



TOPEKA &
SHAWNEE
COUNTY
PUBLIC
LIBRARY

Board of Trustees Meeting

October 15, 2026





TOPEKA &
SHAWNEE
COUNTY
PUBLIC
LIBRARY

Strategic Plan 2024 - 2029

Mission Sparking curiosity
and connecting our
community through
literacy and learning.

CONNECTION

The library will support the diverse needs and interests of the community with services and resources that foster a sense of belonging and collaboration.

SPACE

The library will provide welcoming and inviting physical and digital spaces in which people have easy access to learning, connections and joy.

LEARNING

The library is committed to offering equitable learning and development opportunities to meet the goals and needs of diverse learners.

JOY

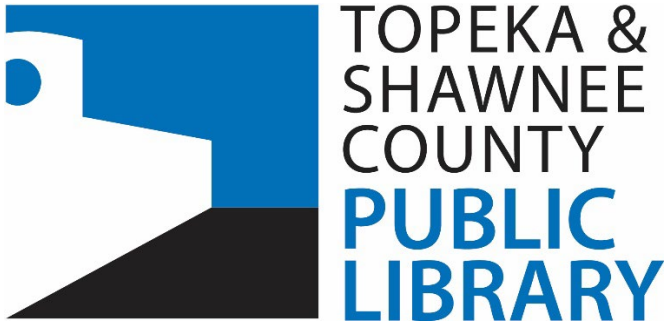
The library is committed to providing a variety of programs and services that enrich our community and spark wonder in residents across the county.

PEOPLE

The library will create a work environment where our staff and volunteers are valued, respected and empowered to contribute their best.



Values Excellence
Curiosity
Literacy
Freedom
Teamwork
Accountability



October 15, 2026 – 4:00 pm
Menninger Room and Zoom Meeting
<https://tscpl.zoom.us/j/87254676686>

Meeting ID: 872 5467 6686
Passcode: 373182

Call to Order

Public Comment

Trustee Advocacy Stories

**Approval of September 10, 2026, Meeting Minutes of the Board of Trustees
– Action Item pg. 5**

Chief Financial Officer's Report – Kim Strube pg. 8

Financial Reports

- Treasurer's Report – Fred Patton
- Financial Report – Action Item

The Library Foundation – Katie Koupal, Board Chair

Friends of Topeka and Shawnee County Public Library – John Conlee, Board President

Board Vice Chair Report – Mark Zillinger

- Meeting Minutes Board of Trustees Executive Committee –pg. 27

Chief Executive Officer Report – Marie Pyko pg. 29

Chief of Staff Report – Thad Hartman pg. 33

New Business

- Request for FY 2027 Friends of the Library Funding pg. 49 – Action Item
- Laptop Purchase Bid pg. 50 – Action Item
- Circulation and Access Policy- first reading pg. 52

Executive Session

Adjournment

Public Comment

Those wishing to sign up for public comment will need to contact Executive Assistant Aubrey Conner at least 30 minutes before the meeting at 785-580-4484 and/or aconner@tscpl.org to request their name be placed on the public comment listing.

Next Meeting

November 19, 2026

4:00 pm

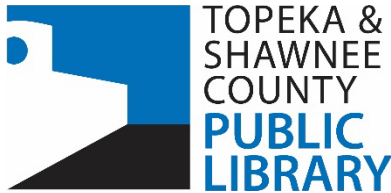
Menninger Room and Zoom meeting

<https://tscpl.zoom.us/j/87254676686>

Meeting ID: 872 5467 6686

Passcode: 373182

*Subject to change without notice



Board Members Present

Peg Dunlap – Chair, Mark Zillinger – Vice Chair, Hannah Uhlrig – Secretary, Fred Patton – Treasurer, Shawn Leisinger, Beth Dobler, Jim Edwards, Liz Post, Valerie Peckham, Lori Finney

Call to Order

The meeting of the Board of Trustees of the Topeka and Shawnee County Public Library held on Thursday, September 10, 2026, in the Menninger Room 206 of the Topeka and Shawnee County Public Library, 1515 SW 10th Ave, was called to order at 4:00 pm by Chair Peg Dunlap.

Public Comment

There were three people signed in for public comment. Toni Stewart, Lanell Griffith, and Kathy Brown spoke, then the public comment session was closed.

Trustee Advocacy Stories

There were no Trustee Advocacy Stories shared.

Approval of Minutes

On a motion by Shawn Leisinger, seconded by Jim Edwards, the August 20, 2026, Meeting Minutes of the Board of Trustees were approved.

Motion passed unanimously.

Chief Financial Officer Report

Chief Financial Officer Kim Strube noted no additions to her report. There were no questions for Strube.

Financial Reports

Board Treasurer Fred Patton reported that he reviewed the financial reports and reviewed and approved the bank reconciliations for August 2026.

On a motion by Fred Patton and seconded by Liz Post, the Treasurer's Financial Report for August 2026 was accepted.

Motion passed unanimously.

The Library Foundation

Library Foundation Board Chair Katie Koupal shared that Haley DaVee has moved to Wichita. She will be missed but says she will visit occasionally. At the August Library Foundation Board Meeting Koupal was officially nominated as Chair.

Next week is Employee Giving Week for library staff. Foundation Executive Director Ashley Charest and Foundation Finance and Administrative Specialist Nancy Clasemann have worked hard to plan a fun week for staff.

The next donor event is October 11. This event will boast a brunch and a behind the scenes tour of the library for current donors and prospective donors.

Friends of Topeka and Shawnee County Public Library

Friends of the Library Board President John Conlee shared that the Friends of the Library netted over \$10,000 from the July book sale. The next book sale will be the weekend of October 16.

The registration for the reception for author Lucy Foley on September 24 is now full. The registration for the author talk that evening is also full and there is a waitlist. The Friends of the Library will host local author Alex Grecian at their annual meeting on November 1.

Board Chair Reports

Chair Peg Dunlap reported the Executive Committee met via Zoom on August 31.

Chief Executive Officer Report

Chief Executive Officer Marie Pyko shared that the library was saddened to have learned of the passing of Dolly Parton. Parton was committed to literacy and learning for all children and created a program that will be her legacy. Recently the Library Foundation has seen an increase of interest in the Dolly Parton Imagination Library. Within five days of her passing, 138 Shawnee county families enrolled into the program. The library usually sees an average of 20-22 new enrollments per month.

Chief of Staff Report

Chief of Staff Thad Hartman shared that there was a quick turnaround for the board meeting this month so he doesn't have much in his report. He shared that the stats will be reflected more accurately next month as the stats in the September board report do not reflect the whole month.

Hartman shared that the construction in the staff spaces is moving along nicely. He anticipates that staff can start moving into their newly renovated space in October and then construction will begin in Room 123.

New Business

Laptop Purchase Bid

On a motion by Mark Zillinger, seconded by Liz Post, the Board of Trustees, Topeka and Shawnee County Public Library, approves the bid from IT Outlet of Sioux Falls, South Dakota, in the amount of \$54,000 for the purchase of 30 Dell Pro 16 laptop computers with 3-year warranties.

Motion passed unanimously

Adoption of FY 2027 Operating Budget

On a motion by Fred Patton, seconded by Jim Edwards, the Board of Trustees, Topeka and Shawnee County Public Library, adopts the FY 2027 operating budget as written.

Motion passed unanimously

Executive Session

On a motion by Hannah Uhlig, seconded by Lori Finney, the Board of Trustees, Topeka and Shawnee County Public Library, will recess into executive session to discuss legal matters with the library's attorney pursuant to the consultation with the body's attorney exception to the Kansas Open Meetings Act. The open meeting will resume in the Menninger Room at 5:15 pm. No action will be taken following adjournment of the executive session.

On a motion by Shawn Leisinger, seconded by Jim Edwards, the Board of Trustees, Topeka and Shawnee County Public Library, reconvened the Board of Trustees meeting.

On a motion by Shawn Leisinger, seconded by Jim Edwards, the Board of Trustees, Topeka and Shawnee County Public Library, will recess into executive session to discuss legal matters with the library's attorney pursuant to the consultation with the body's attorney exception to the Kansas Open Meetings Act. The open meeting will resume in the Menninger Room at 5:25 pm. No action will be taken following adjournment of the executive session.

On a motion by Fred Patton, seconded by Liz Post, the Board of Trustees, Topeka and Shawnee County Public Library, reconvened the Board of Trustees meeting.

Adjournment

On a motion by Jim Edwards, seconded by Lori Finney, the meeting was adjourned at 5:25 pm.

Next Meeting

October 15, 2026

4:00 pm

Topeka & Shawnee County Public Library

Menninger Room 206/Zoom Meeting

<https://tscpl.zoom.us/j/87254676686?pwd=7UsLzZ1Fsu4AV9CQBm1qxgwh7bYdNp.1>

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**Chief Financial Officer's Report
October 2026
Kim Strube**

Revenue/Expense/Balance by Fund Report – Page 2

The Childrens Art Show Fund is temporarily negative due to current expenditures (or encumbrances for purchases) not yet billed to The Library Foundation for reimbursement. Typically, The Library Foundation is billed quarterly for reimbursement of expenditures.

General Fund – Pages 3 through 5

With 74.8% of the budget year completed, 98% of the budgeted revenue has been received and 71% of the approved budget has been expended/encumbered. This compares to 2025 in which 97% of the budgeted revenue had been received and 68% of the approved budget had been expended/encumbered.

The fourth tax distribution for 2026 was received on September 17th as scheduled. The total received for the General Fund was \$832,429.08. The percentage of the ad valorem budget collected year-to-date is 97% as compared to 96% at this time in 2025.

The percentage of year-to-date motor vehicle tax collected is 79% in 2026 which is the same at this time in 2025.

Employee Benefit Fund – Page 6

With 74.8% of the budget year completed, 98% of the budgeted revenue has been received and 65% of the approved budget has been expended/encumbered. This compares to 2025 in which 96% of the budgeted revenue had been received and 61% of the approved budget had been expended/encumbered.

The fourth tax distribution for 2026 was received as scheduled. The total received for the Employee Benefit Fund was \$203,030.47. The percentage of the ad valorem budget collected year-to-date is 97% as compared to 96% at this time in 2025.

The percentage of year-to-date motor vehicle tax collected is 80% in 2026 compared to 79% at this time in 2025.

Capital Improvement Fund – Page 6

The current available balance for strategic initiatives, facilities expenditures and/or an emergency fund for qualifying expenditures is \$7,014,455.78.

Purchase Order Notification

In accordance with the Board of Trustees purchasing policy, approved January 19, 2017, notification to the Board is required of all purchases more than \$5,000 and up to \$20,000, including sole source purchases and purchases exempted from the purchasing policy (exempted purchases may exceed \$20,000). Proposed purchases (other than those specifically exempted by the purchasing policy) more than \$20,000 will be brought to the Board for notification and consideration of approval via a resolution.

Type of Purchase	Description	Amount	Vendor
Approved operating budget	Annual subscription for Libre Ads (library marketing service)	\$6,902.00	Koios LLC
Paid from non-budgeted funds	Restoration of stained glass window	\$7,100.00	Missouri Leaded Glass
Approved operating budget	Annual renewal Veeam backups	\$43,200.00	IT Outlet Inc.
Approved operating budget	Annual renewal for Cloud Ultimate	\$7,500.00	Faronics Technologies USA Inc.
Approved operating budget	TSCPL printed paper bags for deliveries	\$5,452.68	Kaesar & Blair Inc.
Approved operating budget	Annual software renewal and support	\$6,704.02	Zendesk, Inc.
Approved operating budget	Annual Cove Data protection	\$5,790.70	N-Able
RFP posted and Board approved on 7/16/2026	Security camera server upgrade	\$79,897.00	Alltech
Approved operating budget	August through December 2026 advertising	\$7,500.00	WIBW
Approved operating budget	Per K.S.A 12-1266(k), TSCPL pays 50% of the approved budget for Rossville & Silver Lake libraries	\$102,217.00	Silver Lake Library
Facilities Master Plan Budget – Change Order #1	Staff spaces renovation – additional cabling in Youth Services workroom	\$3,694.07	Kelley Construction Co., Inc.
Library Materials	Annual renewal - Digital Learn database	\$6,000.00	America Library Association
Library Materials	Hoopla online	\$37,501.29	Midwest Tape LLC
Library Materials	Annual renewal – Creativebug for Libraries database	\$5,600.00	Creativebug Holdings LLC
Library Materials	Annual renewal – Treehouse database	\$12,375.00	Treehouse Island, Inc.

Library Materials	Adult fiction and non-fiction e-books	\$5,728.00	Overdrive, Inc.
Library Materials	Adult fiction books	\$7,000.00	Ingram Library Services
Library Materials	Adult fiction and non-fiction e-books	\$6,613.00	Overdrive, Inc.
Library Materials	Adult fiction and non-fiction e-books	\$5,030.00	Overdrive, Inc.
Library Materials	Adult fiction and non-fiction e-books	\$6,610.00	Overdrive, Inc.
Library Materials	Adult fiction and non-fiction e-books	\$5,190.00	Overdrive, Inc.
Library Materials	Adult fiction books	\$7,000.00	Ingram Library Services
Library Materials	Adult non-fiction books	\$5,500.00	Ingram Library Services
Library Materials	Adult fiction and non-fiction e-books	\$6,790.00	Overdrive, Inc.
Library Materials	Adult fiction and non-fiction e-books	\$5,540.00	Overdrive, Inc.
Library Materials	Adult fiction and non-fiction e-books	\$5,860.00	Overdrive, Inc.
Library Materials	Annual renewal – EBSCO database package	\$8,345.00	EBSCO Information Services

Other Items:

- I completed the final steps in the budget process: (1) delivered (courtesy) copies of the budget to the Mayor and City Council and County Commissioners as required by K.S.A. 12-1267(a) and (2) electronically filed the adopted budget with the County Clerk by the statutorily set due date of October 1st. The adopted budget and narrative documents are permanently on the TSCPL website. I have received no public inquiries regarding the budget nor requests for the materials.

**Topeka and Shawnee County Public Library
Debt Service Fund - Bond and Interest**

9/30/2026

	<u>2026 Budget</u>	<u>Year to Date</u>	<u>%</u>
Balance 01/01/2026	\$ 8,231.00	\$ 612.58	
<u>Revenue:</u>			
Ad Valorem Property Tax	-	-	N/A
Revitalization Rebates	-	-	0%
Back Tax	10,000.00	751.98	8%
Motor Vehicle Tax	-	-	N/A
Recreational Vehicle Tax	-	-	N/A
16/20M Vehicle Tax	-	3.92	N/A
In Lieu of Tax	-	-	0%
Watercraft Special Tax*	-	-	0%
Commercial Vehicle Fees	-	-	N/A
Interest on Idle Funds	10.00	60.28	603%
	<u>\$ 10,010.00</u>	<u>\$ 816.18</u>	8%
<u>Expenditures/Encumbrances:</u>			
Principal	\$ -	\$ -	0%
Interest	-	-	0%
Wire Transfer Fees	-	-	0%
Transfer Out	18,241.00	-	0%
Cash Basis Reserve	-	-	0%
	<u>\$ 18,241.00</u>	<u>\$ -</u>	0%
 Unencumbered Balance 9/30/2026	 <u>\$ -</u>	 <u>\$ 1,428.76</u>	

* Watercraft Special Taxes are budgeted separately because they are not based on the Library's specific mill levy; however when distributed, they are part of Ad Valorem property tax. Thus, this line item will always be 100% under-budget.

