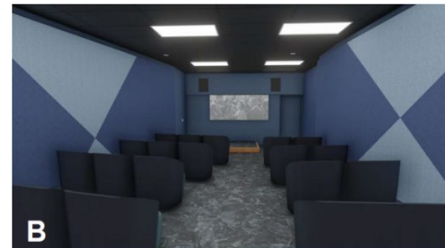
This project is part of the library's Facilities Master Plan and is included in the approved 2026 budget.



Room 1 – Cozy Meeting Room



Room 2 – Creation Lab



Room 3 - Theater

Bid Process

In preparation for the bid process Library staff worked with HTK Architects to create a plan for the renovation of Room 123. HTK provided specifications for the project and created a Request for Proposal.

In accordance with the Board of Trustees Purchasing Policy dated January 19, 2017, this project was expected to exceed \$20,000 and bids were sought through a fixed-bid, Request for Proposal (RFP) issued June 6, 2026.

The RFP and related documents were posted on the Library's website and email notification was sent to several companies regionally who have worked on similar projects. Once posted there, all contractors who chose to receive updates on the project were notified. A site visit was held on June 23, 2026, and questions were due on June 30, 2026. There were two addendums to the original RFP that were sent to the interested bidders and posted on the library's website.

Bids were received at a public meeting over Zoom at 2:00 PM, July 7, 2026. Five bids were received before the bid deadline; all were submitted electronically.

Staff Recommendation:

The low bid was from Senne Company, Topeka, KS. This bid meets all necessary criteria. Senne Company has worked with HTK and TSCPL in the past and provided quality results.

TSCPL staff recommends the bid of \$399,900 submitted by Senne Company be approved for the remodel of Room 123.

Resolution by _____

Seconded by _____

Resolution passed/failed by a vote of _____

Date _____



TSCPL - Room 123 Remodel Renovation
Bid Tabulation
Tuesday, July 7, 2026

Project No. 2001.01-020

BIDDER	Shirley Construction	Kelley Construction	Senne & Company	Vaughn Construction	Loyd Builders		
BID BOND	Yes	Yes	Yes	Yes	Yes		
1	Yes	Yes	Yes	Yes	Yes		
2	Yes	Yes	Yes	Yes	Yes		
BASE BID (Including Allowances)	\$ 429,371.00	\$ 418,850.00	\$ 399,900.00	\$ 474,000.00	\$ 440,990.00		
Unit Price No. 1	\$ 440.00	\$ 300.00	\$ 500.00	\$ 500.00	\$ 210.00		
Anticipated Substantial Completion	January 15, 2027		January 15, 2027	January 15, 2027	January 15, 2027		
Plumbing	PCI	Custom Sheetmetal & Roofing	CSM	PCI Mechanical	CSM		
Mechanical	PCI	Custom Sheetmetal & Roofing	CSM	PCI Mechanical	CSM		
Electrical	Guardian Electric	Guardian Electric	LA Electric, Cytec, All Tech, JCI, Cam-Dex	Guardian Electric	Guardian Electric		
Painting	Mid-America Painting	Sunflower Painting	Mid-America Painting	Sunflower Painting	Mid America Painting		
Flooring	Denali	Denali	Interior Surfaces	Interior Surfaces	Interior Surfaces		
Superintendent	Mike Thueiz	Kevin Carson	Rob Pfeiffer	Keith Wrigley or Hugh Burk	Patrick Nicholson		

Notes:



Resolution – Bid for Room 123 Furniture

BOARD OF TRUSTEES

July 16, 2026

Be it resolved that the Board of Trustees, Topeka and Shawnee County Public Library, approves the bid from Modern Business Interiors, Lenexa, KS, in the amount of \$83,505.14 for the purchase and installation of furniture for Room 123. This expenditure shall be paid from the General Fund, Special Projects line item.

Policy and Background Information:

In May 2025, the library completed the Kids Library remodel project. A major component of this project involved relocating "The Edge" and the Young Adult activity space from the front of the building into the main library. This shift left the former Young Adult area, now designated as Room 123, vacant and without a specific operational purpose.

