

CONTRACT ADDENDUM NO. 1

June 30, 2026

HTK Architects
900 S Kansas Avenue
Topeka, Kansas 66612
Contact: Maddie Safford (mms@htkarchitects.com)
Telephone: 785-266-5373



NOTICE TO ALL BIDDERS FOR THE:
Topeka & Shawnee County Public Library
Room 123 Remodel – Furniture Package
HTK Project No.: 2001.01-020

The following are changes in the previously issued plans and specifications and supersede conflicting information so included. When a change is made affecting a part of a drawing or specification, the balance of that drawing or specification shall remain unchanged. Bidders must acknowledge receipt of this addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification. The Contract Addendum is a part of the Contract Bid Documents and Construction Documents and shall govern the performance of the Work.

SPECIFICATIONS:

Article 1-1: INVITATION TO BID (Request for Proposal):

1. Project Closeout Documents: ADD to Instructions to Bidders to include the following.

PROJECT CLOSEOUT DOCUMENTS

The Awarded Vendor must provide the Owner with a digital (USB Drive) Maintenance and Care manual upon final installation of all furniture incorporated in the awarded furniture package. The Maintenance and Care Manual shall include the following items, but not limited to:

1. Title Page.
2. Table of Contents.
3. Contact information and procedures for potential future warranty claims.
 - a. Provide Purchase order reference number or acknowledgement number for each supplied manufacturer as applicable to the project.
4. Maintenance and Cleaning Instructions for each furniture item per material and product type.
5. Warranty terms for each furniture piece, fabric type, and finish provided.

Article 1-2: Specification Sheet C1:

1. Revise Voluntary Alternates to: Voluntary Alternates are allowed. Submit for approval prior to bidding.
2. Voluntary Alternate: Kimball – Ditto poly chair is an approved alternate. All specification attributes from Basis of Design product must be met.

Article 1-3: Specification Sheet C3:

1. Revise Voluntary Alternates to: Voluntary Alternates are allowed. Submit for approval prior to bidding.
2. Voluntary Alternate: Kimball – Jovalie is an approved alternate.

Article 1-4: Specification Sheet C4 & C5:

1. Revise Material Finishes to be –
 - a. Seat Upholstery: Up to and including Grade 4 graded-in non-woven upholstery
 - b. Inner Back Fabric & Primary Fabric: Up to and including Grade 6 graded-in non-woven upholstery

Article 1-5: Specification Sheet C8:

1. Voluntary Alternate: Kimball – Eklund Rocker is an approved alternate.

Article 1-6: Specification Sheet T1:

1. Voluntary Alternate: KI – Stout Table is an approved alternate. All specification attributes from Basis of Design product must be met.

DRAWINGS: NONE