**Topeka and Shawnee County Public Library
Financial Summary**

9/30/2026

	<u>Balance 1/1/2026</u>	<u>Revenue Y-T-D</u>	<u>Expenditures Y-T-D</u>	<u>Balance 9/30/2026</u>
<u>GOVERNMENTAL FUNDS</u>				
General Operating	\$ 6,453,534.81	\$ 15,807,631.44	\$ 12,290,256.08	\$ 9,970,910.17
Employee Benefits	2,335,897.85	3,882,283.43	3,309,090.78	\$ 2,909,090.50
Capital Improvement	6,824,614.37	189,841.41	-	\$ 7,014,455.78
Bond & Interest	612.58	816.18	-	\$ 1,428.76
<u>NON MAJOR GOVERNMENTAL FUNDS</u>				
State Aid	-	59,409.81	-	\$ 59,409.81
Federal, State & Local Grants	3,833.59	14,093.39	15,397.49	\$ 2,529.49
Other Special Revenue	878,267.55	16,081.76	170,206.13	\$ 724,143.18
Permanent Funds	298,866.14	28,790.27	-	\$ 327,656.41
Totals	<u>\$ 16,795,626.89</u>	<u>\$ 19,998,947.69</u>	<u>\$ 15,784,950.48</u>	<u>\$ 21,009,624.10</u>

Bank Account Summary

General Fund-CoreFirst Bank-Checking	\$ 1,021,050.76
Restricted Funds-CoreFirst Bank-Checking	727,538.27
Capital Improvement Fund-Community National Bank-Money Market Account	7,014,455.78
Cash on Hand	2,151.42
Petty Cash	220.00
Endowment Securities	327,656.41
Municipal Investment Pool - Overnight	8,428,293.10
Municipal Investment Pool - 30-day Fixed	-
Municipal Investment Pool - 90-day Fixed	3,500,000.00
Municipal Investment Pool - 180-day Fixed	-
Equity Bank - Certificate of Deposit	-
	<u>\$ 21,021,365.74</u>
Less Pending Claims (invoices posted, but not paid until next month)	-
Less Deferred Revenue (SAM account payments)	4,352.56
Less Payroll Deduction and Employer Benefit Liabilities	(5,853.67)
Less Outstanding Checks	13,242.75
	<u>\$ 21,009,624.10</u>

**Topeka and Shawnee County Public Library
Revenue/Expenditures/Balance by Fund Report**

9/30/2026

	1/1/2026 Cash Balance	Revenues	Prev. Year PO Expenditures	Current Year Expenditures	9/30/2026 Cash Balance	All Yrs Outstanding Encumbrances	Unencumbered Cash Balance
<u>Major Governmental Funds</u>							
General Fund	\$ 6,453,534.81	\$ 15,807,631.44	\$ 407,285.72	\$ 11,882,970.36	\$ 9,970,910.17	\$ 1,513,969.77	\$ 8,456,940.40
Employee Benefit Fund	2,335,897.85	3,882,283.43	105.00	3,308,985.78	2,909,090.50	1,771.25	2,907,319.25
Capital Improvement Fund	6,824,614.37	189,841.41	-	-	7,014,455.78	-	7,014,455.78
Bond & Interest Fund	612.58	816.18	-	-	1,428.76	-	1,428.76
<u>Non Major Governmental Funds</u>							
<i>State Aid Fund</i>	-	59,409.81	-	-	59,409.81	59,409.81	-
<i>Federal & State Grants</i>							
Gallery Grants	19.03	-	-	-	19.03	-	19.03
Kansas Humanities Council Grant	25.00	-	-	-	25.00	-	25.00
Dock Grant	3,789.56	14,093.39	-	15,397.49	2,485.46	563.54	1,921.92
Library Services & Technology Ac	-	-	-	-	-	-	-
<i>Other Special Revenue Funds</i>							
Adult Programs	1.49	-	-	-	1.49	-	1.49
Art Collection	10,797.76	24.15	-	3,000.00	7,821.91	4,100.00	3,721.91
Children's Art Show	-	-	-	632.14	(632.14)	-	(632.14)
French Gift - Library Materials	31.77	0.09	-	-	31.86	-	31.86
Friends	270,335.88	503.97	85.00	68,937.16	201,817.69	9,570.38	192,247.31
Fun Committee	9,215.93	641.40	78.91	4,120.45	5,657.97	50.50	5,607.47
Gallery Competitions/Exhibits	37,705.43	86.95	-	-	37,792.38	-	37,792.38
Gifts/Memorials (Undesignated)	514,601.11	8,953.44	27,660.00	59,942.43	435,952.12	81,637.72	354,314.40
Hathaway Trust - Library Materials	3,381.06	2,890.83	163.07	1,866.88	4,241.94	1,168.04	3,073.90
Library Materials	14,050.24	2,944.67	33.36	349.62	16,611.93	22.88	16,589.05
NEH Expendable	851.99	1.95	-	-	853.94	-	853.94
Programming Fund	457.20	-	-	14.77	442.43	-	442.43
Red Carpet	-	-	-	-	-	-	-
Rotary Grant	-	-	-	-	-	-	-
Special Collections	5,800.15	13.37	-	-	5,813.52	-	5,813.52
Torluemke Landscaping	36.82	0.09	-	-	36.91	-	36.91
Workshops	2,214.18	5.09	-	-	2,219.27	-	2,219.27
Youth Services	8,786.54	15.76	967.91	2,354.43	5,479.96	17.99	5,461.97
<i>Permanent Funds</i>							
Mertz Trust	298,866.14	28,790.27	-	-	327,656.41	-	327,656.41
TOTALS	\$ 16,795,626.89	\$ 19,998,947.69	\$ 436,378.97	\$ 15,348,571.51	\$ 21,009,624.10	\$ 1,672,281.88	\$ 19,337,342.22

**Topeka and Shawnee County Public Library
General Fund - Revenue**

9/30/2026

	<u>Approved Budget</u>	<u>Received Year-To-Date</u>	<u>Over/(Under) Budget</u>	<u>% 9/30/2026</u>
				74.8%
Ad Valorem Property Tax	\$ 14,401,097.00	\$ 14,030,488.03	\$ (370,608.97)	97%
Revitalization Rebates	(106,840.00)	(108,580.52)	\$ (1,740.52)	102%
Back Tax	-	330,906.68	\$ 330,906.68	N/A
Motor Vehicle Tax	1,291,774.00	1,024,889.44	\$ (266,884.56)	79%
Recreational Vehicle Tax	13,852.00	10,115.95	\$ (3,736.05)	73%
16/20 M Vehicle Tax	5,231.00	6,054.67	\$ 823.67	116%
In Lieu of Tax	57,806.00	50,570.50	\$ (7,235.50)	87%
Watercraft Special Tax**	9,638.00	-	\$ (9,638.00)	0%
Commercial Vehicle Fees	48,309.00	46,528.50	\$ (1,780.50)	96%
E-Rate Reimbursement	15,245.00	15,245.16	\$ 0.16	100%
Miscellaneous Revenue	3,000.00	38,860.69	\$ 35,860.69	1295%
Miscellaneous Revenue - Recyclg	-	3,226.67	\$ 3,226.67	N/A
Salary Refunds-Foundation	98,705.00	64,045.15	\$ (34,659.85)	65%
Salary Refunds-Friends	58,189.00	38,028.24	\$ (20,160.76)	65%
Salary Refunds-Shawnee Cty	23,856.00	16,921.53	\$ (6,934.47)	71%
Vending Machines	1,500.00	1,459.12	\$ (40.88)	97%
Overdue Fees	25,000.00	24,423.13	\$ (576.87)	98%
ILL Fees	100.00	14.99	\$ (85.01)	15%
Mailing Fees	100.00	-	\$ (100.00)	0%
Non Resident Card Fee	1,000.00	2,295.00	\$ 1,295.00	230%
Obituary Fees	300.00	40.00	\$ (260.00)	13%
Meeting Room Charges	2,500.00	3,112.50	\$ 612.50	125%
Foundation Distribution	-	-	\$ -	N/A
Interest Received-Investments	150,000.00	208,986.01	\$ 58,986.01	139%
Transfer In	18,241.00	-	\$ (18,241.00)	0%
Library Treasurer's Balance	4,256,292.00	-	\$ -	N/A
TOTALS	<u>\$ 20,374,895.00</u>	<u>\$ 15,807,631.44</u>	<u>\$ (310,971.56)</u>	98%

** Watercraft Special Taxes are budgeted separately because they are not based on the Library's specific mill levy; however when distributed, they are part of Ad Valorem property tax. Thus, this line item will always be 100% under-budget.

**Topeka and Shawnee County Public Library
General Fund - Expenditures and Encumbrances**

9/30/2026

	<u>Approved Budget</u>	<u>Expended Year-To-Date</u>	<u>Encumbrances</u> #	<u>(Over)/Under Budget</u>	<u>% Expended</u>
					74.8%
STAFF:					
Salaries-Auto Allowance	\$ 4,800.00	\$ 3,507.59	\$ -	\$ 1,292.41	73%
Salaries-Facilities	826,307.00	563,047.23	-	263,259.77	68%
Salaries-Overtime	10,000.00	12,842.89	-	(2,842.89)	128%
Salaries-Security	328,835.00	227,905.52	-	100,929.48	69%
Salaries-Shelvers	117,558.00	32,836.04	-	84,721.96	28%
Salaries-Staff	8,975,974.00	6,156,096.54	-	2,819,877.46	69%
Conferences	195,900.00	110,398.07	14,108.63	71,393.30	64%
Staff Internal Dev/Trng - Web Based	15,000.00	1,561.45	3,228.60	10,209.95	32%
Staff Development & Training	36,500.00	17,469.92	1,042.23	17,987.85	51%
Mileage	8,969.00	4,842.28	7,981.83	(3,855.11)	143%
COLLECTION:					
Materials-Binding/Replacements	1,500.00	309.46	-	1,190.54	21%
Materials-Periodicals	22,000.00	2,335.00	1,717.17	17,947.83	18%
Materials-Print/Non-Print <1 YR	917,500.00	665,843.19	3,932.93	247,723.88	73%
Materials-Print/Non-Print	1,333,000.00	857,764.88	133,108.29	342,126.83	74%
OPERATIONS:					
Art Purchases	10,000.00	5,961.00	-	4,039.00	60%
Cataloging and ILL Services	96,500.00	97,507.48	-	(1,007.48)	101%
Contracted-Digital Services	909,135.00	767,585.08	61,537.14	80,012.78	91%
Contracted-Facilities	316,000.00	195,082.31	61,998.40	58,919.29	81%
Contracted-Equipment	85,500.00	40,212.37	21,994.11	23,293.52	73%
Contracted-Professional	250,500.00	183,100.28	47,672.91	19,726.81	92%
Contracted-E-Rate Services	1,372.00	-	-	1,372.00	0%
Digital Services Support	936,787.00	433,661.31	15,910.62	487,215.07	48%
Furniture/Equipment	69,000.00	40,131.93	1,497.00	27,371.07	60%
Insurance	93,000.00	78,364.44	-	14,635.56	84%
Marketing & Communication	124,010.00	47,425.63	19,123.78	57,460.59	54%
Memberships/Dues	31,673.00	22,467.01	500.00	8,705.99	73%
Miscellaneous	5,000.00	3,354.75	43.99	1,601.26	68%
Payments to Other Libraries	165,941.00	-	102,217.00	63,724.00	62%
Postage/Shipping	62,990.00	51,948.80	1,026.13	10,015.07	84%
Printing	86,750.00	16,577.08	931.50	69,241.42	20%
Programming	119,100.00	82,782.46	4,928.28	31,389.26	74%
Special Events	-	-	-	-	0%
Special Projects	1,550,000.00	589,168.05	697,895.53	262,936.42	83%
Supplies-Facilities	107,267.00	44,177.74	53,522.78	9,566.48	91%
Supplies-Office/Library	90,815.00	27,777.32	12,448.66	50,589.02	44%
Supplies-Processing	41,000.00	13,438.16	3,525.59	24,036.25	41%
Telecommunications	204,100.00	169,186.04	44,661.22	(9,747.26)	105%
Transfer Out	-	-	-	-	N/A
Utilities-Electric	337,670.00	202,115.58	107,884.42	27,670.00	92%
Utilities-Gas	58,231.00	55,599.53	29,595.98	(26,964.51)	146%
Utilities-Water/Sewage	56,025.00	25,324.87	18,675.13	12,025.00	79%
Vehicle-Gas	37,686.00	17,269.02	-	20,416.98	46%
Vehicle-Repair	85,000.00	16,039.50	19,639.62	49,320.88	42%
Contingency/Fund Balance	1,650,000.00	-	-	-	0%
Cash Long/Short	-	(47.44)	-	47.44	N/A
TOTALS	\$ 20,374,895.00	\$ 11,882,970.36	\$ 1,492,349.47	\$ 5,349,575.17	71%

**Topeka and Shawnee County Public Library
General Fund**

9/30/2026

	<u>2026 Budget</u>	<u>Year to Date</u>	<u>%</u>
Balance 01/01/2026	\$ 4,256,292.00	\$ 5,872,972.82	
<u>Revenue:</u>			
Ad Valorem Property Tax	14,401,097.00	14,030,488.03	97%
Revitalization Rebates	(106,840.00)	(108,580.52)	102%
Back Tax	-	330,906.68	N/A
Motor Vehicle Tax	1,291,774.00	1,024,889.44	79%
Recreational Vehicle Tax	13,852.00	10,115.95	73%
16/20M Vehicle Tax	5,231.00	6,054.67	116%
In Lieu of Tax	57,806.00	50,570.50	87%
Watercraft Special Tax	9,638.00	-	0%
Commercial Vehicle Fees	48,309.00	46,528.50	96%
E-Rate Reimbursement	15,245.00	15,245.16	100%
Fees and Charges	33,500.00	70,205.43	210%
Reimbursements	180,750.00	122,221.59	68%
Transfer In	18,241.00	-	
Interest on Idle Funds	150,000.00	208,986.01	139%
	<u>\$ 16,118,603.00</u>	<u>\$ 15,807,631.44</u>	98%
<u>Expenditures/Encumbrances:</u>			
Salaries	10,263,474.00	6,996,235.81	68%
Other Staff Support Costs	256,369.00	160,633.01	63%
Library Collections	2,274,000.00	1,665,010.92	73%
Contracted Services	1,659,007.00	1,476,690.08	89%
Digital Services Support	936,787.00	449,571.93	48%
Furniture/Equipment/Art	79,000.00	47,589.93	60%
Payments to Other Libraries	165,941.00	102,217.00	62%
Special Projects	1,550,000.00	1,287,063.58	83%
Utilities & Telecommunications	656,026.00	653,042.77	100%
Vehicles	122,686.00	52,948.14	43%
Other Operating Expenditures	761,605.00	484,316.66	64%
Transfer Out	-	-	
Cash Basis Reserve	1,650,000.00	-	0%
	<u>\$ 20,374,895.00</u>	<u>\$ 13,375,319.83</u>	71%
Prior Year Canceled Purchase Orders		<u>\$ 151,655.97</u>	
Unencumbered Balance 9/30/2026	\$ -	<u><u>\$ 8,456,940.40</u></u>	

**Topeka and Shawnee County Public Library
Special Revenue Funds**

9/30/2026

EMPLOYEE BENEFITS

	2026 Budget	Year To Date	%
Balance 01/01/2026	\$ 1,540,890.00	\$ 2,335,763.85	
<u>Revenue:</u>			
Ad Valorem Property Tax	\$ 3,472,687.00	\$ 3,383,770.35	97%
Revitalization Rebates	(25,763.00)	(26,217.48)	102%
Back Tax	-	82,586.25	N/A
Motor Vehicle Tax	315,712.00	251,008.00	80%
Recreational Vehicle Tax	3,386.00	2,476.04	73%
16/20M Vehicle Tax	1,278.00	1,524.32	119%
In Lieu of Tax	14,344.00	12,195.83	85%
Watercraft Special Tax*	2,356.00	-	0%
Commercial Vehicle Fees	11,807.00	11,438.67	97%
Refund-Fringe Benefits-Foundation	44,886.00	25,188.69	56%
Refund-Fringe Benefits-Friends	31,588.00	22,774.65	72%
Refund-Fringe Benefits-Shawnee Cty	10,210.00	7,097.39	70%
Refund FICA	-	4,427.94	0%
Employee COBRA Payments	-	-	0%
Retiree Payments BC/BS	25,000.00	39,000.03	N/A
Interest on Idle Funds	55,000.00	65,012.75	118%
	\$ 3,962,491.00	\$ 3,882,283.43	98%
<u>Expenditures/Encumbrances:</u>			
Employee Assistance Program	\$ 7,080.00	\$ 6,549.00	93%
Cafeteria Plan Administration Fees	1,111.00	915.00	82%
Social Security/Medicare	771,687.00	498,461.71	65%
Ks Public Employees Retirement Sys	1,046,063.00	723,053.23	69%
Worker's Compensation	66,300.00	63,284.43	95%
Unemployment Tax	10,087.00	6,496.62	64%
Health/Dental Insurance	3,201,053.00	2,011,997.04	63%
Miscellaneous	-	-	0%
Contingency/Fund Balance	400,000.00	-	0%
	\$ 5,503,381.00	\$ 3,310,757.03	65%
Prior Year Canceled Purchase Orders		\$ 29.00	
<u>Unencumbered Balance 9/30/2026</u>	\$ -	\$ 2,907,319.25	

* Watercraft Special Taxes are budgeted separately because they are not based on the Library's specific mill levy; however when distributed, they are part of Ad Valorem property tax. Thus, this line item will always be 100% under-budget.