Recognizing a unique opportunity to enhance public service on the main floor, a staff committee spent 2025 developing strategic goals for the space. The objective was to transform Room 123 into a high-impact space that fosters community connection and joy, specifically designed to operate with minimal to no staff supervision.

In collaboration with HTK Architects, a specialized, three-room concept was developed to address distinct community needs rather than standard, generic meeting spaces:

1. **Social Gathering Space:** A cozy environment featuring comfortable seating, warm lighting, and an electric fireplace designed to mirror the aesthetic of the Readers Lounge for groups such as book clubs.
2. **Creative Space:** A versatile, hands-on workshop featuring hard-surface flooring and crafting infrastructure for public and staff-led collaboration.
3. **Theater:** An intimate, black-box style performance venue with flexible seating for up to 24 people, providing a dedicated space for film screenings, poetry slams, and acoustic live performances.

In developing the design plans for these areas, the library collaborated with HTK Architects on furniture selection. Throughout the process, the team reviewed various furniture options, fabrics, and finishes to ensure optimal comfort, durability, and visual appeal. The final furniture plan was crafted to complement the overall design concept and create a functional space for customers. The removal and reinstallation of existing office furniture, as well as installation of new furniture is included. Multiple alternates were also included in the RFP in order to provide different pricing options.

The scope of work for this covers the procurement and installation of furniture for this project. All aspects of construction is included in a separate bidding process.

This project is part of the library's Facilities Master Plan and is included in the approved 2026 budget.



1 STOOL



24 SLED BASE CHAIRS



2 LOUNGE CHAIRS



7 ARMLESS LOUNGE CHAIRS



20 LOUNGE CHAIRS WITH ARMS



2 TWO-SEAT LOUNGE CHAIRS



4 MOBILE LOUNGE CHAIRS



1 ROCKING LOUNGE CHAIR



4 MOBILE TABLES



1 CREDENZA



3 END TABLES



2 ROUND TABLES



1 ROUND TABLE



2 TABLE LAMPS



2 LOCKABLE TALL CABINETS

Bid Process

In preparation for the bid process Library staff worked with HTK Architects to create a plan for furniture within Room 123. HTK provided specifications for the furniture and created a Request for Proposal.

In accordance with the Board of Trustees Purchasing Policy dated January 19, 2017, this project was expected to exceed \$20,000 and bids were sought through a fixed-bid, Request for Proposal (RFP) issued June 6, 2026.

The RFP and related documents were posted on the Library's website and email notification was sent to several companies regionally who have worked on similar projects. Once posted there, all vendors who chose to receive updates on the project were notified. Submissions of voluntary alternates were due June 26, 2026, and questions were due June 30, 2026. There was one addendum to the original RFP that was sent to the interested bidders and posted on the library's website.

Bids were received at a public meeting over Zoom at 2:30 PM, July 7, 2026. Three bids were received before the bid deadline; all were submitted electronically.

Staff Recommendation:

The low bid was from Modern Business Interiors, Lenexa, KS. This bid includes all pieces of furniture in the RFP and meets all necessary criteria including furniture installation. Modern Business Interiors has worked with HTK and TSCPL in the past and provided quality materials and solid service.

TSCPL staff recommends the bid of \$83,505.14 submitted by Modern Business Interiors, be approved for furniture for the Room 123 remodel.

Resolution by _____

Seconded by _____

Resolution passed/failed by a vote of _____

Date _____



ARCHITECTS
TSCPL - Room 123 Remodel Renovation - Furniture Package
Bid Tabulation
Tuesday, July 7, 2026

Project No. 2001.01-020

BIDDER	Interior Landscapes		John A. Marshall			
	1	YES	YES			
ADDENDA	BASE BID	\$ 86,832.62	\$ 83,505.14	\$ 87,689.00		
	Furniture Mover & Installer	Office Installation Company	Office Installation Company	Office Installation Company		

Notes:



Resolution – Bid for Security Camera Server RFP

BOARD OF TRUSTEES

July 16, 2026

Be it resolved that the Board of Trustees, Topeka and Shawnee County Public Library, approves the bid of \$81,977.00 by AllTech Communications of Topeka, KS for the purchase of an Avigilon security camera server. Funding for this purchase will be from the General Fund, Digital Services Support.