CAPITAL IMPROVEMENT

Balance 01/01/2026	\$ 6,824,614.37
<u>Revenue:</u>	
Transfer In	\$ -
Interest received	189,841.41
	\$ 189,841.41
<u>Expenditures/Encumbrances:</u>	
Contracted - Professional	-
Capital Outlay	-
	-
Prior Year Canceled Purchase Orders	-
<u>Unencumbered Balance 9/30/2026</u>	\$ 7,014,455.78

STATE AID

Balance 01/01/2026	\$ -	\$ -
<u>Revenue:</u>		
State Aid	-	59,409.81
	\$ -	\$ 59,409.81
<u>Expenditures/Encumbrances:</u>		
Contracted - Digital Services		
Digital Services Support		-
Staff Internal Development/Trng		-
Special Projects	-	59,409.81
	\$ -	\$ 59,409.81
<u>Unencumbered Balance 9/30/2026</u>	\$ -	\$ -

TOPEKA & SHAWNEE COUNTY PUBLIC LIBRARY

Investments as of September 30, 2026

Capital Improvement Funds - Community National Bank

\$ 7,014,455.78 at 3.85 % (money market account)

Municipal Investment Pool

\$ 8,428,293.10 Operating funds in "overnight pool"*;
available for transfer whenever needed

3,500,000.00 General fund; 90-day 9/25/2026 at 3.48%,
maturity 12/28/2026

\$11,928,293.10

* rates vary by day - average September 1 - 30, 2026 was 2.343%

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
All Checking Accounts
For the Month Ended September 30, 2026

Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	736	9/4/26	KELLEY CONSTRUCTION CO., INC.	Staff Spaces Renovation	\$ 77,175.00	-94163
10	41000	736	9/4/26	KELLEY CONSTRUCTION CO., INC.	Staff Spaces Renovation	\$ 74,299.92	-94163
						\$ 151,474.92	-94163 Total
10	41000	351	9/3/26	EVERGY	2026 Electric Services	\$ 27,539.43	-94153
10	41000	351	9/3/26	EVERGY	2026 Electric Services	\$ 29.14	-94153
10	41000	351	9/3/26	EVERGY	2026 Electric Services	\$ 1,966.81	-94153
10	41000	351	9/3/26	EVERGY	2026 Electric Services	\$ 29.14	-94153
10	41000	351	9/3/26	EVERGY	2026 Electric Services	\$ 27.49	-94153
10	41000	351	9/3/26	EVERGY	2026 Electric Services	\$ 27.49	-94153
10	41000	351	9/3/26	EVERGY	2026 Electric Services	\$ 27.49	-94153
10	41000	351	9/3/26	EVERGY	2026 Electric Services	\$ 29.14	-94153
10	41000	351	9/3/26	EVERGY	2026 Electric Services	\$ 286.13	-94153
10	41000	351	9/3/26	EVERGY	2026 Electric Services	\$ 27.49	-94153
10	41000	351	9/3/26	EVERGY	2026 Electric Services	\$ 67.14	-94153
10	41000	351	9/3/26	EVERGY	2026 Electric Services	\$ 104.06	-94153
						\$ 30,160.95	-94153 Total
10	41000	736	9/11/26	MODERN BUSINESS INTERIORS LLC	ROOM 123 FURNITURE	\$ 39,200.96	-94145
						\$ 39,200.96	-94145 Total
15	41000	260	9/10/26	THE CINCINNATI INSURANCE COMPANY	4th qtr workers comp ins	\$ 16,310.00	-94129
				2026 approved operating budget - insurance		\$ 16,310.00	-94129 Total
10	41000	323	9/10/26	IT OUTLET INC	20ft white	\$ 360.00	-94125
10	41000	320	9/10/26	IT OUTLET INC	25 ft white	\$ 1,335.00	-94125
10	41000	310	9/10/26	IT OUTLET INC	VEEAM BACKUPS	\$ 43,200.00	-94125
10	41000	320	9/10/26	IT OUTLET INC	7ft	\$ 427.50	-94125
10	41000	320	9/10/26	IT OUTLET INC	10ft	\$ 487.50	-94125
10	41000	320	9/10/26	IT OUTLET INC	1ft red	\$ 160.00	-94125
10	41000	320	9/10/26	IT OUTLET INC	2ft red	\$ 96.00	-94125
10	41000	320	9/10/26	IT OUTLET INC	.5ft red	\$ 378.00	-94125
				2026 approved operating budget - digital services support		\$ 46,444.00	-94125 Total
10	41000	342	9/10/26	REDVECTOR.COM LLC	Library of online training	\$ 4,725.00	-94120
10	41000	342	9/10/26	REDVECTOR.COM LLC	LMS for training	\$ 525.00	-94120
				2026 approved operating budget - staff development/training		\$ 5,250.00	-94120 Total
10	21505	0	9/4/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers EE Deduction	\$ 21,476.33	-94119
15	21516	0	9/4/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers ER Contribution	\$ 34,326.27	-94119
15	21517	0	9/4/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers ER Insurance	\$ 3,579.36	-94119
10	21513	0	9/4/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers OGLI	\$ 1,453.16	-94119
				Remittance of pension benefit contributions & optional group life premiums		\$ 60,835.12	-94119 Total
10	21509	0	9/4/26	EMPOWER RETIREMENT	Deferred Comp EE Portion	\$ 6,535.94	-94116
				Remittance of deferred retirement employee contributions		\$ 6,535.94	-94116 Total

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
All Checking Accounts
For the Month Ended September 30, 2026

Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	21501	0	9/4/26	PAYCOM PAYROLL LLC	Federal W/H	\$ 24,590.35	-94115
10	21502	0	9/4/26	PAYCOM PAYROLL LLC	State W/H	\$ 15,612.47	-94115
15	21521	0	9/4/26	PAYCOM PAYROLL LLC	State Unemployment	\$ 340.22	-94115
10	21503	0	9/4/26	PAYCOM PAYROLL LLC	Social Security EE	\$ 21,149.56	-94115
15	21504	0	9/4/26	PAYCOM PAYROLL LLC	Social Security ER	\$ 21,149.56	-94115
10	21503	0	9/4/26	PAYCOM PAYROLL LLC	Medicare EE	\$ 4,946.33	-94115
15	21504	0	9/4/26	PAYCOM PAYROLL LLC	Medicare ER	\$ 4,946.33	-94115
10	21514	0	9/4/26	PAYCOM PAYROLL LLC	Child Support/Spousal Maint.	\$ 1,515.49	-94115
10	21518	0	9/4/26	PAYCOM PAYROLL LLC	Garnishments	\$ 456.92	-94115
10	41000	313	9/4/26	PAYCOM PAYROLL LLC	Paycom Bundle	\$ 2,851.05	-94115
				<i>Remittance of payroll taxes, garnishments and Paycom fees</i>		\$ 97,558.28	-94115 Total
10	41000	911	9/8/26	COREFIRST BANK & TRUST	pickup, packing, shipping	\$ 713.00	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	Vansuny 32gb 5pc	\$ 40.89	-94099
10	41000	736	9/8/26	COREFIRST BANK & TRUST	Liam Wall Recliner - Ash	\$ 1,799.98	-94099
10	41000	736	9/8/26	COREFIRST BANK & TRUST	delivery	\$ 299.98	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	care touch alc pads 400ct	\$ 38.36	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	# 64 rubber bands	\$ 40.11	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	fine black sharpies	\$ 23.67	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	sm paper clips	\$ 8.29	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	lg paper clips	\$ 17.49	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	sm binder clips	\$ 7.90	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	med binder clips	\$ 11.08	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	lg binder clips	\$ 23.19	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	highland tape	\$ 41.34	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	Cubicle Clips	\$ 31.98	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	Cubicle Hooks	\$ 178.32	-94099
10	41000	325	9/8/26	COREFIRST BANK & TRUST	Fed Ex Delvery chrg	\$ 23.75	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	Wireless Headset	\$ 71.99	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	portable power station	\$ 72.09	-94099
10	41000	736	9/8/26	COREFIRST BANK & TRUST	Scotsman UN0815AX-1	\$ 3,701.00	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	UPS/APC ADAPTR	\$ 141.60	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	Locking AV Cart	\$ 4,331.56	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Rand McNally US map	\$ 10.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Nat Geo Africa map	\$ 14.95	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Nat Geo Asia map	\$ 14.95	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Nat Geo Europe map	\$ 11.80	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Nat Geo S America map	\$ 14.95	-94099
10	41000	736	9/8/26	COREFIRST BANK & TRUST	Megamat Clear 46x60 poly	\$ 367.49	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	UGREEN USB C Hub, 4 Ports	\$ 47.45	-94099

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
All Checking Accounts
For the Month Ended September 30, 2026

Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	320	9/8/26	COREFIRST BANK & TRUST	Macally USB	\$ 107.96	-94099
10	41000	736	9/8/26	COREFIRST BANK & TRUST	OBEX acrylic 12x66" fros"	\$ 146.00	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	7ft ethernet	\$ 346.44	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	16x24 unframed map Wester	\$ 21.66	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	16x20 map Thorn and Roses	\$ 12.34	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	14x20 middle earth map	\$ 28.92	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Navigation card set	\$ 22.96	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	3 mm archival Mylar	\$ 81.35	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	sjipping	\$ 32.29	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	yellow pipecleaners	\$ 11.60	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	black pipecleaners	\$ 23.20	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	tissue paper	\$ 17.90	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	craft tubes	\$ 11.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	mini craft sticks	\$ 3.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	bee keeper	\$ 21.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	yellow powder paint	\$ 9.59	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	green powder paint	\$ 9.59	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	blue powder paint	\$ 9.59	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	magnifying glasses	\$ 11.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	tulle	\$ 7.11	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	straws	\$ 10.98	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	rubber bands	\$ 7.59	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	soft bees	\$ 5.69	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	craft wire	\$ 7.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	brown paper	\$ 7.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	craft balls	\$ 22.89	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	bubble wrap	\$ 5.19	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	plastic bees	\$ 7.89	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	fairy lights	\$ 3.79	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	Shure SM58S Mic	\$ 103.68	-94099
10	41000	342	9/8/26	COREFIRST BANK & TRUST	3 hole copy paper	\$ 30.76	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	air dry clay 10 lb.	\$ 30.40	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	adjustable rolling pin	\$ 49.90	-94099
10	41000	410	9/8/26	COREFIRST BANK & TRUST	San Jamar dispenser	\$ 375.36	-94099
10	41000	410	9/8/26	COREFIRST BANK & TRUST	NSS Pacer 15UE bag	\$ 166.08	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	straws	\$ 202.70	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	duct tape	\$ 58.60	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	popsicle sticks	\$ 77.44	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	paper guillotine	\$ 68.52	-94099

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
All Checking Accounts
For the Month Ended September 30, 2026

Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	330	9/8/26	COREFIRST BANK & TRUST	cardstock	\$ 14.17	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	foil	\$ 44.97	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	glue dots	\$ 23.85	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	sharpies	\$ 19.05	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	paper cups	\$ 106.84	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	ping pong balls	\$ 58.29	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	string	\$ 16.18	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	brick phone	\$ 15.89	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	rubber fish	\$ 9.99	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	Epson 24x 82 ft paper	\$ 317.52	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	black paper	\$ 7.88	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	brown paper	\$ 7.91	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	dark brown paper	\$ 7.91	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	foam adhesvive	\$ 12.78	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	epsom salt	\$ 20.89	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	plastic cups	\$ 15.42	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	cotton rope	\$ 8.54	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	stamp pads	\$ 61.50	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	ink refill	\$ 21.09	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	mini bat stamp	\$ 47.40	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	real bat stamp	\$ 95.00	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	trio bat stamp	\$ 100.84	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	flying fox stamp	\$ 84.00	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	crepe paper	\$ 10.68	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	black tubes	\$ 26.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	portfolio bag	\$ 19.59	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	bottle caps	\$ 31.98	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	pencils	\$ 30.66	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	paper plates	\$ 82.77	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	paper fasteners	\$ 85.40	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	tissue paper	\$ 23.98	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	green cardstock	\$ 66.90	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	USB-C to USB-C 6 ft cable	\$ 89.90	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	USB-C to HDMI Cable	\$ 46.50	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	HDMI Splitter for Teams R	\$ 23.60	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	tool cart	\$ 104.49	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	tester	\$ 206.62	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	15 Grayson Elephant"	\$ 4,497.00	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	shipping	\$ 150.00	-94099

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
All Checking Accounts
For the Month Ended September 30, 2026

Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	326	9/8/26	COREFIRST BANK & TRUST	12 x 11 magnetic board 2	\$ 21.84	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	USB numpad	\$ 38.28	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Froot Loops, 32.1 oz	\$ 6.97	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	300 pcs pipe cleaners	\$ 8.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	wh. paper cups, 100, 12oz	\$ 13.19	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	hot glue gun, glue sticks	\$ 14.99	-94099
10	41000	310	9/8/26	COREFIRST BANK & TRUST	Divi Plus	\$ 80.58	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	round sticky notes	\$ 6.68	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	square sticky notes	\$ 13.81	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	paper roll	\$ 9.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	1000 ct bead kit	\$ 7.19	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	6300 ct bead kit	\$ 23.39	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Bluey coloring book	\$ 8.97	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Hello Kitty coloring book	\$ 5.86	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Pokemon coloring book	\$ 5.89	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	210 ct sidewalk chalk	\$ 28.49	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	tarot deck white	\$ 25.96	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	tarot deck black	\$ 25.96	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	tarot deck cats	\$ 56.94	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	tarot deck crows	\$ 39.60	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	tarot deck pantheon	\$ 44.94	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	25 ct dice	\$ 103.40	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	15 ct dice	\$ 35.69	-94099
10	41000	340	9/8/26	COREFIRST BANK & TRUST	Registration	\$ 679.00	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	96 ct. crayons	\$ 6.67	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	150 ct. ziplock bags	\$ -	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	USB C Cable 5 Pack 6FT, U	\$ 29.85	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	Highwings USB C to HDMI C	\$ 23.07	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	pens on a chain	\$ 9.95	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	2 book tape"	\$ 33.98	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	cups w/lids	\$ 59.95	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	paper plates	\$ 11.73	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	bamboo skewers	\$ 10.98	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	air dry clay	\$ 65.98	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	shark teeth	\$ -	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	fluroide chips	\$ 11.75	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	sandwich bags	\$ 12.56	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	button compass	\$ 21.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Chop Sticks, 100 pairs	\$ 9.49	-94099

Topeka and Shawnee County Public Library
Non-Payroll Checks \$5,000 and Over, Excluding Library Materials Purchases
All Checking Accounts
For the Month Ended September 30, 2026

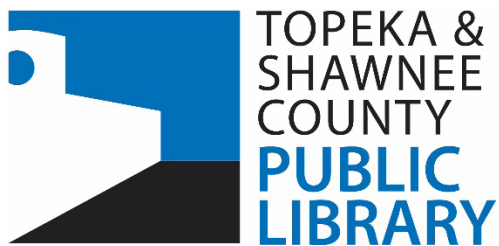
Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Hefty Plastic Cups 16 oz	\$ 12.49	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Oreos	\$ 5.49	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Honey Nut Cheerios 18.8 o	\$ 4.00	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Table Tennis Balls, Assor	\$ 16.49	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Colored Index Cards 3 x 5	\$ 7.97	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Blindfolds 16 count	\$ 5.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Starbursts 15.6 oz	\$ 10.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	3 x 3 inch Canvases for P	\$ 8.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	12 x 12 Colored Cardstock	\$ 26.00	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Air Dry Clay 150 Colors	\$ 29.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Thin Double Sided Tape 1/	\$ 6.64	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Cardboard Tubes	\$ 12.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Ankle socks	\$ 9.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Tube socks	\$ 19.69	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Tennis balls	\$ 23.74	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Catnip	\$ 37.98	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	Iris storage bin - 2 pack	\$ 103.86	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	green 8x10 tarps	\$ 22.98	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	WHITE	\$ 11.95	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	ORANGE	\$ 11.95	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	GREEN	\$ 12.95	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	YELLOW	\$ 12.95	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	RED	\$ 12.95	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	BLUE	\$ 12.95	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Pokemon TCG Assorted Card	\$ 49.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Envelopes, 100 Pack	\$ 8.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Chains Extender, 200 piec	\$ 8.29	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Diamond Art Kits	\$ 13.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Craft Balls, 3 inch, 24 p	\$ 13.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Wooden Snakes, 30 count,	\$ 25.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Rubber Snakes, 24 count	\$ 7.99	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	Switch 2 controller	\$ 178.00	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	stickerbox	\$ 397.96	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	watercolor postcards	\$ 26.43	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	24 ct. Sharpies	\$ 17.59	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	cardboard wreaths	\$ 18.99	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	2 cap prongs only"	\$ 16.10	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	2 cap prong fasteners"	\$ 5.86	-94099
10	41000	420	9/8/26	COREFIRST BANK & TRUST	Legal hanging files	\$ 20.99	-94099

Topeka and Shawnee County Public Library
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For the Month Ended September 30, 2026

Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	420	9/8/26	COREFIRST BANK & TRUST	Epson S041385 dbl matte	\$ 471.68	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	RED	\$ 10.79	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	BLUE	\$ 10.79	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	BLUE	\$ 10.79	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	BLACK	\$ 64.76	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	WHITE	\$ 11.99	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	CHARCOAL	\$ 11.99	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	NARDDO GRAY	\$ 11.99	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	BONE WHITE	\$ 23.99	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	BRIGHT GREEN	\$ 11.99	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	SUNFLOWER YELO	\$ 11.99	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	MAGENTA	\$ 11.99	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	PURPLE	\$ 11.99	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	CYAN	\$ 11.99	-94099
10	41000	320	9/8/26	COREFIRST BANK & TRUST	TURQUOISE	\$ 11.99	-94099
10	41000	330	9/8/26	COREFIRST BANK & TRUST	Da Vinci Helicopter kit	\$ 130.75	-94099
10	41000	323	9/8/26	COREFIRST BANK & TRUST	Annual Renewal	\$ 120.00	-94099
				<i>Miscellaneous online orders paid by credit card</i>		\$ 24,716.15	-94099 Total
10	21509	0	9/18/26	EMPOWER RETIREMENT	Deferred Comp EE Portion	\$ 6,375.89	-94097
				<i>Remittance of deferred retirement employee contributions</i>		\$ 6,375.89	-94097 Total
10	21501	0	9/18/26	PAYCOM PAYROLL LLC	Federal W/H	\$ 24,174.40	-94096
10	21502	0	9/18/26	PAYCOM PAYROLL LLC	State W/H	\$ 15,452.02	-94096
15	21521	0	9/18/26	PAYCOM PAYROLL LLC	State Unemployment	\$ 336.08	-94096
10	21503	0	9/18/26	PAYCOM PAYROLL LLC	Social Security EE	\$ 20,899.73	-94096
15	21504	0	9/18/26	PAYCOM PAYROLL LLC	Social Security ER	\$ 20,899.73	-94096
10	21503	0	9/18/26	PAYCOM PAYROLL LLC	Medicare EE	\$ 4,887.77	-94096
15	21504	0	9/18/26	PAYCOM PAYROLL LLC	Medicare ER	\$ 4,887.77	-94096
10	21514	0	9/18/26	PAYCOM PAYROLL LLC	Child Support/Spousal Maint.	\$ 1,515.49	-94096
10	21518	0	9/18/26	PAYCOM PAYROLL LLC	Garnishments	\$ 456.92	-94096
10	41000	313	9/18/26	PAYCOM PAYROLL LLC	Paycom Bundle	\$ 2,824.69	-94096
				<i>Remittance of payroll taxes, garnishments and Paycom fees</i>		\$ 96,334.60	-94096 Total
10	21505	0	9/18/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers EE Deduction	\$ 21,364.06	-94095
15	21516	0	9/18/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers ER Contribution	\$ 34,146.88	-94095
15	21517	0	9/18/26	KS PUBLIC EMPLOYEES RETIREMENT	Kpers ER Insurance	\$ 3,560.70	-94095
				<i>Remittance of pension benefit contributions & optional group life premiums</i>		\$ 59,071.64	-94095 Total
10	21515	0	9/22/26	BLUE CROSS BLUE SHIELD OF KS	EE - BCBS Actives Premiums	\$ 38,582.00	-94093
15	21515	0	9/22/26	BLUE CROSS BLUE SHIELD OF KS	ER - BCBS Actives Premiums	\$ 192,777.05	-94093
15	21515	0	9/22/26	BLUE CROSS BLUE SHIELD OF KS	Retiree BCBS Premiums	\$ 4,896.57	-94093
						\$ 236,255.62	-94093 Total

Topeka and Shawnee County Public Library
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Fund	Account	Object	Check Date	Vendor Name	Description	Amount	Check Number
10	41000	311	9/25/26	JOHNSON CONTROLS BUILDING SOLUTIONS LLC	renewal pm aggreement	\$ 6,588.25	-94088
					<i>2026 approved operating budget - contracted facilities</i>	\$ 6,588.25	-94088 Total
10	41000	350	9/24/26	VERIZON WIRELESS	public hotspots	\$ 10,593.36	-94078
						\$ 10,593.36	-94078 Total
10	21512	0	9/25/26	DELTA DENTAL OF KANSAS, INC	EE Withholding	\$ 2,471.08	-94066
15	21512	0	9/25/26	DELTA DENTAL OF KANSAS, INC	ER Withholding	\$ 10,087.62	-94066
15	21512	0	9/25/26	DELTA DENTAL OF KANSAS, INC	Retiree	\$ 230.88	-94066
						\$ 12,789.58	-94066 Total
10	41000	320	9/24/26	ALLTECH	Avigilon server	\$ 79,897.00	102842
					<i>RFP posted and approved by the Board on 7/16/2026 - security camera server upgrade</i>	\$ 79,897.00	102842 Total
						\$ 986,392.26	Grand Total



Board of Trustees Executive Committee Meeting
October 5, 2026 – 4:00pm
Zoom Meeting

Executive Committee Members Present

Peg Dunlap – Chair, Mark Zillinger – Vice Chair, Hannah Uhlrig – Secretary, Fred Patton – Treasurer

Staff Members Present

Marie Pyko – Chief Executive Officer, Thad Hartman – Chief of Staff, Kim Strube – Chief Financial Officer, Aubrey Conner – Executive Assistant

Call to Order

The meeting of the Board of Trustees Executive Committee was held on October 5, 2026, via Zoom, and was called to order at 4:00 pm by Chair Peg Dunlap.

Review Minutes and Agenda

The minutes from the August 31, 2026, Board of Trustees Executive Committee Meeting were reviewed.

On a motion by Mark Zillinger, seconded by Fred Patton, the minutes from the August 31, 2026, Board of Trustees Executive Committee Meetings were approved.

Motion passed unanimously.

The minutes from the September 10, 2026, Board of Trustees Meeting and the agenda for the Board of Trustees October 15, 2026, meeting were reviewed.

Chief Financial Officer Kim Strube noted she won't have anything out of the ordinary in her report. She will speak about the submittal of the budget which was submitted prior to the deadline.

Chief Executive Officer Marie Pyko will share an update about some of the 2026 projects for the Beyond the Building initiative.

Chief of Staff Thad Hartman will provide a standard report. He will give information about the successful Lucy Foley event. He won't have updates from the Elmo event in his report, but he will have some updates in person at the meeting. Hartman will provide an update about the staff spaces projects and Room 123 construction.

Hartman and Pyko shared that tours can be offered for board members to see the new spaces at the board meeting in November or December.

Hartman shared that soon some library management will be taking tours of other libraries in the area. Board members interested in attending the tours should send Hartman their availability.

There are several items for new business in October. The board will be presented with a resolution for the request for FY 2027 funding from the Friends of the Library. This is an annual request. The FY 2026 annual laptop purchase has had to go out to bid again because the chosen vendor indicated the version of laptop previously bid was no longer available. There will also be the first reading of the Circulation and Access Policy. No major changes are anticipated for this policy.

The meeting will adjourn after an executive session.

Other Items

No other items were discussed

Adjournment

On a motion by Mark Zillinger, seconded by Fred Patton, the meeting was adjourned at 4:25pm.

Next Meeting

November 9, 2026

4:00 pm

<https://tscpl.zoom.us/j/88257791498?pwd=UTdBUmFkTXIvb3U4eGtSZHJ0azkwUT09>

Meeting ID: 882 5779 1498

Passcode: 695332

Chief Executive Officer's Report

October 2026

News and Updates

Dolly Parton's Imagination Library (DPIL) with the United Way of Kaw Valley

As of late September, 5,413 local children were enrolled in the Dolly Parton's Imagination Library. While the program is open to all children from birth to age five—helping them build a personal collection of up to sixty books—registrations for infants and toddlers (birth to age two) have surged over the past few months.

We have also begun planning the 10th anniversary of the program's launch in Topeka. First introduced on April 26, 2017, the program's earliest readers are now 10 to 15 years old!

USD 501- Topeka Public Schools

On September 15, the Community Services team brought the Bookmobile to Ross Elementary School at the request of USD 501 Superintendent Dr. Tiffany Anderson and Principal Dr. Gardner. When the school library became temporarily unavailable, leadership wanted to ensure students had access to a wider selection of reading materials beyond their classroom collections.

Working closely with Ross Elementary teachers, our team hosted Kindergarten through third-grade classes on the Bookmobile, helping students select and check out titles using their TSCPL@School digital cards. To prepare for the visit, the Community Services team quickly stocked the Bookmobile with extra lower-elementary books. Fortunately, we accommodated this special request seamlessly alongside our regular Bookmobile schedule without pulling any vehicles from their planned routes.

A huge thank you to all the Community Services team members who pulled together to make this visit a success!

Library Statistics

September is traditionally a transition month as families settle into the fall school routine, often leading to a drop in overall borrowing compared to peak summer usage. While physical checkouts followed this expected seasonal dip, in-library visitor counts continued to rise. Driven by major events—including the Lucy Foley author visit, Harpists for Peace, Blockfest, and the Candidate Meet and Greet—foot traffic increased by **7.3% compared to September 2025**.

Our team also maintained a strong presence across the community. We hosted outreach efforts at the Lowrider Culture Fest at Lake Shawnee and participated in the successful Downtown Touch a Truck event, where we distributed preschool transportation books provided through Friends of the Library funding.

As we address community needs, literacy, learning, and personal connection remain top priorities. Demand for library events, meeting room space, and hands-on technology support from trained staff continues to grow. These trends validate that our key initiatives under the 2024–2029 Strategic Plan are directly aligned with what matters most to our patrons.

Strategic Plan- Work Plan updates

We are in the fourth quarter of the 2026 annual work plan. As we approach the end of the year, each of our Strategic Pillars—Connection, Space, Learning, Joy, and People—has launched or begun development notable projects worth highlighting:

- **Connection:** The Level 2 Technology team expanded its suite of community tools and resources. Key achievements include offering more emerging technology classes, increasing visibility for community training on Digital Learn platforms, and developing AARP community classes in partnership with the City of Topeka.
- **Space:** Focusing on both physical and digital environments, this pillar saw significant momentum. Remodeling of several staff spaces to modernize the work environment and developing a plan to increase public meeting rooms were two major Space projects. On October 15, construction begins to remodel the former Edge space into three main-floor meeting rooms, expanding opportunities for community collaboration (see Thad Hartman’s Chief of Staff report for full details). On the digital front, based on patron usage patterns, the proposed 2027 operating budget includes a redesigned digital library website to streamline access to all library resources.
- **Learning:** Public Services teams targeted their programming to better serve specific age demographics, highlighted by the expansion of adult learning initiatives such as Grown Up Fun.
- **Joy:** Efforts focused on celebrating local history and fostering artistic passion. A redesigned Genealogy and Local History webpage alongside new dynamic promotional videos expanded outreach to history enthusiasts. Additionally, launching this month, donor-supported funding for elementary school field trips enables students to visit the Alice C. Sabatini Gallery and engage with the arts.

New Business

Resolution- Request for FY 2027 Friends of the Library Funding

This is the request submitted to the Friends of the Library each year. During the development of the FY2027 budget, staff identified initiatives or needs for which funding has not been allocated in the operational budget, including staff and volunteer recognition, larger programming initiative (annual signature author events and summer reading professional presenters), continued support for the Dolly Parton’s Imagination Library and furniture, equipment or vehicle need that has a direct tie to the Strategic Plan 2024-2029.

Resolution- Bid for Laptop Purchase

After the September board meeting, the library was informed that the vendors could not provide the laptop models that were originally requested in the competitive bid. The library decided to post a new request for proposal for the new laptop model. As such we will be bringing to the board meeting a new recommendation. The resolution sheet, staff recommendation, and bid tally sheets.

Policy Review- Collection and Access Policy

As part of our planned policy review, at the October Board of Trustees meeting, we will have the first reading of the Circulation and Access Policy. Staff are not recommending any changes at this time.

Professional Activities/Community Contacts

September 8, 2026	Met with Zach Ahrens, Capper Foundation
September 9, 2026	Attended the Shawnee County Advisory Council for United Way of Kaw Valley
September 10, 2026	Attended the first Steering Committee for Greater Topeka Partnership strategic planning process.
September 10, 2026	Attended the Library Board of Trustees meeting.
September 11, 2026	Attended the Visit Topeka Board meeting.
September 11, 2026	Met with Ashley Charest regarding donor engagement.
September 28, 2026	Attended the Library Foundation 2027 Author Event planning meeting.
September 29, 2026	Met with United Way of Kaw Valley team focused on the Dolly Parton's Imagination Library planning.
October 2, 2026	Attended the first Community planning session for Summer Reading 2027.
October 5, 2026	Attended the Trustee Executive Committee meeting.
October 9, 2026	Met with Michael Bell, Interim director for Visit Topeka, Inc.