Policy and Background Information:

The Board of Trustees' Purchasing Policy requires a minimum of three written bids be sought, as well as Board approval of the bid, since the proposed expenditure exceeds \$20,000.

On June 12, 2026, the Request for Proposal (RFP) for the purchase of an Avigilon Security Camera server was posted on TSCPL's website as notice to any interested vendor. The RFP was also emailed to six vendors, including two in Topeka. Proposals were due by 3pm on July 3, 2026, and were opened. Bids were received from two (2) companies. The Digital Services Director reviewed all the bids and determined that all met the basic specifications.

Staff Recommendation:

TSCPL staff recommends approving the bid of \$81,977.00 by AllTech Communications of Topeka, KS for the purchase of an Avigilon Security Camera server. The Purchasing Policy does not require the lowest bid be awarded. AllTech Communications was chosen for these reasons: they are a Topeka-based business; their excellent reputation in the community; the shorter turn-around time for delivery and completion of the project; and because of our positive experience with the current level of support we receive from AllTech Communications.

Resolution by _____

Seconded by _____

Resolution passed/failed by a vote of _____

Date _____

2026 Security Camera Server Project Bid Tally		
Vendor	INA Alert, Inc.	*Alltech Communications
Location	Ellinwood, KS	Topeka, KS
Price:		
Avigilon Server	73,133.84	81,977
5 Year Support	5,700.00	0
Shipping costs	0.00	0
Total Bid:	78,833.84	81,977
Time of Completion	75 calendar days	21-30 calendar days
Scoring:		
Price	10	7
Time of completion	5	10
Local business	5	10
Previous experience w/ vendor	0	10
Total score:	20	37
Notes:		AllTech provides ongoing support for our current camera server, plus all our security cameras and our network cabling.
*Award marked in Yellow		

Key Metrics

Net Promoter Score
86.8

End of LY: **86.8**
Difference: **0.0** --
% Change: **0.0%** --

Active Cardholders
61,490

End of LY: **59,574**
Difference: **1,916** ▲
% Change: **3.2%** ▲

Unique Borrowers YTD
32,752

Previous YTD: **31,585**
Difference: **1,167** ▲
% Change: **3.7%** ▲

Door Count YTD
247,174

Previous YTD: **220,996**
Difference YoY: **26,178** ▲
% Change YoY: **11.8%** ▲

First Time Checkouts YTD
307,258

Previous YTD: **312,067**
Difference YoY: **-4,809** ▼
% Change YoY: **-1.5%** ▼

Digital Checkouts YTD
398,752

Previous YTD: **368,708**
Difference YoY: **30,044** ▲
% Change YoY: **8.1%** ▲

Computers and WiFi

Computer Sessions YTD
46,480

Previous YTD: **42,010**
Difference YoY: **4,470** ▲
% Change YoY: **10.6%** ▲

Avg Session Time YTD
00:58:01

Previous YTD: **00:57:36**
Difference YoY: **00:00:25** ▲
% Change YoY: **0.7%** ▲

WiFi Sessions YTD
227,324

Previous YTD: **199,955**
Difference YoY: **27,369** ▲
% Change YoY: **13.7%** ▲

Avg Session Time YTD
00:14:17

Previous YTD: **00:13:25**
Difference YoY: **00:00:52** ▲
% Change YoY: **6.5%** ▲