Marie Pyko, Chief Executive Officer
Topeka and Shawnee County Public Library 10/09/2026

Dolly Parton's Imagination Library

September 2026



Total Enrolled
5,413

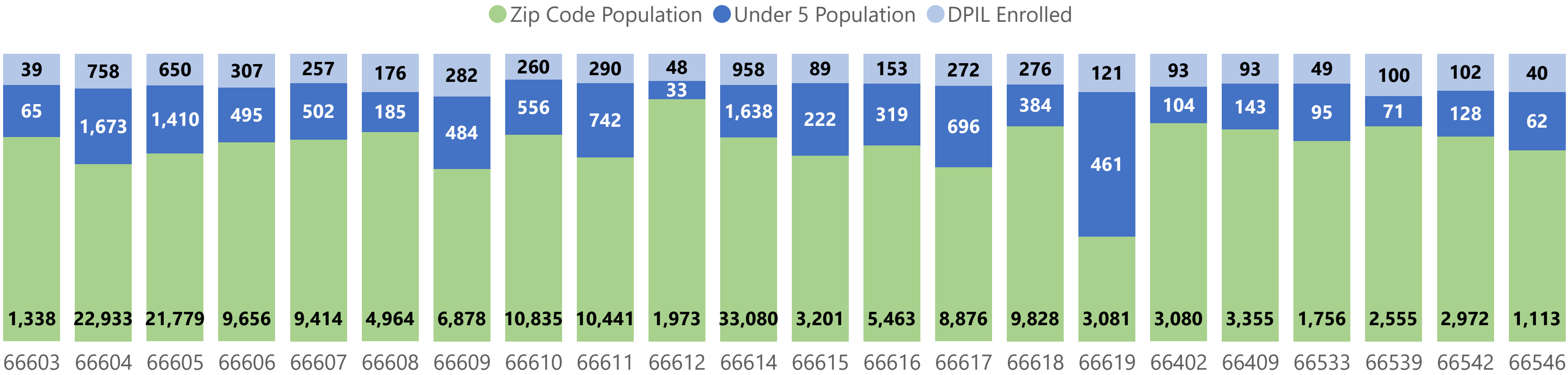


Total Graduated
12,147

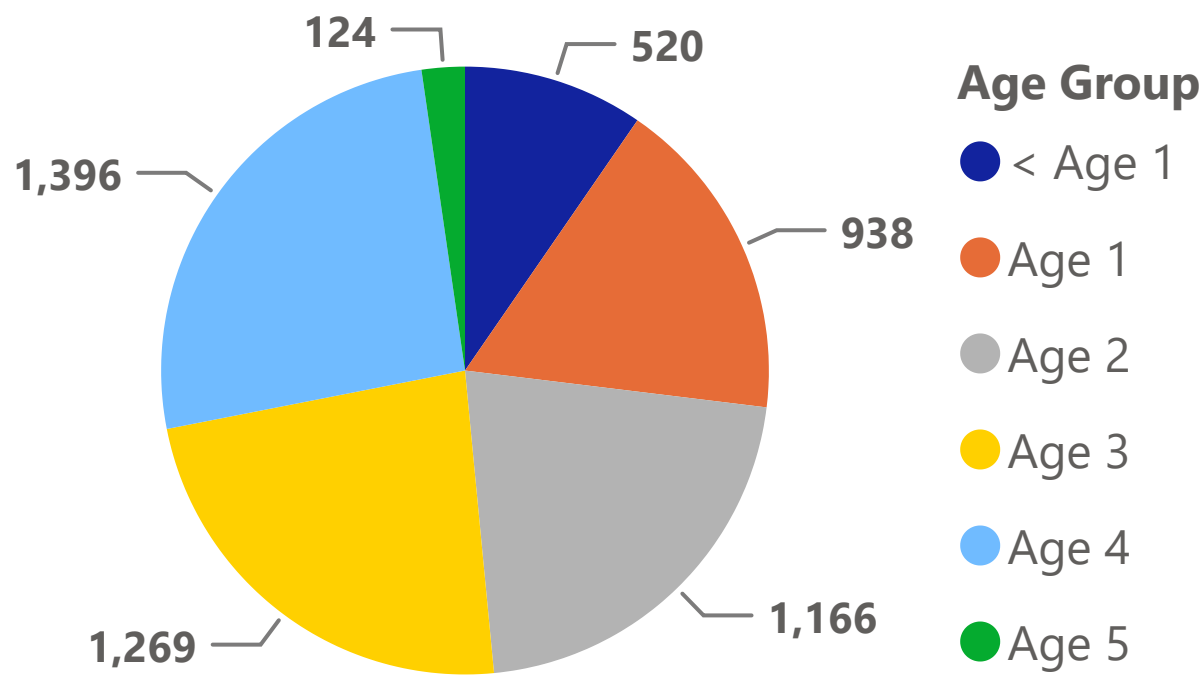
Year, Month

2026 (Year) + September (Month) ▼

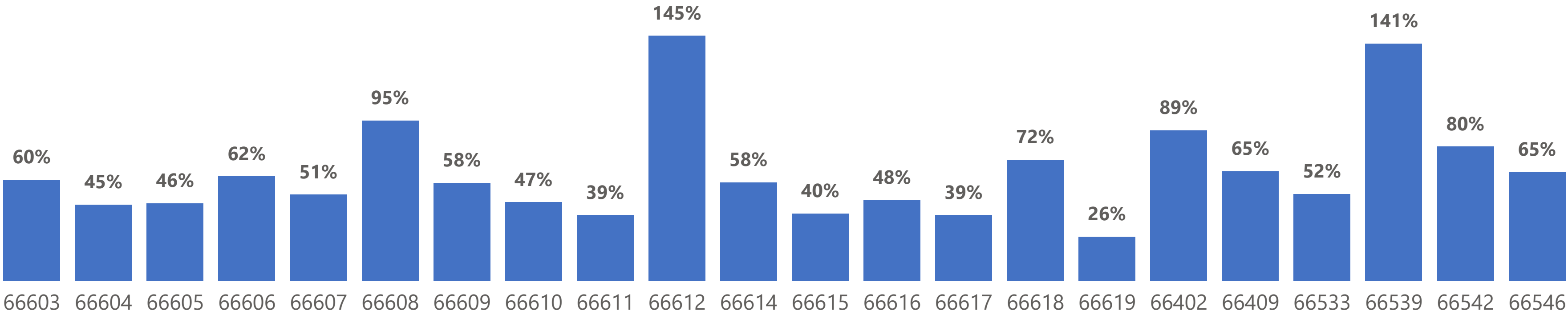
Enrollment by Zip Code



Age of Children



Percent Enrolled by Zip Code



Sources: Dolly Parton Imagination Library; 2021 American Community Survey 5-Year Estimates, Table DP05

Chief of Staff Report

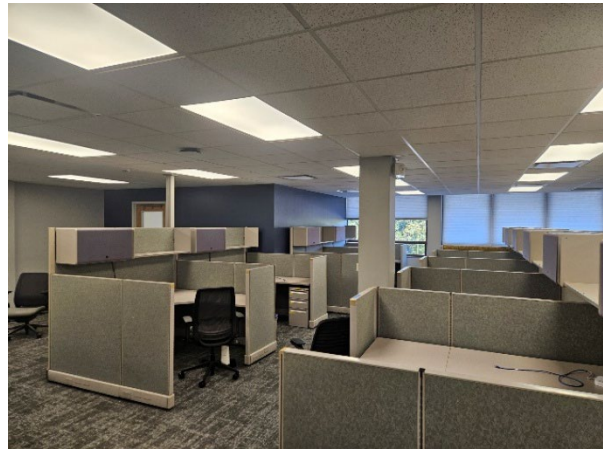
Thad Hartman

October 9, 2026

Staff Spaces

During the week of September 28, construction was completed and furniture installed in the Community Services and Youth Services workrooms as well as the Staff Training Center. Staff from both departments moved into their newly renovated spaces during the week of October 5. While a few minor finishing touches remain, the project is considered substantially complete.

The success of this project required the efforts of a number of people across the library. A big thanks goes out to the staff in Youth Services, Digital Services, and Community Services who made a smooth transition into their temporary quarters. We also appreciate the hard work of Digital Services and Facilities teams for doing the heavy lifting in establishing temporary workstations and finalizing the final move back. Finally, thank you to Debbie Stanton and Joe Hobbs for steering the overall process, alongside LeAnn Brungardt, Patrick Berry, and David King for coordinating everything with their departments.



Sprint Week

During the week of October 5, the Management Team convened in the Training Center for an intensive week focused on aligning our operational tools and project management practices. Led by Staff Development Coordinator Brenda Hough, the sessions combined strategic discussion with practical application, allowing the team to test project management techniques on real world initiatives. These efforts culminated in a streamlined internal playbook capturing our best practices, alignment points, and opportunities for future staff development.

The agenda covered a comprehensive range of operational and leadership topics, including:

- Project Charters
- Microsoft Teams
- Microsoft Planner
- Change Management Inventory
- Smart Brevity



- Goal Setting
- One-to-one Meetings
- Difficult Conversations
- Masterful Meetings
- Plus/Delta
- Document Retention

Brenda did an exceptional job facilitating the team's training and discussions, supported by several managers and supervisors who presented on different topics. This week successfully aligned Management Team around a shared set of project management tools and resources, laying a strong foundation that will enhance our efficiency and effectiveness moving forward.

Department Highlights

Public Services

Debbie Stanton, Manager

Public Services Work Plan Update – Third and Fourth Quarters 2026

Public Services wrapped up the third-quarter work and moved into the final quarter of our 2026 work plan based on the strategic plan. Recent progress includes:

Completed Projects

- Expanded the TSCPL@Work Book Brawl program as part of the current Fall Reading Challenge.
- Developed a plan for teen outreach for 2027 that includes working with local middle school and high school librarians to cross-promote collections, programs and services.
- Explored DigitalLearn platform for staff and community training. This included an adult services staff challenge to complete a lesson on using Macs.
- Worked with the Topeka Genealogical Society to explore offering research help hours. The "Genealogist Is In" drop-in service is now being offered on the second Tuesday of each month from 9-11am in the Topeka Room.

Projects Underway

Several additional initiatives are currently in progress or scheduled for implementation later this year, including:

- Putting the updated Learn & Play service plan into place by expanding into one additional location before the end of the year.
- Working through draft guidelines for collecting, storing and sharing local stories. This will lead to collaborating with community groups to offer public history and oral history gathering opportunities.

- Developing an online-only e-reading/e-audio book challenge for the winter.
- Completion of "Room 1-2-3" in the new year to create a new space for hobbyists to meet and explore.
- Creating a monthly technology "microlearning" challenge for the public.

These projects continue to move Public Services' strategic priorities from planning into practice, with a focus on expanding access, strengthening community connections and creating more opportunities for learning and engagement.

Public Services

Zan Popp, Supervisor – Learning Experiences

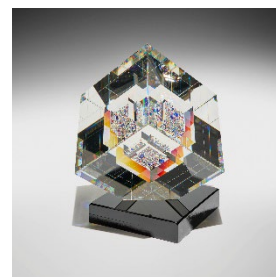
Alice C. Sabatini Gallery

You Are Here: Maps and the Art of Travel opened September 4 and had 2,171 visitors in September.

The Gallery has been getting some really nice feedback on this one. One visitor told us, "You hit a home run with this one. It reminds me of the Kemper Art Museum." Another visitor, who taught geography for years, thanked the team for bringing together so many different types of maps and hoped we would get lots of students through the exhibit.

The exhibit is also connecting with people in some unexpected ways. A quilter was inspired by the map quilts, a tutor liked the hands-on slide puzzle and talked about using similar activities with kids, and a former landscape architect was excited to discover that she could still "read" a map.

The Gallery also recently purchased a new glass sculpture by Jon Kuhn for our upcoming exhibit *Distorted Reality: Art that Tricks the Eye*, opening on December 11.



Topeka Room

The Topeka Room had 649 visitors in September, including 155 first-time visitors. One of our favorite visits this month was an 88-year-old gentleman who was in town for his 70th Topeka High School class reunion. He found his yearbook picture and was very excited to show us how "good looking" he had been.

That same kind of personal connection showed up throughout the month. Visitors came in looking for old neighbors and family addresses, researching Kansas Technical Institute for a documentary, and exploring the '66/'26 tornado exhibit after discovering a family connection to the cleanup. We also had a visitor from Salt Lake City who came to Topeka specifically to research her grandfather's former address.

Core Technology

This month, our Core Technology Librarian started teaching *Digital Bridges 50+*, a grant-funded partnership

with the City of Topeka. The four-class series is designed to help people over 50 feel more confident using the technology they have in their pockets and on their desks. The classes are hands-on and focused on practical skills, with no jargon and no judgment. Participants who register through the City and attend all four classes may also qualify for a free laptop. The Core Technology team recently completed the first of four computer classes at the VA and is currently offering those classes at the library as well as at the Gil Carter Initiative.

Public Services

Cadie Maas, Supervisor – Readers & Resources

Lucy Foley Author Event



On

September 24th, we hosted bestselling author Lucy Foley for a special author event moderated by Kaye McIntyre of Kansas Public Radio. Nearly 300 guests attended, creating an evening filled with laughter, conversation, and connection for our community of readers. Book clubs, friend groups, co-workers, mothers and daughters, and book lovers of all kinds joined us for this special event. Many attendees wore shades of teal to match the cover of Foley's newest novel, *Murder at the Grand Alpine Hotel: a Miss Marple Mystery*, adding to the excitement of the evening.

Kaye led an engaging discussion that gave attendees insight into Foley's writing process and her lifelong love of Agatha Christie. Foley shared that she first discovered Christie at age 12 after reading *Murder on the Orient Express*. Her enthusiasm was clear as she described the honor of being selected by the Christie estate to write the first Miss Marple mystery in 50 years. She also discussed her choice of setting, the development of her characters, and how she combined Christie's intricate plotting with her own writing style to bring a bit of a modern flair to Christie's iconic storytelling.

The event attracted a wide range of readers, from young adults to older adults, including guests who had never attended a library event before. Audience members came prepared with thoughtful questions for the Q&A. With support from the Friends of the Library, a book give-away provided attendees with signed copies of the new novel. Round Table Bookstore was onsite with additional titles available for purchase and signing. Following the presentation, many guests stayed to visit with Foley and have their books personalized.

This event was a wonderful opportunity to bring readers together through a shared love of books and conversation. Seeing families, friends, and first-time attendees enjoying the evening together highlighted the library's role as a welcoming place for connection and discovery and a share love of books and reading.

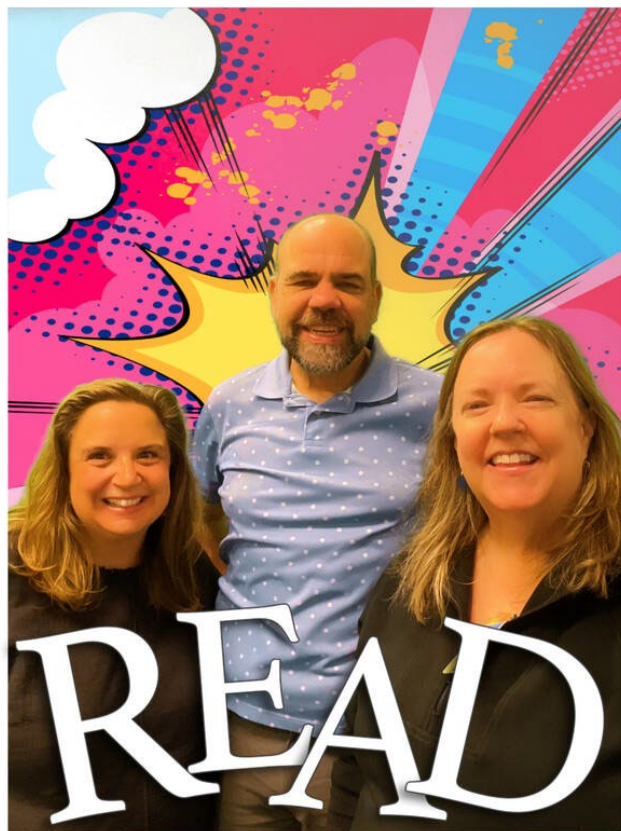
Readers' Advisory Conference

On September 18, the library hosted [*Every Book Its Reader: A Readers' Advisory Gathering*](#) in partnership with NEKLS's Dan Alexander and TSCPL's Training Coordinator, Brenda Hough. The free, daylong event brought library staff from all over northeast Kansas together to explore ways to connect adult readers with books and readers advisory skills while giving library workers in this field the opportunity to network and exchange ideas with colleagues.

The day began with a keynote speaker, Lara Avery, a Topeka native and award-winning author of young adult and adult contemporary novels. Lara also serves as director of the Kansas Book Festival, an annual celebration of books and authors from across the state held at Washburn University each September. TSCPL Program Coordinator Autumn Friedli moderated the enlightening conversation.

Staff from TSCPL's Technical Services and Adult Services departments led genre-specific table talks on nonfiction, fantasy, inspirational fiction, and literary fiction. Readers & Resource Team librarians Deb Ellerbrook and Kaitlyn Kriley presented on our popular Browsing Just for You service, sharing how personalized recommendations connect customers with books, movies, and music. Kaitlyn also participated in a three-person panel discussion on the future of readers' advisory, exploring changing reader interests, habits, emerging approaches, and the value of personal connections.

The gathering extended our staff's expertise beyond our building and offered colleagues practical ideas to adapt in their own libraries, from engaging displays to personalized recommendations. Providing the event and lunch at no cost helped make professional learning accessible to libraries with varying resources. The conference also created opportunities for ongoing professional relationships and collaboration, supporting stronger readers' advisory services and communities of readers throughout the region.



Youth Services

LeAnn Brungardt, Youth Services Supervisor

Staffing changes

Autumn Lane started this week as a part-time Specialist for the Early Childhood team. Her primary role will be doing outreach storytimes and community storytimes. At this moment in time, we are fully staffed.

In fact, we moved into the refurbished Youth Services workroom on Autumn's first day. Folks are glad to be settling into the fresh surroundings. We were displaced for ten weeks, and during that time, we had five people start. So, for part of the team the move meant a return to a semblance of normal and for another part the move meant an altogether new adventure.