Other Metrics

Program Attendance YTD
42,313

Previous YTD: **36,929**
Difference YoY: **5,384** ▲
% Change YoY: **14.6%** ▲

Mtg Room Attendance YTD
39,590

Previous YTD: **34,281**
Difference YoY: **5,309** ▲
% Change YoY: **15.5%** ▲

Reference Questions YTD
149,034

Previous YTD: **142,041**
Difference YoY: **6,993** ▲
% Change YoY: **4.9%** ▲

2026													2026	2025 YTD	% Change
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD		
Net Promoter Score (NPS)															
Monthly NPS	87.5	82.1	86.7	88.2	84.6	89.2							87.9	88.7	-0.9%
Monthly # of Responses	41	28	30	35	65	167							366	267	37.1%
Current NPS	86.8	86.8	86.8	86.8	86.8	86.8							86.8	86.8	0.0%
GATE COUNT	38,790	39,761	43,914	40,205	38,831	45,673							247,174	220,996	11.8%
CIRCULATION*															
Main Library															
Circulation Desk & Renewals	32,844	32,735	37,382	37,409	35,984	40,959							217,313	195,455	11.2%
Interlibrary Loan	1,272	1,134	1,281	1,220	1,197	1,237							7,341	7,889	-6.9%
Self-Check	37,662	32,437	35,367	32,354	35,865	40,063							213,748	241,660	-11.6%
Bookmobile															
TSCPL @ Home	3,535	3,175	3,928	3,884	3,546	4,506							22,574	22,224	1.6%
	4,035	3,609	4,110	3,866	3,692	3,823							23,135	22,657	2.1%
Red Carpet															
	5,296	4,258	4,771	4,830	4,633	4,711							28,499	27,910	2.1%
Digital Downloads															
	70,417	60,587	66,351	65,222	67,572	68,603							398,752	368,708	8.1%
Library @ Work / Smartlocker															
	1,279	1,275	1,355	1,153	1,117	1,235							7,414	8,251	-10.1%
TOTAL CIRCULATION	156,340	139,210	154,545	149,938	153,606	165,137	-	-	-	-	-	-	918,776	894,754	2.7%
* Includes first-time checkouts and renewals															
FIRST-TIME CHECKOUTS	51,891	46,104	51,327	48,442	51,273	58,221							307,258	312,067	-1.5%
CIRCULATION DETAILS															
Print Material	56,402	51,977	58,517	56,463	57,741	67,358							348,458	346,433	0.6%
Audio/Visual Material	23,947	21,599	23,517	22,458	22,580	23,270							137,371	144,972	-5.2%
Adult Materials															
	47,504	42,697	47,078	44,505	45,439	47,464							274,687	285,026	-3.6%
Children's Materials															
	24,715	23,580	26,818	26,480	27,042	34,760							163,395	157,546	3.7%
Young Adult Materials															
	2,377	2,049	2,558	2,591	2,622	3,120							15,317	14,138	8.3%
Red Carpet Materials															
	5,603	5,140	5,470	5,245	5,114	5,192							31,764	34,321	-7.5%
NEW Patrons															
Topeka / Shawnee County															
Adults	785	622	688	599	831	862							4,387	3,955	10.9%
Children (ages 17 and under)	109	151	139	109	162	292							962	957	0.5%
Red Carpet Outreach															
	8	9	7	35	15	11							85	57	49.1%
NEKL															
	40	36	48	42	46	64							276	295	-6.4%
Non-Resident															
	2	1	3	0	0	0							6	4	50.0%
Total New Registrations	944	819	885	785	1,054	1,229	-	-	-	-	-	-	5,716	5,268	8.5%
PATRONS DELETED	162	147	233	142	1,059	122							1,865	3,450	-45.9%
Cardholders															
Topeka / Shawnee County															
Adults	72,482	72,888	73,394	73,406	74,180	74,841							74,841	71,892	4.1%
Children (age 0 - 17)	15,032	15,059	15,033	14,929	14,927	15,070							15,070	15,092	-0.1%
TSCPL @ School	22,866	22,998	23,025	23,025	23,090	23,078							23,078	22,519	2.5%
Red Carpet Outreach															
	1,144	1,157	1,159	1,201	1,225	1,234							1,234	1,141	8.2%
NEKL															
	11,027	11,115	11,189	11,307	11,308	11,446							11,446	11,034	3.7%
Non-Resident															
	56	56	53	51	48	49							49	55	-10.9%
Delinquent															
	59	39	35	32	28	27							27	61	-55.7%
TOTAL CARDHOLDERS	122,666	123,312	123,888	123,951	124,806	125,745	-	-	-	-	-	-	125,745	121,794	3.2%
Active Cardholders (Savannah)															

Non-Student Cardholders	53,583	53,858	53,889	54,171	54,975	55,200							55,200	53,141	3.9%
Student Cardholders	6,518	6,530	6,511	6,434	6,310	6,290							6,290	6,433	-2.2%
TOTAL ACTIVE CARDHOLDERS	60,101	60,388	60,400	60,605	61,285	61,490							61,490	59,574	3.2%