Librarian Updates

Early Childhood Librarian

Reading with Prairieland Dogs has been a part of the library experience since 2007. Three times a year for 6-week sessions, they can be seen on Sunday afternoons in the Story Zone. The therapy dogs provide children with an opportunity to read to a non-judgmental listener. On average there are eight dogs listening to ninety children read each week. This past year we have had over 1400 participants read to 8-9 lovable, listening dogs! These treasured therapy dogs and their handlers are helping build a community of readers.

Early Childhood Outreach Librarian

Every parent (or caregiver) recognizes the pride of a child as sharing their artwork. That's how the refrigerator of homes of a young child becomes adorned with it. Recently, as a child completed artwork on the Learn & Play Bus, the child proudly hung their artwork on the magnet wall inside the bus, just like home.

The artwork of young children is characterized by many firsts: the first-time finger painting, the first-time using a bottle of glue, and the first-time making a pasta necklace. The team on the Learn & Play Bus has observed many of these firsts.

Art is just one of the activity options before a child as they explore, play, and learn on the Learn & Play Bus. The art project is focused on the process and not the project. This means that the finished project is unique to every child. It reflects their experimentation and exploration of the art medium.

School Age Librarian

The school age team added three new team members this past month. That is a big deal considering the team consists of one librarian lead and four specialists. We will soon start their first from scratch planning venture, spring break 2027.



The library sent the librarian lead for this age group to her first library conference, ALSC. It was held October 1-3 in Buffalo, NY.

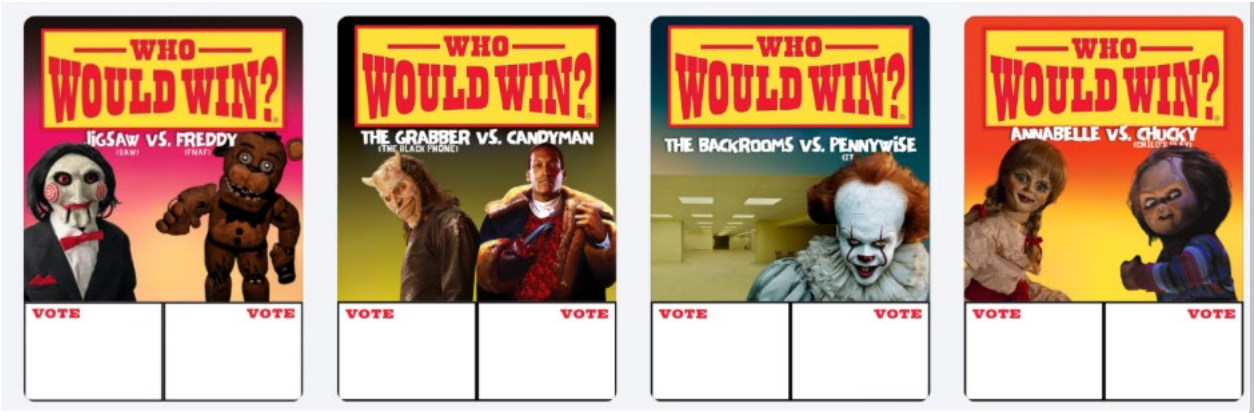
Teen Librarian

Our Teen Team is back from the programming break with our familiar programming series, though some have returned with a twist. Our volunteer, Dungeons & Dragons, Game Master went on a well-deserved vacation for a few weeks, so I ran a Game Master Academy program, focusing on presenting the tools teens need to be the one running a tabletop roleplaying game rather than playing in it. We have already seen an increase in teens requesting to run at our sessions since then! I also expanded their horizons a bit with that activity by offering one-off experiences with systems other than D&D to showcase some of the variety available in the hobby.

We are piloting some self-directed play in The Edge in October with an eye on more in the future if it proves popular. This month, we have supplies out for teens to make their own Trick Shot Challenge and see what kind of overly complicated routes they can come up with to get a ping pong ball into a cup.



We also have a series of horror media-themed sticker votes up each week to see which horror characters would win against each other. This visual reflects a popular book series that many teens probably remember from their younger days.



Technical Services

Scarlett Fisher-Herreman, Technical Services Manager

EBSCO Databases

The State Library of Kansas made a switch from EBSCO databases to a suite of databases provided by Gale in August 2026. With that change, we lost some significant discounts we were getting on some essential database products we pay for on our own.

These include NovelistPlus which we use as a stand-alone database and with the integration into BiblioCommons and Consumer Reports, a popular database we've paid for with TSCPL funds for years. Working with EBSCO, they offered us a competitively priced database package that includes both the resources we were paying for with our own funds plus all of the databases we had been receiving with the State Library package. We are moving forward with the offer. EBSCO resources are once again available to customers both in the building and logging on remotely. I believe this will be a positive benefit to our customers and it allows us to offer a comprehensive suite of excellent databases.

Telescope Promotion at Washburn

The Crane Observatory on the Washburn campus hosts monthly observatory open house events for individuals and families. They reached out to us with a request that they would like to promote our telescopes at their programs. They often get questions from people in attendance about where to get a telescope for home use. I was excited that they wanted to promote our telescope program and it's a great way to reach people who might not know about this opportunity. They are displaying our flyer about the telescopes at their programs and we are already seeing positive results with customers placing holds on these unique items.



Community Services

Patrick Berry, Community Services Supervisor

Community Services Outreach Librarian Report

KACEE Topeka Water Festival

Megan and I had a great time representing the library at the 2026 Topeka Water Festival! Hosted by the Kansas Association for Conservation and Environmental Education (KACEE) as part of Project WET. The festival brought together 474 fourth graders for a fun-filled day of hands-on learning about water, conservation, and how we can all be good stewards of this important resource. With so many students rotating through the activity stations, it was a wonderful opportunity to connect with kids and educators from across the community.

Our station was LEGO Boats, and we definitely had some creative engineers come through! Students were given a variety of LEGO pieces and were challenged to design and build their own boats. They experimented with different shapes and ideas, used problem-solving and fine motor skills, and tested their creations to see if they could float. There was plenty of excitement when a boat worked and plenty of determination when it didn't quite go as planned.

Events like this are such a fun reminder of how much I love getting the library out into the community. We got to meet hundreds of students, encourage their creativity, and show them that learning can happen anywhere, even with a pile of LEGOs and a bucket of water! It was a fun day of learning, building, experimenting, and connecting with our community.



Community Services Librarian Report

Our Bookmobile team checked out 3,814 items to customers at bookmobile stops throughout Shawnee County. Our Materials Delivery team delivered 3,672 items to customers' homes, 982 items to TSCPL@Work locations, and 488 items to book lockers.

I had the opportunity to participate in two events in September that were wonderful opportunities to bring the library to the community. The first was Wheels of Wonder at Indian Hills Elementary School with Jacee. We had fun telling the students about the work that we do and showing them the Adventuremobile. The students were excited to see the inside of the bookmobile and all the items carried on board, with many expressing interests in visiting the nearby bookmobile stop.

The second was the Greater Topeka Partnership Touch-a-Truck event, which I attended with Jennifer. We met with over 1,400 people and gave away books to the children in attendance. We were also able to check out items and create library cards for customers who needed them.



Circulation

Angie Hardy-Foltz and Jacob Ziegler, Circulation Supervisors

Manhattan Short Film Success

We celebrated another successful year of the Manhattan Short Film Festival, with attendance remaining roughly on par with last year. Our audience once again enjoyed the opportunity to see a variety of short films from around the world and vote for their favorites. This year's big winner was *Life Goes On*, which received well-deserved applause from the audience. *When the Sea Was Calm* placed second, followed by *Never Give Up!* in third. These films also represented the top three choices among our attendees, making for a fun and engaging evening. We are already looking forward to bringing the festival back next year!

Circulation Department Fully Staffed

The Circulation Department is excited to be fully staffed once again. We welcomed Anna, Marcie, and Marissa to the team, each bringing valuable library experience and a fresh perspective. All three have quickly settled in and are learning our policies and procedures, while becoming familiar faces to both staff and patrons. Having a full team has already made a positive difference in our day-to-day operations and allows us to provide consistent service and support to our patrons. We are very happy to have them on board and look forward to seeing them continue to grow into their roles.

Program Services

Autumn Friedli, Program Services Coordinator

Program Services is where the library meets the community. We do this in two ways: we host through our own curated public events, and we house by providing the professional spaces and resources the community needs to gather, collaborate, and grow.

Programming News

September's Music for a Sunday Afternoon program was a relaxing, once a year experience of multiple harps brought together in one room with the Harpists for Peace performance. Approximately 15 harp players brought their talents and beautiful, calming music to the library, including some students from the Kansas City Kansas Public Schools Harp Ensemble. The peaceful environment added another level to the library's atmosphere for the day!

As the weather cools off, programming heats up as we touched over 9,500 community members and beyond between Outreach Storytimes, Downtown Touch-a-Truck, Lucy Foley Author Visit, Lowrider Culture Fest, Computer and Gadget Helps, and so many more activities, both large and small. The library programmers really do have something for everyone!

Just Around the Corner

October kicks off our Artists @ Work series, which gives visitors a chance to see an artist in the middle of the creative process—not just the finished work - with April Lemon of More Than Lemons and her mobile hot shop. On October 24th, visitors can stop by Claire's Sunroom during Library hours to watch her create, ask questions, and get a behind-the-scenes look at the art of glassblowing.

Join 24 local authors on October 29th from 4-7pm for the Local Author Fair. Come check out their books and learn more about their writing process at their individual booths.

Silents in the Cathedral has been an annual community event for 29 years. The library partners with the Kansas Silent Film Festival, Inc. and Grace Episcopal Cathedral to put on this event. This year the movie will be "The Student of Prague" (1926) and is held on October 30th from 7-10pm.

It's Halloween! You paid for the costume, now bring your kids to get a free professional photo before they go trick or treating! Michael Perkins with Creative Group will be in Marvin A from 9-11am and again from 1-4pm.

Know anyone with a newborn to 5-year-old in their family? Tell them about our Birth to 5 Screenings on November 2nd from 9-11am. Experts from Parents as Teachers (USD 501 & 437) and Shawnee County Health Department will conduct screenings, along with Infant Toddler Services of Kansas and Grace Med for the community for free.

On November 7th from 3-4:30pm, Youth Services is throwing a paws-itively unforgettable "Dog Man" afternoon for the kid of Topeka! Visitors will be able to move through 3 stations to make a comic, design their own hat, and make a tasty puppy chow snack!

Event Resources News

Space for our community

TSCPL serves as a gathering place for everyone: our spaces unite local and regional groups for collaboration, events, and community building. Recent public meetings include:

NAMI Topeka Board Meeting - Oversees local mental health advocacy, support groups, and community education for individuals and families affected by mental illness.

Topeka Jazz Workshop Meeting - Promotes live jazz music in the region through community concerts, jam sessions, and educational performance opportunities.

Stonecroft Bible Study - Hosts small group non-denominational Christian Bible studies and discussions for local women.

Amateur Radio Elmer Night - Brings together HAM radio enthusiasts for hands-on technical mentoring and radio practice.

Readers Advisory workshop with NEKLS - A training session hosted by the Northeast Kansas Library System to help local librarians improve book recommendations and reader engagement.

Pumpkin Quilters Sew Day - A local crafting guild gathering where members spend the day quilting, sharing patterns, and working on fabric arts projects together.

Library Out and About

During this reporting period, library staff reached out community through outreach opportunities across Topeka by partnering with residents, students, and organizations to expand access to literacy resources, build trust, and promote library services beyond our doors. These outreach efforts include both tabling at community events and deploying dedicated library vehicles directly into local neighborhoods.

Wheels of Wonder - A community event featuring a wide display of vehicles, from classic cars to emergency and construction trucks including a library vehicle. We saw over 150 people at this event.

Downtown Topeka Touch a Truck - A hands-on event allowing kids and families to explore, climb on, and learn about real-world heavy machinery, emergency vehicles, utility trucks, and the library bookmobile. The community turned out for this event with over 1400 customer interactions.

Sunflower Baby Shower - A community health and wellness event hosted by local health systems to support expecting parents with educational resources, health services, and baby gear. We connected with over 40 people to raise awareness for library initiatives to expecting parents.

Water Festival - An interactive educational event designed to teach students and families about water conservation, aquatic wildlife, and environmental science. An annual event, this year we saw around 176 attendees.

Wildlife and Nature Festival at Topeka Zoo - A family event held at the Topeka Zoo celebrating local biodiversity, conservation, and animal care through interactive exhibits and hands-on activities. We love interacting with families at the Zoo and this year we saw about 300 individuals at this event.

Brewster Health Center Alzheimer's Parade - A community parade and walk hosted at Brewster Health Center to raise awareness, honor individuals living with Alzheimer's disease, and support caregivers. This impactful event saw around 100 attendees.

Aging Untold Senior Expo - An informational trade show and wellness fair that connects older adults and caregivers with local senior care providers, housing services, and lifestyle resources. Library staff interacted with around 300 people during this event at the mall hosted by WIBW.

Literacy Night at Jay Shideler - An engaging school event hosted at Jay Shideler Elementary to promote reading, build foundational literacy skills, and encourage family learning. Around 87 attendees interacted with the library at this event.

Digital Services

David King, Digital Services Director

Book Locker meetings

Digital Services has participated in staff meetings about new book lockers and meeting with some book locker vendors. We are gathering information about potential book lockers/book locker vendors in order to purchase a couple of new book lockers that will be out in the community. We are looking forward to purchasing them and getting them set up for our customers.

Continued work on...

Work is progressing nicely on our network switch upgrade and on our VOIP phone system upgrade. The phone upgrade is still slated to finalize in mid-October, and the network switch project should conclude shortly after the phone project completes.

Top Web Pages for September 2026

1. Tools and Services: 6672 Pageviews
2. Discover the science of pancakes: 2026 Pageviews
3. Get a Library Card: 1904 Pageviews
4. Hours and Locations: 1591 Pageviews
5. Local History: Who let the lizards out: 1505 Pageviews
6. Work at the library: 1191 Pageviews
7. Meeting Rooms & Event Spaces: 888 Pageviews
8. The New York Times: 884 Pageviews
9. Fall Reading Challenge: 784 Pageviews
10. Team Rooms: 781 Pageviews

Social Media Highlights for September 2026

Facebook (seems to have removed the Reach metric – switched to Views):

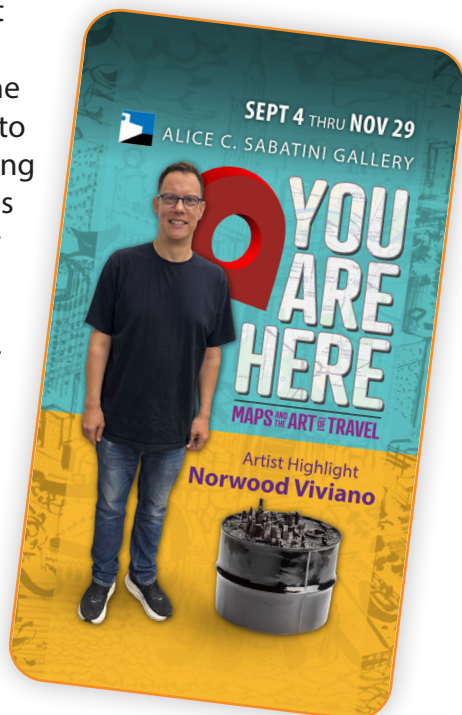
- Elmo is coming to the library – 22,426 views
- Lucy Foley – 13,522 views
- Allyson talks about Elmo visit – 13,159 views

Instagram

- Lucy Foley – reached 700 people
- Elmo coming to the library– reached 515 people
- Big announcement from Foundation– reached 5063 people

YOU ARE HERE with the artist!

When acclaimed artist Norwood Viviano delivered pieces for the exhibit, he met Jayna to record a video providing insight into his process and inspiration. Other art highlight videos, like cartographer Eileen Doughty's fiber art and a map of an 1843 expedition, demonstrated how maps don't just show you how to get somewhere – they reflect the time, people and values that shaped them. Intrigued customers navigated their way to the display to see more!