Unique Borrowers															
Physical	6,831	6,673	6,630	6,538	6,991	7,472							16,815	23,292	-27.8%
Digital	13,050	12,715	12,631	12,697	13,117	12,750							20,891	24,091	-13.3%
Both	1,608	1,492	1,495	1,388	1,522	1,599							4,954	7,337	-32.5%
TOTAL UNIQUE BORROWERS	18,273	17,896	17,766	17,847	18,586	18,623	-	-	-	-	-	-	32,752	40,046	-18.2%

Holds Satisfied	14,085	12,041	13,240	11,979	11,678	13,330							76,353	78,701	-3.0%
TOTAL CHECK-IN	49,421	46,832	51,048	50,091	49,187	55,117							301,696	304,532	-0.9%

COLLECTION															
Materials Added	2,961	2,578	2,448	2,692	2,166	1,817							14,662	17,933	-18.2%
Materials Discarded	3,114	2,209	16,146	2,111	3,213	3,889							30,682	18,013	70.3%
TOTAL COLLECTION	337,212	337,581	323,883	324,464	323,417	321,345							321,345	332,377	-3.3%

WEBSITE															
tscpl.org Unique Visitors	54,635	35,210	37,444	61,968	32,017	38,169							259,443	154,723	67.7%
tscpl.org Total Visits	77,725	54,054	58,544	82,499	52,144	62,746							387,712	268,360	44.5%
catalog.tscpl Unique Visitors	43,245	59,173	51,696	70,544	30,713	30,301							285,672	136,352	109.5%
catalog.tscpl Total Visits	77,445	91,490	85,161	106,504	61,972	64,048							486,620	335,566	45.0%

COMPUTER USE															
Public Computer Sessions	6,831	7,290	8,185	7,617	7,798	8,759							46,480	42,010	10.6%
Avg Public Computer Session Length (Minutes)	0:56:08	0:57:09	0:58:44	1:00:11	0:59:00	0:56:41							0:58:01	0:57:36	0.7%
Total Computer Hours	6,391	6,944	8,013	7,641	7,674	8,276							44,939	40,325	11.4%
Wireless Sessions	31,077	37,053	40,006	38,626	39,342	41,220							227,324	199,955	13.7%
Avg Wireless Session Length (Minutes)	0:15:00	0:13:00	0:13:00	0:15:00	0:13:00	0:13:00							0:14:17	0:13:25	6.5%
Total Wireless Hours	7,929	8,635	9,315	9,752	8,854	9,603							54,088	44,692	21.0%
TOTAL HOURS	14,320	15,579	17,328	17,393	16,528	17,879	-	-	-	-	-	-	99,027	85,017	16.5%

NOTARY SERVICE (Documents)	127	150	126	170	109	227							909	1,099	-17.3%
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REFERENCE QUESTIONS															
Call Center													-	19,993	-100.0%
Gallery	353	294	349	438	208	851							2,493	2,076	20.1%
L2TC	7,753	9,693	9,941	11,042	11,219	10,831							60,479	53,210	13.7%
Movies and Music	1,431	1,746	1,786	1,611	1,605	1,852							10,031	9,784	2.5%
New Books (was New and Novel)	2,179	2,142	2,420	2,152	2,186	2,276							13,355	12,396	7.7%
Topeka Room	1,299	1,135	1,365	1,203	1,519	1,877							8,398	3,031	177.1%
Telephone Reference	518	550	634	745	721	599							3,767	416	805.5%
LibAnswers	391	370	419	378	352	462							2,372	2,607	-9.0%
Circulation Call Center	1,959	1,839	2,136	2,128	2,098	1,960							12,120	3,120	288.5%
Youth Services	4,939	4,836	6,130	4,659	6,298	9,157							36,019	35,408	1.7%
TOTAL REFERENCE QUESTIONS	20,822	22,605	25,180	24,356	26,206	29,865	0	0	0	0	0	0	149,034	142,041	4.9%

MEETING ROOMS															
Meeting Room Bookings	484	519	576	561	467	535							3,142	2,943	6.8%
Team Room Bookings	802	887	1,026	970	920	1,023							5,628	5,219	7.8%
L2TC Bookings	691	814	874	846	886	935							5,046	4,454	13.3%
Total Meeting Room Hours Booked	4,524	5,171	5,687	5,507	5,414	6,031							32,334	29,536	9.5%
TOTAL MEETING ROOM ATTENDANCE	6,743	5,951	6,743	7,976	6,388	5,789							39,590	34,281	15.5%

LEARN & PLAY BUS VISITS	67	61	118	82	83	109							520	541	-3.9%
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PROGRAM ATTENDANCE

Adult - General		1,661	1,238	933	1,910	854	1,232							7,828	6,293	24.4%
Adult Outreach		81	256	223	222	156	135							1,073	103	941.7%
Early Learners (0-5)		689	1,090	858	1,233	274	1,770							5,914	4,825	22.6%
Early Learner Outreach		2,316	2,272	2,182	2,041	409	872							10,092	9,781	3.2%
Kids (6-11)		264	273	2,276	262	1,262	4,438							8,775	8,496	3.3%
Kids Outreach		2,016	1,416	970	2,155	639	152							7,348	6,210	18.3%
Teens (12-18)		164	246	287	286	132	168							1,283	1,221	5.1%
Teen Outreach		0	0	0	0	0	0							0	0	N/A
TOTAL		7,191	6,791	7,729	8,109	3,726	8,767	-	-	-	-	-	-	42,313	36,929	14.6%
Tours & Community Events		194	538	254	1,696	334	1,291							4,307	0	N/A
TOTAL PROGRAM ATTENDANCE		7,385	7,329	7,983	9,805	4,060	10,058	-	-	-	-	-	-	46,620	0	N/A
GALLERY ATTENDANCE		3,509	2,008	4,291	2,350	2,856	11,925							26,939	18,373	46.6%
DOLLY PARTON ENROLLMENT		5,569	5,507	5,485	5,492	5,425	5,355							5,355	5,653	-5.3%