The Library In the News

September

- 1 WIBW - Elmo Visits the Library
- 2 WIBW - Lowrider Culture Fest
- 2 WIBW - Let Us Cook
- 12 WIBW - Lowrider Culture Fest
- 13 KSNT - Book of the Week
- 15 Reuters Connect - Public Comments
- 16 WIBW - Voters Meet & Greet
- 17 CJ - SN Co GOP
- 17 CJ - SN Co Resident Concerns
- 19 KC Star - Voters Meet & Greet SN Co.
- 20 KSNT - Book of the Week
- 21 WIBW - Career Fair
- 23 WIBW - Library Foundation Jenna Bush Hager Announcement
- 24 WIBW - Lucy Foley
- 25 WIBW - Voter Registration Drive

October 1-7

- 4 KSNT - Book of the Week
- 5 Book Riot - SN Co GOP
- 6 KSNT - Elmo

What Our Customers Are Saying

Google Reviews, September- October 7

- 11 ★★★★★ 5-star reviews
- 1 ★★★★★ 4-star reviews
- 1 ★★★★★ 3-star reviews

This is one of my favorite places to go.

Great kids area, friendly staff.

Haven't been here in since my son was a little man !! But did you know that they have cake molds of certain objects you can check out.. Pretty cool . I checked out the Horseshoe one and it turned out great!

World Class love this library.

School Newsletter

Almost 59% of teachers and school leaders who received our recent school newsletter opened the email and 5.3% clicked on a link. The local history article about Topeka lizards was the most popular followed by information on Classroom Connections and gallery field trips.

We sent the newsletter to all public and private schools across Shawnee County at the beginning of October. This list includes school administrators, librarians, and teachers from our established contact lists or enrolled to receive newsletters.

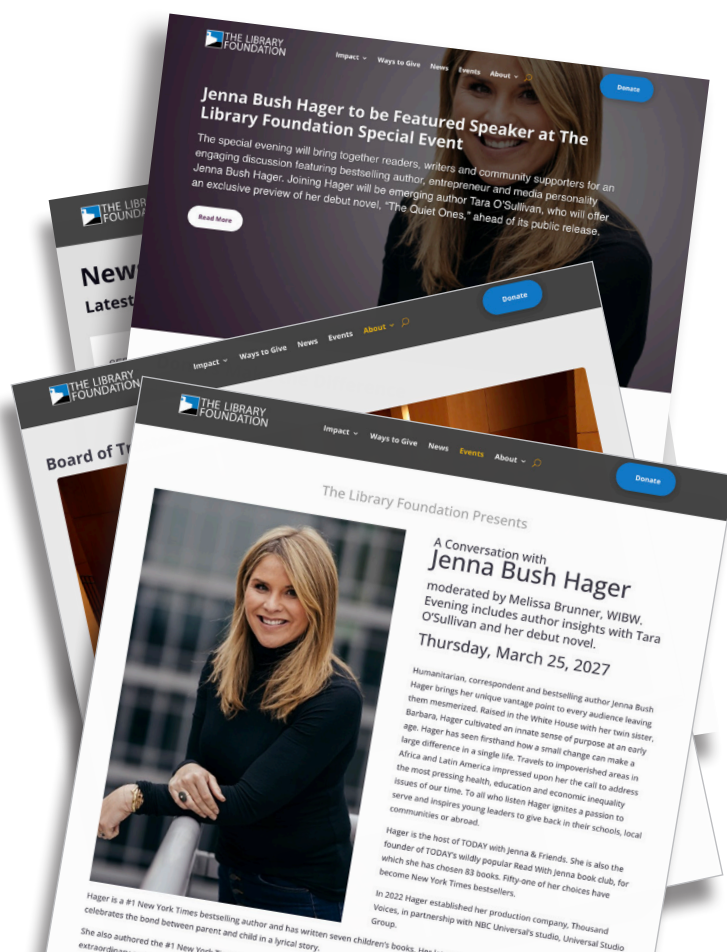


Terrific in Teal!

Attendees at Lucy Foley's author visit wore teal to match the beautiful cover of her newest novel, *Murder at the Grand Alpine Hotel: A Miss Marple Mystery*. Our customers enjoyed reliving the marvelous evening through our social media recap.

New Library Foundation Website

Just in time for the Jenna Bush Hager event announcement, Michael launched a newly refreshed Library Foundation website. The updated website has a more contemporary look and streamlines key sections like "Ways to Give" and "Impact" to provide a better user experience.





Resolution – Request for FY 2027 Friends of the Library Funding

BOARD OF TRUSTEES

October 15, 2026

Be it resolved that the Board of Trustees, Topeka and Shawnee County Public Library, approves the request to the Friends of the Library for FY2027.

Background:

This is the request submitted to the Friends of TSCPL annually. During the development of the FY 2027 budget, staff identified initiatives or needs for which funding has not been allocated in the operational budget, including staff and volunteer recognition and other projects including Dolly Parton's Imagination Library, programming initiatives and furniture, equipment/vehicle with a direct tie to the Strategic Plan 2024-2029.

Dolly Parton's Imagination Library	\$10,000
Programming Initiatives	\$30,000
Volunteer/Employee Recognition	\$20,000
Furniture/Equipment/Vehicle- Strategic Plan	\$40,000
Total Contribution Request	\$100,000

Resolution by _____

Seconded by _____

Resolution passed/failed by a vote of _____

Date _____



Resolution – Bid for Laptop Purchase RFP

BOARD OF TRUSTEES

October 15, 2026

Be it resolved that the Board of Trustees, Topeka and Shawnee County Public Library, approves the bid of \$57,000.00 by IT Outlet of Brandon, South Dakota for the purchase of thirty (30) Dell Pro 3 16 Laptop computers with 3-year warranties. Funding for this purchase will be from the General Fund, Digital Services Support.

Policy and Background Information:

The board approved a similar RFP bid at the September board meeting. Since that time, Dell updated their laptop models and vendors were no longer able to supply the laptops requested by the Library. Because of that, the Library created a new RFP based on updated Dell laptops.

The Board of Trustees' Purchasing Policy requires a minimum of three written bids be sought, as well as Board approval of the bid, since the proposed expenditure exceeds \$20,000.

On September 17, 2026, the Request for Proposal (RFP) for the purchase of thirty (30) Dell Pro 3 16 Laptop computers with 3-year warranties was posted on the Library's website as notice to any interested vendor. Proposals were due by 3:00 pm on October 2, 2026, and were opened. Bids were received from seven (7) companies. The Digital Services Director reviewed all bids and determined that all met basic specifications.

Staff Recommendation:

TSCPL staff recommends approving the bid of \$57,000.00 by IT Outlet of Brandon, South Dakota for the purchase of thirty (30) Dell Pro 3 16 Laptop computers with 3-year warranties. The Purchasing Policy does not require the lowest bid be awarded although the recommended bid is the lowest.

Resolution by _____

Seconded by _____

Resolution passed/failed by a vote of _____

Date _____

**Laptop Purchase
2026-2 Bid Tally**

Vendor	IT Outlet	DOS LLC dba Zentanix	Riverside Technologies, Inc.	Virtucom, Inc.	Southern Computer Warehouse	MissionLayer Systems LLC	National Vanguard Consortium LLC
Location	Brandon, SD	Irvine, CA	North Sioux City, SD	Peachtree Corners, GA	Marietta, GA	Saratoga Springs, UT	Liberty Hill, TX
Price:							
30 Dell Pro 3 16 laptops	\$ 57,000.00	\$ 92,670.00	\$ 84,076.50	\$ 64,470.00	\$ 71,742.29	\$ 77,111.10	\$ 71,471.70
3-year warranty	included in cost	included in cost	included in cost	included in cost	included in cost	included in cost	\$ 15,062.40
Shipping	included in cost	included in cost	included in cost	included in cost	included in cost	included in cost	included in cost
Time of Completion	7-10 calendar days	30 calendar days	21 calendar days	10 calendar days	2-5 days for item in stock	15 calendar days	19 calendar days
Total Bid	\$ 57,000.00	\$ 92,670.00	\$ 84,076.50	\$ 64,470.00	\$ 71,742.29	\$ 77,111.10	\$ 86,534.10

* lowest bid

Circulation and Access Policy

This policy governs eligibility for a library account that customers may use to borrow and enjoy library materials, services and equipment. By applying for a library account the customer agrees to abide by all Library policies and procedures.



Eligible Borrowers

Persons eligible for a library account include the following:

- a. Residents of the Library district
- b. Non-residents of the Library district who pay ad valorem property taxes within the district
- c. Residents of the area included within the Northeast Kansas Library System (NEKLS)
- d. Students and staff of any accredited educational institution within the Library district while they maintain student or staff status
- e. State legislators and their immediate families
- f. Active military stationed in Kansas

Individuals not included on the list above may be permitted an appropriate level of access determined by library administration.

Eligible account holders under age 18 must provide the name and address of a responsible adult when making application for a library account.

Use of Library Accounts To ensure the most equitable access to library resources, the library administration will establish guidelines to implement this Policy including but not limited to duration of borrowing periods, limiting the number of items a customer may borrow, duration of per session use of library computers, use of borrowers' library accounts, and charges for loss or damage to library materials, equipment and facilities.

The in-person consent of a parent or guardian is required before customers under 17 years of age are allowed to borrow R-rated films.

Misuse of library accounts by not returning or damaging library materials may result in the loss of access privileges.

Customer registration and circulation records are exempt from the Kansas Open Records Law (K.S.A. 45-221 (23)). All customer account information will be used only for legitimate library purposes. Disclosure will be limited to the individual account holder and in the case of minors, the responsible adult listed on the account. Any other release of information will be limited to those situations required by law.

Responsibility of Customers

Customers are expected to responsibly manage their library accounts.

Customers are responsible for the care and return of all items checked out on their account.

In the case of lost cards, customers will be held responsible for all items checked out on their account up until the time the card is reported lost.

Customers will be assessed fees for overdue or lost items as determined by library administration.

Unpaid fees assessed to customers will be pursued for collection through library notices and/or a collection agency.

Library privileges may be denied to customers who fail to abide by the rules and regulations of the library.

Approved: October 16, 2003

Revised: July 20, 2006

Revised: September 15, 2016

Revised: December 15, 2016

Revised and approved by the Board of Trustees, July 21, 2022

Board of Trustees

Topeka and Shawnee County Public Library

Circulation and Access Policy

This policy governs eligibility for a library account that customers may use to borrow and enjoy library materials, services and equipment. By applying for a library account the customer agrees to abide by all Library policies and procedures.



Eligible Borrowers

Persons eligible for a library account include the following:

- a. Residents of the Library district
- b. Non-residents of the Library district who pay ad valorem property taxes within the district
- c. Residents of the area included within the Northeast Kansas Library System (NEKLS)
- d. Students and staff of any accredited educational institution within the Library district while they maintain student or staff status
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Board of Trustees

Topeka and Shawnee County Public Library

Key Metrics

Net Promoter Score
87.0

End of LY: **86.8**
Difference: **0.2 ▲**
% Change: **0.2% ▲**

Active Cardholders
62,314

End of LY: **59,574**
Difference: **2,740 ▲**
% Change: **4.6% ▲**

Unique Borrowers YTD
38,397

Previous YTD: **36,578**
Difference: **1,819 ▲**
% Change: **5.0% ▲**

Door Count YTD
376,169

Previous YTD: **350,448**
Difference YoY: **25,721 ▲**
% Change YoY: **7.3% ▲**

First Time Checkouts YTD
466,623

Previous YTD: **479,046**
Difference YoY: **-12,423 ▼**
% Change YoY: **-2.6% ▼**

Digital Checkouts YTD
609,253

Previous YTD: **565,044**
Difference YoY: **44,209 ▲**
% Change YoY: **7.8% ▲**

Computers and WiFi

Computer Sessions YTD
71,486

Previous YTD: **66,828**
Difference YoY: **4,658 ▲**
% Change YoY: **7.0% ▲**

Avg Session Time YTD
00:58:13

Previous YTD: **00:57:31**
Difference YoY: **00:00:43 ▲**
% Change YoY: **1.2% ▲**

WiFi Sessions YTD
361,893

Previous YTD: **318,439**
Difference YoY: **43,454 ▲**
% Change YoY: **13.6% ▲**

Avg Session Time YTD
00:14:11

Previous YTD: **00:13:24**
Difference YoY: **00:00:47 ▲**
% Change YoY: **5.9% ▲**

Other Metrics

Program Attendance YTD
61,141

Previous YTD: **56,156**
Difference YoY: **4,985 ▲**
% Change YoY: **8.9% ▲**

Mtg Room Attendance YTD
58,323

Previous YTD: **52,238**
Difference YoY: **6,085 ▲**
% Change YoY: **11.6% ▲**

Reference Questions YTD
231,429

Previous YTD: **219,212**
Difference YoY: **12,217 ▲**
% Change YoY: **5.6% ▲**

		2026												2026	2025 % Change	
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	YTD	
Net Promoter Score (NPS)																
Monthly NPS		87.5	82.1	86.7	88.2	84.6	89.2	87.9	90.6	92.1				88.8	88.7	0.1%
Monthly # of Responses		41	28	30	35	65	167	132	96	76				670	705	-5.0%
Current NPS		86.8	86.8	86.8	86.8	86.8	86.8	86.9	86.9	87.0				87.0	86.8	0.2%
GATE COUNT		38,790	39,761	43,914	40,205	38,831	45,673	47,376	42,866	38,753				376,169	350,448	7.3%
CIRCULATION*																
Main Library																
Circulation Desk & Renewals		32,844	32,735	37,382	37,409	35,984	40,959	39,257	37,557	35,357				329,484	312,582	5.4%
Interlibrary Loan		1,272	1,134	1,281	1,220	1,197	1,237	1,269	1,251	1,245				11,106	12,039	-7.7%
Self-Check		37,662	32,437	35,367	32,354	35,865	40,063	44,278	39,739	36,636				334,401	370,530	-9.8%
Bookmobile		3,535	3,175	3,928	3,884	3,546	4,506	4,962	4,315	3,814				35,665	35,382	0.8%
TSCPL @ Home		4,035	3,609	4,110	3,866	3,692	3,823	3,795	3,747	3,672				34,349	33,490	2.6%
Red Carpet		5,296	4,258	4,771	4,830	4,633	4,711	4,721	4,314	4,146				41,680	41,939	-0.6%
Digital Downloads		70,417	60,587	66,351	65,222	67,572	68,603	71,077	70,224	69,200				609,253	565,044	7.8%
Library @ Work / Smartlocker		1,279	1,275	1,355	1,153	1,117	1,235	1,179	1,241	1,470				11,304	12,448	-9.2%
TOTAL CIRCULATION		156,340	139,210	154,545	149,938	153,606	165,137	170,538	162,388	155,540	-	-	-	1,407,242	1,383,454	1.7%
* Includes first-time checkouts and renewals																
FIRST-TIME CHECKOUTS		51,891	46,104	51,327	48,442	51,273	58,221	57,720	52,428	49,217				466,623	479,046	-2.6%
CIRCULATION DETAILS																
Print Material		56,402	51,977	58,517	56,463	57,741	67,358	68,192	61,424	56,594				534,668	544,373	-1.8%
Audio/Visual Material		23,947	21,599	23,517	22,458	22,580	23,270	25,134	24,743	23,236				210,484	221,270	-4.9%
Adult Materials		47,504	42,697	47,078	44,505	45,439	47,464	49,278	48,595	45,522				418,082	435,248	-3.9%
Children's Materials		24,715	23,580	26,818	26,480	27,042	34,760	35,556	29,596	26,773				255,320	254,384	0.4%
Young Adult Materials		2,377	2,049	2,558	2,591	2,622	3,120	2,892	2,532	2,193				22,934	23,233	-1.3%
Red Carpet Materials		5,603	5,140	5,470	5,245	5,114	5,192	5,516	5,355	5,183				47,818	52,203	-8.4%
NEW Patrons																
Topeka / Shawnee County																
Adults		785	622	688	599	831	862	816	815	767				6,785	6,180	9.8%
Children (ages 17 and under)		109	151	139	109	162	292	223	149	125				1,459	1,500	-2.7%
Red Carpet Outreach		8	9	7	35	15	11	12	3	13				113	77	46.8%
NEKL		40	36	48	42	46	64	56	43	61				436	459	-5.0%
Non-Resident		2	1	3	0	0	0	2	1	1				10	7	42.9%
Total New Registrations		944	819	885	785	1,054	1,229	1,109	1,011	967	-	-	-	8,803	8,223	7.1%
PATRONS DELETED		162	147	233	142	1,059	122	1,186	131	113				3,295	4,105	-19.7%
Cardholders																
Topeka / Shawnee County																
Adults		72,482	72,888	73,394	73,406	74,180	74,841	75,223	75,275	76,026				76,026	71,892	5.8%
Children (age 0 - 17)		15,032	15,059	15,033	14,929	14,927	15,070	15,036	14,855	14,777				14,777	15,092	-2.1%
TSCPL @ School		22,866	22,998	23,025	23,025	23,090	23,078	23,076	23,075	27,039				27,039	22,519	20.1%
Red Carpet Outreach		1,144	1,157	1,159	1,201	1,225	1,234	1,242	1,226	1,233				1,233	1,141	8.1%
NEKL		11,027	11,115	11,189	11,307	11,308	11,446	11,532	11,597	11,628				11,628	11,034	5.4%
Non-Resident		56	56	53	51	48	49	53	53	51				51	55	-7.3%
Delinquent		59	39	35	32	28	27	26	24	24				24	61	-60.7%
TOTAL CARDHOLDERS		122,666	123,312	123,888	123,951	124,806	125,745	126,188	126,105	130,778	-	-	-	130,778	121,794	7.4%
Active Cardholders (Savannah)																