CIRCULATION DETAILS																
Print Material																
Adult Fiction	12,644	11,183	12,463	12,036	12,406	13,481								74,213	74,988	-1.0%
Adult Nonfiction	13,065	11,672	13,039	12,135	12,516	12,997								75,424	78,558	-4.0%
Juvenile Fiction	17,926	16,687	18,853	19,031	19,654	25,620								117,771	112,236	4.9%
Juvenile Nonfiction	4,197	4,506	5,159	4,762	4,676	6,046								29,346	27,138	8.1%
Magazines	593	743	982	671	756	907								4,652	5,111	-9.0%
RC Print Materials	5,487	5,051	5,360	5,106	5,013	5,061								31,078	33,684	-7.7%
RC Realia	116	89	110	139	101	131								686	637	7.7%
YA Print Materials	2,374	2,046	2,551	2,583	2,619	3,115								15,288	14,081	8.6%
PRINT CIRCULATION	56,402	51,977	58,517	56,463	57,741	67,358	-	-	-	-	-	-	-	348,458	346,433	0.6%
Audio / Visual Material																
MiFi Hotspots	150	110	110	100	104	92								666	374	78.1%
Adult Audiobooks	999	974	942	978	950	964								5,807	6,603	-12.1%
Adult Music	1,921	2,083	2,137	1,864	1,922	2,046								11,973	11,923	0.4%
Adult Videos / DVDs	18,282	16,042	17,515	16,821	16,889	17,069								102,618	107,843	-4.8%
Juvenile Audiobooks	214	244	296	282	309	279								1,624	1,131	43.6%
Juvenile Music	36	36	62	57	64	78								333	473	-29.6%
Juvenile Videos / DVDs	2,342	2,107	2,448	2,348	2,339	2,737								14,321	16,568	-13.6%
YA A/V	3	3	7	8	3	5								29	57	-49.1%
A/V CIRCULATION	23,947	21,599	23,517	22,458	22,580	23,270	-	-	-	-	-	-	-	136,705	144,598	-5.5%
Adult Material																
Adult Fiction	12,644	11,183	12,463	12,036	12,406	13,481	-	-	-	-	-	-	-	74,213	74,988	-1.0%
Magazines	593	743	982	671	756	907	-	-	-	-	-	-	-	4,652	5,111	-9.0%
Adult Audiobooks	999	974	942	978	950	964	-	-	-	-	-	-	-	5,807	6,603	-12.1%
Adult Music	1,921	2,083	2,137	1,864	1,922	2,046	-	-	-	-	-	-	-	11,973	11,923	0.4%
Adult Videos / DVDs	18,282	16,042	17,515	16,821	16,889	17,069	-	-	-	-	-	-	-	102,618	107,843	-4.8%
ADULT CIRCULATION	47,504	42,697	47,078	44,505	45,439	47,464	-	-	-	-	-	-	-	274,687	285,026	-3.6%
Juvenile Material																
Juvenile Fiction	17,926	16,687	18,853	19,031	19,654	25,620	-	-	-	-	-	-	-	117,771	112,236	4.9%
Juvenile Nonfiction	4,197	4,506	5,159	4,762	4,676	6,046	-	-	-	-	-	-	-	29,346	27,138	8.1%
Juvenile Audiobooks	214	244	296	282	309	279	-	-	-	-	-	-	-	1,624	1,131	43.6%
Juvenile Music	36	36	62	57	64	78	-	-	-	-	-	-	-	333	473	-29.6%
Juvenile Videos / DVDs	2,342	2,107	2,448	2,348	2,339	2,737	-	-	-	-	-	-	-	14,321	16,568	-13.6%
JUVENILE CIRCULATION	24,715	23,580	26,818	26,480	27,042	34,760	-	-	-	-	-	-	-	163,395	157,546	3.7%
Red Carpet Material																
RC Print Materials	5,487	5,051	5,360	5,106	5,013	5,061	-	-	-	-	-	-	-	31,078	33,684	-7.7%
RC Realia	116	89	110	139	101	131	-	-	-	-	-	-	-	686	637	7.7%
RED CARPET CIRCULATION	5,603	5,140	5,470	5,245	5,114	5,192	-	-	-	-	-	-	-	31,764	34,321	-7.5%
Young Adult Material																
YA Print Materials	2,374	2,046	2,551	2,583	2,619	3,115	-	-	-	-	-	-	-	15,288	14,081	8.6%
YA A/V	3	3	7	8	3	5	-	-	-	-	-	-	-	29	57	-49.1%
YOUNG ADULT CIRCULATION	2,377	2,049	2,558	2,591	2,622	3,120	-	-	-	-	-	-	-	15,317	14,138	8.3%
Overdrive																
Overdrive	51,323	45,399	50,255	48,456	50,308	51,653								297,394	274,090	8.5%
Hoopla	17,884	13,907	14,521	15,494	16,008	15,716								93,530	86,893	7.6%
Flipster	409	430	440	297	194	148								1,918	3,063	-37.4%
Kanopy	801	851	1,135	975	1,062	1,086								5,910	4,662	26.8%
DIGITAL DOWNLOADS	70,417	60,587	66,351	65,222	67,572	68,603	-	-	-	-	-	-	-	398,752	368,708	8.1%
Adult ebook Fiction																
Adult ebook Fiction	20,710	15,342	18,392	17,458	18,920	18,912								109,734	109,958	-0.2%
Adult ebook Nonfiction	3,742	2,326	3,285	3,052	3,285	3,066								18,756	21,479	-12.7%
Adult digital audiobooks	34,552	18,469	30,448	30,374	31,394	31,616								176,853	161,047	9.8%
Juvenile ebook Fiction	1,670	1,199	1,607	1,532	1,874	1,823								9,705	11,122	-12.7%
Juvenile ebook Nonfiction	301	153	262	216	258	232								1,422	1,716	-17.1%
Juvenile digital audiobooks	2,481	1,362	2,424	2,312	2,362	2,457								13,398	14,045	-4.6%
Young Adult ebook Fiction	1,332	1,166	1,265	1,202	1,297	1,310								7,572	10,543	-28.2%
Young Adult ebook Nonfiction	28	27	21	18	26	20								140	149	-6.0%

Young Adult digital audiobooks	2,122	1,867	2,014	1,996	1,972	1,932							11,903	12,566	-5.3%
DIGITAL CIRCULATION DETAILS	66,938	41,911	59,718	58,160	61,388	61,368	-	-	-	-	-	-	349,483	342,625	2.0%