Non-Student Cardholders	53,583	53,858	53,889	54,171	54,975	55,200	55,308	55,499	55,941				55,941	53,141	5.3%
Student Cardholders	6,518	6,530	6,511	6,434	6,310	6,290	6,241	5,070	6,373				6,373	6,433	-0.9%
TOTAL ACTIVE CARDHOLDERS	60,101	60,388	60,400	60,605	61,285	61,490	61,549	60,569	62,314				62,314	59,574	4.6%
Non-Student Cardholders (SNCO)															

Unique Borrowers															
Physical	6,831	6,673	6,630	6,538	6,991	7,472	7,783	6,891	6,583				20,911	23,292	-10.2%
Digital	13,050	12,715	12,631	12,697	13,117	12,750	13,560	13,773	13,238				23,876	24,091	-0.9%
Both	1,608	1,492	1,495	1,388	1,522	1,599	1,712	1,561	1,400				6,390	7,337	-12.9%
TOTAL UNIQUE BORROWERS	18,273	17,896	17,766	17,847	18,586	18,623	19,631	19,103	18,421	-	-	-	38,397	40,046	-4.1%

Holds Satisfied	14,085	12,041	13,240	11,979	11,678	13,330	13,826	13,305	13,565				117,049	119,155	-1.8%
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TOTAL CHECK-IN	49,421	46,832	51,048	50,091	49,187	55,117	58,956	54,780	49,849				465,281	479,334	-2.9%
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COLLECTION															
Materials Added	2,961	2,578	2,448	2,692	2,166	1,817	3,056	2,383	2,681				22,782	26,646	-14.5%
Materials Discarded	3,114	2,209	16,146	2,111	3,213	3,889	2,781	2,693	3,198				39,354	26,658	47.6%
TOTAL COLLECTION	337,212	337,581	323,883	324,464	323,417	321,345	321,620	321,310	320,793				320,793	332,377	-3.5%

WEBSITE															
tscpl.org Unique Visitors	54,635	35,210	37,444	61,968	32,017	38,169	30,035	26,238	32,949				348,665	235,207	48.2%
tscpl.org Total Visits	77,725	54,054	58,544	82,499	52,144	62,746	52,040	47,860	52,265				539,877	407,281	32.6%
catalog.tscpl Unique Visitors	43,245	59,173	51,696	70,544	30,713	30,301	23,785	36,773	31,165				377,395	210,461	79.3%
catalog.tscpl Total Visits	77,445	91,490	85,161	106,504	61,972	64,048	59,746	72,354	63,702				682,422	512,860	33.1%

COMPUTER USE															
Public Computer Sessions	6,831	7,290	8,185	7,617	7,798	8,759	9,101	8,371	7,534				71,486	66,828	7.0%
Avg Public Computer Session Length (Minutes)	0:56:08	0:57:09	0:58:44	1:00:11	0:59:00	0:56:41	1:00:31	0:58:08	0:56:47				0:58:13	0:57:31	1.2%
Total Computer Hours	6,391	6,944	8,013	7,641	7,674	8,276	9,181	8,113	7,131				69,364	64,053	8.3%
Wireless Sessions	31,077	37,053	40,006	38,626	39,342	41,220	50,977	44,932	38,660				361,893	318,439	13.6%
Avg Wireless Session Length (Minutes)	0:15:00	0:13:00	0:13:00	0:15:00	0:13:00	0:13:00	0:12:00	0:14:00	0:15:00				0:14:11	0:13:24	5.9%
Total Wireless Hours	7,929	8,635	9,315	9,752	8,854	9,603	10,898	10,623	9,901				85,510	71,083	20.3%
TOTAL HOURS	14,320	15,579	17,328	17,393	16,528	17,879	20,079	18,736	17,032	-	-	-	154,874	135,136	14.6%

NOTARY SERVICE (Documents)	127	150	126	170	109	227	244	229	275				1,657	1,847	-10.3%
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REFERENCE QUESTIONS															
Call Center													-	19,993	-100.0%
Gallery	353	294	349	438	208	851	678	427	294				3,892	3,043	27.9%
L2TC	7,753	9,693	9,941	11,042	11,219	10,831	11,110	12,555	9,061				93,205	82,025	13.6%
Movies and Music	1,431	1,746	1,786	1,611	1,605	1,852	1,782	1,589	1,320				14,722	15,351	-4.1%
New Books (was New and Novel)	2,179	2,142	2,420	2,152	2,186	2,276	2,298	2,482	1,992				20,127	20,046	0.4%
Topeka Room	1,299	1,135	1,365	1,203	1,519	1,877	1,633	1,901	973				12,905	7,204	79.1%
Telephone Reference	518	550	634	745	721	599	655	703	535				5,660	1,512	274.3%
LibAnswers	391	370	419	378	352	462	445	469	374				3,660	3,657	0.1%
Red Carpet							1,887	1,988					3,875	-	N/A
Circulation Call Center	1,959	1,839	2,136	2,128	2,098	1,960	2,106	2,026	1,441				17,693	10,712	65.2%
Youth Services	4,939	4,836	6,130	4,659	6,298	9,157	8,812	6,340	4,519				55,690	55,669	0.0%
TOTAL REFERENCE QUESTIONS	20,822	22,605	25,180	24,356	26,206	29,865	31,406	30,480	20,509	0	0	0	231,429	219,212	5.6%

MEETING ROOMS															
Meeting Room Bookings	484	519	576	561	467	535	544	479	556				4,721	4,328	9.1%
Team Room Bookings	802	887	1,026	970	920	1,023	1,053	987	1,057				8,725	8,006	9.0%
L2TC Bookings	691	814	874	846	886	935	985	874	909				7,814	6,976	12.0%
Total Meeting Room Hours Booked	4,524	5,171	5,687	5,507	5,414	6,031	6,211	5,690	5,741				49,976	45,100	10.8%
TOTAL MEETING ROOM ATTENDANCE	6,743	5,951	6,743	7,976	6,388	5,789	6,562	6,216	5,955				58,323	52,238	11.6%

LEARN & PLAY BUS VISITS	67	61	118	82	83	109	170	150	111				951	985	-3.5%
PROGRAM ATTENDANCE															
Adult - General	1,661	1,238	933	1,910	854	1,232	2,650	2,552	1,825				14,855	10,773	37.9%
Adult Outreach	81	256	223	222	156	135	183	158	172				1,586	633	150.6%
Early Learners (0-5)	689	1,090	858	1,233	274	1,770	1,476	25	1,296				8,711	7,484	16.4%
Early Learner Outreach	2,316	2,272	2,182	2,041	409	872	669	172	2,476				13,409	12,710	5.5%
Kids (6-11)	264	273	2,276	262	1,262	4,438	3,603	35	260				12,673	14,727	-13.9%
Kids Outreach	2,016	1,416	970	2,155	639	152	151	0	611				8,110	7,994	1.5%
Teens (12-18)	164	246	287	286	132	168	181	85	248				1,797	1,835	-2.1%
Teen Outreach	0	0	0	0	0	0	0	0	0				0	0	N/A
TOTAL	7,191	6,791	7,729	8,109	3,726	8,767	8,913	3,027	6,888	-	-	-	61,141	56,156	8.9%
Tours & Community Events	194	538	254	1,696	334	1,291	796	1,017	2,649				8,769	0	N/A
TOTAL PROGRAM ATTENDANCE	7,385	7,329	7,983	9,805	4,060	10,058	9,709	4,044	9,537	-	-	-	69,910	0	N/A
GALLERY ATTENDANCE	3,509	2,008	4,291	2,350	2,856	11,925	9,089	3,551	2,171				41,750	31,219	33.7%
DOLLY PARTON ENROLLMENT	5,569	5,507	5,485	5,492	5,425	5,355	5,356	5,406	5,413				5,413	5,653	-4.2%

CIRCULATION DETAILS														
Print Material														
Adult Fiction	12,644	11,183	12,463	12,036	12,406	13,481	13,637	13,127	12,653				113,630	116,241 -2.2%
Adult Nonfiction	13,065	11,672	13,039	12,135	12,516	12,997	13,306	13,158	11,994				113,882	119,337 -4.6%
Juvenile Fiction	17,926	16,687	18,853	19,031	19,654	25,620	25,778	21,094	18,927				183,570	182,847 0.4%
Juvenile Nonfiction	4,197	4,506	5,159	4,762	4,676	6,046	6,267	5,302	4,900				45,815	43,159 6.2%
Magazines	593	743	982	671	756	907	798	856	744				7,050	7,567 -6.8%
RC Print Materials	5,487	5,051	5,360	5,106	5,013	5,061	5,368	5,252	5,103				46,801	51,208 -8.6%
RC Realia	116	89	110	139	101	131	148	103	80				1,017	995 2.2%
YA Print Materials	2,374	2,046	2,551	2,583	2,619	3,115	2,890	2,532	2,193				22,903	23,158 -1.1%
PRINT CIRCULATION	56,402	51,977	58,517	56,463	57,741	67,358	68,192	61,424	56,594	-	-	-	534,668	544,512 -1.8%
Audio / Visual Material														
MiFi Hotspots	150	110	110	100	104	92	84	89	159				998	782 27.6%
Adult Audiobooks	999	974	942	978	950	964	873	834	775				8,289	10,143 -18.3%
Adult Music	1,921	2,083	2,137	1,864	1,922	2,046	2,293	2,065	1,972				18,303	17,880 2.4%
Adult Videos / DVDs	18,282	16,042	17,515	16,821	16,889	17,069	18,371	18,555	17,384				156,928	164,075 -4.4%
Juvenile Audiobooks	214	244	296	282	309	279	286	262	254				2,426	1,864 30.2%
Juvenile Music	36	36	62	57	64	78	86	78	72				569	687 -17.2%
Juvenile Videos / DVDs	2,342	2,107	2,448	2,348	2,339	2,737	3,139	2,860	2,620				22,940	25,685 -10.7%
YA A/V	3	3	7	8	3	5	2	0	0				31	75 -58.7%
A/V CIRCULATION	23,947	21,599	23,517	22,458	22,580	23,270	25,134	24,743	23,236	-	-	-	209,486	220,409 -5.0%
Adult Material														
Adult Fiction	12,644	11,183	12,463	12,036	12,406	13,481	13,637	13,127	12,653	-	-	-	113,630	116,241 -2.2%
Magazines	593	743	982	671	756	907	798	856	744	-	-	-	7,050	7,567 -6.8%
Adult Audiobooks	999	974	942	978	950	964	873	834	775	-	-	-	8,289	10,143 -18.3%
Adult Music	1,921	2,083	2,137	1,864	1,922	2,046	2,293	2,065	1,972	-	-	-	18,303	17,880 2.4%
Adult Videos / DVDs	18,282	16,042	17,515	16,821	16,889	17,069	18,371	18,555	17,384	-	-	-	156,928	164,075 -4.4%
ADULT CIRCULATION	47,504	42,697	47,078	44,505	45,439	47,464	49,278	48,595	45,522	-	-	-	418,082	435,243 -3.9%
Juvenile Material														
Juvenile Fiction	17,926	16,687	18,853	19,031	19,654	25,620	25,778	21,094	18,927	-	-	-	183,570	182,847 0.4%
Juvenile Nonfiction	4,197	4,506	5,159	4,762	4,676	6,046	6,267	5,302	4,900	-	-	-	45,815	43,159 6.2%
Juvenile Audiobooks	214	244	296	282	309	279	286	262	254	-	-	-	2,426	1,864 30.2%
Juvenile Music	36	36	62	57	64	78	86	78	72	-	-	-	569	687 -17.2%
Juvenile Videos / DVDs	2,342	2,107	2,448	2,348	2,339	2,737	3,139	2,860	2,620	-	-	-	22,940	25,685 -10.7%
JUVENILE CIRCULATION	24,715	23,580	26,818	26,480	27,042	34,760	35,556	29,596	26,773	-	-	-	255,320	254,242 0.4%
Red Carpet Material														
RC Print Materials	5,487	5,051	5,360	5,106	5,013	5,061	5,368	5,252	5,103	-	-	-	46,801	51,208 -8.6%
RC Realia	116	89	110	139	101	131	148	103	80	-	-	-	1,017	995 2.2%
RED CARPET CIRCULATION	5,603	5,140	5,470	5,245	5,114	5,192	5,516	5,355	5,183	-	-	-	47,818	52,203 -8.4%
Young Adult Material														
YA Print Materials	2,374	2,046	2,551	2,583	2,619	3,115	2,890	2,532	2,193	-	-	-	22,903	23,158 -1.1%
YA A/V	3	3	7	8	3	5	2	-	-	-	-	-	31	75 -58.7%
YOUNG ADULT CIRCULATION	2,377	2,049	2,558	2,591	2,622	3,120	2,892	2,532	2,193	-	-	-	22,934	23,233 -1.3%
Digital Downloads														
Overdrive	51,323	45,399	50,255	48,456	50,308	51,653	53,047	52,438	51,711				454,590	422,108 7.7%
Hoopla	17,884	13,907	14,521	15,494	16,008	15,716	16,754	16,199	16,179				142,662	131,289 8.7%
Flipster	409	430	440	297	194	148	177	178	135				2,408	4,297 -44.0%
Kanopy	801	851	1,135	975	1,062	1,086	1,099	1,409	1,175				9,593	7,350 30.5%
DIGITAL DOWNLOADS	70,417	60,587	66,351	65,222	67,572	68,603	71,077	70,224	69,200	-	-	-	609,253	565,044 7.8%
Adult ebook Fiction	20,710	15,342	18,392	17,458	18,920	18,912	20,013	19,725	19,089				168,561	165,685 1.7%
Adult ebook Nonfiction	3,742	2,326	3,285	3,052	3,285	3,066	3,101	3,079	3,045				27,981	31,561 -11.3%
Adult digital audiobooks	34,552	18,469	30,448	30,374	31,394	31,616	32,707	32,837	32,051				274,448	248,134 10.6%
Juvenile ebook Fiction	1,670	1,199	1,607	1,532	1,874	1,823	1,685	1,795	1,667				14,852	16,747 -11.3%
Juvenile ebook Nonfiction	301	153	262	216	258	232	224	227	237				2,110	2,393 -11.8%
Juvenile digital audiobooks	2,481	1,362	2,424	2,312	2,362	2,457	2,629	2,440	2,559				21,026	21,188 -0.8%
Young Adult ebook Fiction	1,332	1,166	1,265	1,202	1,297	1,310	1,418	1,417	1,341				11,748	14,962 -21.5%
Young Adult ebook Nonfiction	28	27	21	18	26	20	15	18	22				195	201 -3.0%

Young Adult digital audiobooks	2,122	1,867	2,014	1,996	1,972	1,932	2,007	2,089	1,896				17,895	18,824	-4.9%
DIGITAL CIRCULATION DETAILS	66,938	41,911	59,718	58,160	61,388	61,368	63,799	63,627	61,907	-	-	-	538,816	519,695	3.7%